

UNITED NATIONS

SECRETARIAT



ST/AI/96/Amend.12  
5 May 1958

Correction to Para. 3, by AI 96/Amd 12

Corr. 1, 27 June 1958

Amended by ST/AI/96, Amend 13

7 Aug. 1958

ST/AI 96, Amend 14,

5 Sept. 1958

ST/AI/96, Amend 15

20 Oct. 1958

ADMINISTRATIVE INSTRUCTION

To: Members of the Staff of the United Nations

Subject: REVISION OF TRAVEL SUBSISTENCE ALLOWANCE  
RATES AND ESTABLISHMENT OF SPECIAL  
SUBSISTENCE ALLOWANCE RATES FOR COMPUTING  
INSTALLATION GRANTS

Superseded by ST/AI/96,  
Amd 16, 22 Dec. 1958

1. Revised travel subsistence allowance rate:

In accordance with Staff Rule 107.15 (a), the Secretary-General has established a revised schedule of travel subsistence rates, as shown in Annex A, effective 1 July 1958. This revised schedule will supersede the existing schedule announced in ST/AI/96/Amend. 10.

As hitherto, the rates of subsistence allowance applicable in each country are shown by means of group numbers, but the rates applicable to staff members in the various salary levels under each group have been revised as indicated below:

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
Under-Secretaries	\$16.00	\$20.00	\$20.00
Director and Principal Officer category	12.00	15.00	18.00
Professional and General Service category	10.00	12.50	15.00

Where a special minimum rate has been indicated against a group number in the schedule, the appropriate group rate or the special minimum rate, whichever is higher, will apply.

Group 2 rates will apply for all areas not otherwise designated in the schedule.

Special travel subsistence allowance rates for staff members  
detailed to Geneva for extended periods of duty

Pursuant to Staff Rule 107.16 and in place of ST/AI/96/Amend.11, the Secretary-General has decided that effective 1 July 1958, all staff members while in travel status in Geneva for Conferences or other extended periods of duty shall receive travel subsistence allowance as follows:

- (i) At the rates established under Staff Rule 107.15 (a), during the first thirty days in travel status;
- (ii) At the special rates equivalent to 80 per cent of the rates mentioned in (i) above, after the first thirty days in travel status.

The Secretary-General has also decided that under this arrangement the reduction of \$3.00 per day after sixty days contemplated in Staff Rule 107.17 will not be applied.

This instruction does not apply to staff engaged under short-term appointments for Conferences or other short-term service.

3. Special subsistence allowance rates for computing installation grants

ided by 107.20  
6, And 12 Pursuant to Staff Rule 107.17 (c) (i), the Secretary-General has established  
1 a schedule of special subsistence allowance rates. This schedule, which appears  
une  
8 in annex B, will be effective 1 July 1958.

The rates prescribed in annex B will be used in place of the normal rates in annex A for computing installation grant payments for eligible staff members in the General Service category at the main duty stations.

B.R. Turner  
Controller

ANNEX A

Schedule of Travel Subsistence Allowance  
Rates Effective 1 July 1958

<u>Area</u>	<u>Group</u>	<u>RATE</u>	
		<u>Special Minimum</u>	
Afghanistan	1		
Albania	-	Actual expenses not exceeding \$23.00 per day	
Argentina	1		\$11.00
Australia	2		
Austria	2		
Belgium	2		
Bolivia	3		
Brazil	2		
Bulgaria	2		\$13.00
Burma	2		\$14.00
Byelorussian SSR	2		
Cambodia		Actual expenses not exceeding \$24.00 per day	
Canada	3		\$18.00
Ceylon	1		
Chile	2		
China (Taiwan)	1		
Colombia	2		\$13.00
Costa Rica	2		\$14.00
Cuba:			
15 Dec. - 31 Mar.			\$22.00
1 Apr. - 14 Dec.	3		\$17.00
Czechoslovakia	2		
Denmark	2		
Dominican Republic:			
When accommodated at Jaragua or Embajador Hotel 1 Dec. - 30 Apr.	-	Actual expenses not exceeding \$23.00 per day	
1 May - 30 Nov.	3		\$18.00
when accommodated elsewhere	2		\$13.50
Ecuador	1		
El Salvador	3		
Ethiopia (including Eritrea)	1		
Finland	2		
France:			
Paris	3		
Elsewhere	2		
French Cameroons	3		

/...

Area	RATE	
	Group	Special Minimum
French Equatorial Africa	3	\$17.00
French Guiana	1	\$11.50
French Reunion Island	1	
French West Africa:		
Dakar, Bamako, Conakry	2	\$15.00
Elsewhere	1	\$13.00
Germany (Federal Republic of)	2	
Ghana	3	
Greece	2	\$13.50
Guatemala	3	
Haiti:		
16 Dec. - 15 Apr.	3	
16 Apr. - 15 Dec.	2	
Honduras	2	\$13.50
Hungary	1	
Iceland	2	
India	2	
Indonesia	2	
Iran	3	
Iraq	2	\$13.50
Ireland	1	
Israel	2	
Italy:		
Rome and Milan	3	
Elsewhere	2	
Japan	2	\$13.50
Jordan	1	
Korea:		
When accommodated at hotels		
in Seoul	-	\$20.00
When accommodated elsewhere	1	
Laos	-	\$22.00
Lebanon	2	
Liberia	3	\$18.00
Libya	1	\$11.00
Luxembourg	1	
Malaya (Federation of)	2	
Mexico	2	
Morocco	2	
Nepal	2	
Netherlands	1	
Netherlands Antilles	3	
New Zealand	1	
Nicaragua	3	\$16.00
Norway	1	

/...

<u>Area</u>	<u>Group</u>	<u>RATE</u>
		<u>Special Minimum</u>
Pakistan	1	
Panama:		
1 Apr. - 31 Dec.	3	\$16.50
1 Jan. - 31 Mar.	3	\$18.00
Paraguay	1	
Peru	3	
Philippines:		
When accommodated at Bay View or Manila hotels	3	\$17.50
When accommodated elsewhere	3	\$16.00
Poland	1	
Portugal	2	
Romania	-	\$21.00
Saudi Arabia	-	Actual expenses not exceeding \$25.00 per day
Somaliland under Italian administration	1	
South Viet-Nam	2	
Spain	1	
Sudan	1	
Sweden	1	
Switzerland	2	
Thailand	2	
Tunisia	2	\$13.00
Turkey	1	\$12.00
Ukrainian SSR	2	
Union of South Africa	1	
Union of Soviet Socialist Republics	3	
United Arab Republic	1	
United Kingdom including the British Colonies, Protectorates and Trust Territories	1	
Except: Aden	2	
Antigua, 1 Jan. - 31 May	2	\$13.00
Bahamas, 1 Dec. - 30 Apr. 1 May - 30 Nov.	3	\$17.50
Barbados, 1 Dec. - 30 Apr. 1 May - 30 Nov.	2	
Br. Guiana	1	\$11.00
Br. Honduras	3	
Grenada	1	\$11.50
Hong Kong	2	
Jamaica, 1 Dec. - 30 Mar.	3	
Lagos	2	\$14.00
London	2	
Singapore	2	
Tobago, 1 Dec. - 30 Apr.	2	
Trinidad	3	\$16.00

/...

ST/AI/96/Amend.12

English

Annex A

Page 4

<u>Area</u>	<u>RATE</u>	
	<u>Group</u>	<u>Special Minimum</u>
United States of America (including Alaska, Hawaii, Puerto Rico and Virgin Islands)	3	\$18.00
Uruguay	2	
Venezuela	-	\$22.50
Yemen	2	
Yugoslavia	1	
All other areas	2	

ANNEX B

Schedule of Special Subsistence Allowance Rates  
for Purposes of Computing Installation Grant for  
General Service Staff at Main Duty Stations

<u>Duty Station</u>	<u>Rate</u>
Addis Ababa	\$ 8.00
Bangkok	12.50
Brazzaville	17.00
Copenhagen	10.00
Geneva	10.00
Manila	16.00
Montreal	15.00
New Delhi	10.00
New York	15.00
Paris	12.00
Santiago	10.00
Washington	15.00

-----