



UNITED NATIONS
GENERAL
ASSEMBLY



Distr.
GENERAL

A/C.5/35/27
14 October 1980

ORIGINAL: ENGLISH

Thirty-fifth session
FIFTH COMMITTEE
Agenda items 91 and 22

PROGRAMME BUDGET FOR THE BIENNIUM 1980-1981

THE SITUATION IN KAMPUCHEA

Administrative and financial implications of the draft resolution
contained in document A/35/L.2/Rev.1

Statement submitted by the Secretary-General in accordance with
rule 153 of the rules of procedure of the General Assembly

1. Under the terms of operative paragraphs 2, 4, 5 and 8 of the draft resolution contained in document A/35/L.2/Rev.1, concerning the situation in Kampuchea, the General Assembly would:

- decide to convene early in 1981 an international conference on Kampuchea which would involve the participation of all conflicting parties in Kampuchea and others concerned with the aim of finding a comprehensive political settlement to the Kampuchean problem (operative paragraph 2);
- request the Secretary-General to take all appropriate steps for the convening of such a conference (operative paragraph 4);
- call for, pending the settlement of the conflict (operative paragraph 5):
 - (a) the stationing of a United Nations observer team on the Thai side of the border in order to observe the situation along the border and to verify that only civilian Kampuchean obtain international relief aid;
 - (b) the establishment of safe areas under United Nations supervision in western Kampuchea for the uprooted civilian Kampuchean encamped near the Thai-Kampuchean border and those in Thailand who wish to return to their homeland;

- request the Secretary-General to strengthen his efforts in co-ordinating relief assistance and in monitoring its distribution so as to ensure that the assistance would reach all those for whom it is intended (operative paragraph 3).

Operative paragraphs 2 and 4 of the draft resolution (\$1,379,900)

2. In connexion with operative paragraph 2 of the draft resolution, at the time of preparing this statement there is considerable uncertainty concerning the venue and timing of the proposed conference as well as other arrangements, such as the number of participants, their travel and subsistence costs, documentation requirements and number of simultaneous meetings. Should it become necessary, in the light of further information, the Secretary-General would intend to seek the approval of ACABQ for an advance of the necessary resources from the working capital fund in the context of the resolution on unforeseen and extraordinary expenses.

3. As an order of magnitude concerning the possible scope of the conference, it has been proposed that the conference should take place either in New York or in Geneva, in the early part of 1981, for a period of 12 weeks with an initial phase of some two weeks. As the programme of meetings already scheduled in 1981 in New York does not allow for any addition of a conference of three months duration and considering that several proposals for additional meetings in New York in 1981 would already require adjustments in the calendar to be made by the Committee on Conferences, costing assumptions are being made with Geneva as the venue. It may be, however, that Geneva's schedule might also necessitate displacement of certain meetings requiring the Committee on Conferences to consider appropriate adjustments.

4. Notwithstanding the above, conference servicing requirements have been made on the following assumptions:

- (i) provision needs to be made for interpretation in five languages (C, E, F, R and S) for two meetings daily;
- (ii) the plenary would be provided with summary records;
- (iii) documents would be provided in the same five languages;
- (iv) it is anticipated that for the first phase of the conference there would be 50 pages of pre-session, 200 pages of in-session and 50 pages of post-session documentation. For the second phase of the conference, it is assumed that there would be 50 pages of pre-session, 400 pages of in-session and 50 pages of post-session;
- (v) of the above-mentioned documentation requirements, pre-session and post-session documentation would be processed in New York.

On the basis of the above, conference servicing requirements are estimated at \$1,351,400 as follows:

First phase (2 weeks)

	\$	\$	\$
<u>Documentation</u>			
Pre-session			
Translation/Revision/Typing	20,100		
Reproduction/Distribution	<u>2,700</u>	22,800	
In-session			
Translation/Revision/Typing	74,500		
Reproduction/Distribution	<u>9,300</u>	83,800	
Post-session			
Translation/Revision/Typing	20,100		
Reproduction/Distribution	<u>2,700</u>	22,800	
<u>Meeting Servicing</u>			
Translation/Revision/Typing	47,700		
Other supporting staff	<u>7,100</u>	54,800	
<u>Summary Records</u>			
Translation/Revision/Typing	100,700		
Reproduction/Distribution	<u>12,900</u>	<u>113,600</u>	297,800

Second phase (up to 10 weeks)

Documentation

Pre-session

Translation/Revision/Typing	20,100		
Reproduction/Distribution	<u>2,700</u>	22,800	

In-session

Translation/Revision/Typing	149,000		
Reproduction/Distribution	<u>18,600</u>	167,600	

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<u>Documentation</u> (continued)	\$	\$	\$
Post-session			
Translation/Revision/Typing	20,100		
Reproduction/Distribution	<u>2,700</u>	22,800	
<u>Meeting Servicing</u>			
Translation/Revision/Typing	238,500		
Other supporting staff	<u>35,500</u>	274,000	
<u>Summary records</u>			
Translation/Revision/Typing	503,500		
Reproduction/Distribution	<u>62,900</u>	<u>566,400</u>	<u>1,053,600</u>
Grand total			<u>1,351,400</u>

5. Inasmuch as the above estimate for the second phase assumes that the conference would be in continuous session, to the extent that it may recess during its session, or may not continue throughout the 10-week period, conference servicing requirements may be proportionately reduced.

6. Apart from the above requirements for conference servicing, \$28,500 will be required for travel in respect of substantive staff on the assumption that one staff member at the USG/ASG level and two staff members at the D-2/1 level will service the conference in Geneva over the 12-week period. In view of the need for consultations, these estimates include provision for a certain number of return visits to New York as the conference proceeds.

7. Requirements for press coverage cannot be determined at this time and will be considered by the Secretary-General in the context of the resolution on unforeseen and extraordinary expenses or the second performance report for the programme budget for the biennium 1980-1981.

Operative paragraphs 5 (a) and (b) of the draft resolution

8. In operative paragraph 5 of the draft resolution, the General Assembly calls for, pending the settlement of the conflict:

(a) The stationing of a United Nations observer team on the Thai side of the border in order to observe the situation along the border and to verify that only civilian Kampucheans obtain international relief aid;

(b) The establishment of safe areas under United Nations supervision in western Kampuchea for the uprooted civilian Kampucheans encamped near the Thai-Kampuchean border and those in Thailand who wish to return to their homeland.

9. In connexion with operative paragraph 5 (a), it should be noted that civilian staff of the United Nations system are already seeking to verify that only civilian Kampucheans obtain international relief aid. These efforts will continue and, to the extent possible, be intensified. As regards the stationing of a United Nations observer team on the Thai side of the border to observe the situation along the border, the position of the Secretary-General was stated in his report on "The Situation in Kampuchea" (A/35/501, para. 7).

10. Concerning paragraph 5 (b), it would seem that the establishment of safe areas under United Nations supervision in western Kampuchea would require the agreement and co-operation of all parties to the conflict. Pending such an agreement and detailed arrangements for the proposed safe areas, it is at present not possible to provide an estimate of financial requirements in this regard. In this connexion, the Secretary-General would intend if necessary to seek financial authorization in due course under the provisions of the resolution on unforeseen and extraordinary expenses.

Operative paragraph 8 of the draft resolution (\$465,900)

11. Operative paragraph 8 of the draft resolution requests the Secretary-General to strengthen his efforts in co-ordinating relief assistance and monitoring its distribution so as to ensure that the assistance reaches all those for whom it is intended. To date, such efforts of the Secretary-General have been taking place under ad hoc arrangements, financed from voluntary donations made for the purpose. In view of the request made in the draft resolution that these efforts be strengthened, the following resources will be required for that purpose in the regular budget:

<u>Section 1</u>	\$	\$
Salaries and common staff costs	316,500	
Representation allowance	5,200	
Travel	36,000	
Communications	24,000	
Miscellaneous supplies and services	5,000	
Office furniture and equipment	2,000	388,700
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 <u>Section 28D</u>		
Common services costs		77,200
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Total		465,900
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12. The staffing requirements reflected in the summary above are considered those necessary to carry out the tasks required in operative paragraph 8 of the draft resolution and are listed below:

<u>Salaries and common staff costs</u>	\$316,500
1 USG (Co-ordinator)	<hr/> <hr/>
2 D-2	
1 D-1	
1 G-5	
2 G-4	

13. The main responsibilities for the Co-ordination of the United Nations Humanitarian Operations arising from the situation in Kampuchea are the following:

- (a) co-ordination of assistance provided by the agencies of the United Nations system;
- (b) co-ordination with the major donors, bilateral donors and voluntary agencies;
- (c) the maintenance of constant contact with Governments and their permanent representatives.

Therefore, the staff at the level indicated above would deal with their counterparts in the concerned agencies and authorities and with donor countries. Detailed job descriptions for each of the Professional posts listed above may be found in the attached annex.

Travel on official business

\$36,000

14. In order to continue the co-ordination and to intensify efforts at monitoring assistance, it is estimated that the following travel would need to be undertaken:

USG	4 trips New York/Geneva/Hanoi/ Phnom Penh/Bangkok	\$20,000
D-2	2 trips Bangkok/Phnom Penh/New York	8,000
	Other travel	8,000

Communications

\$24,000

The estimate of \$24,000 should cover the cost of cables, telephone calls, postage and diplomatic pouch originating in Bangkok. (Communications costs originating in New York are included under the heading - Common Services.)

Banllaneous supplies and services

\$ 5,000

Included in this estimate are provisions for supplies and services not covered elsewhere in the cost estimates for the Bangkok office, including such items as reproduction and other office supplies, bank charges, loss on exchange, newspaper and periodicals, cleaning supplies and services, etc.

Office furniture and equipment

\$ 2,000

The provision under this heading covers the purchase of a typewriter, desks, chairs, filing cabinet and duplicating machine for the Bangkok office.

Summary

In summary, and subject to the assumptions made in this paper, should the General Assembly adopt the draft resolution, additional costs would arise in the amount of \$1,845,800 in respect of paragraphs 2, 4 and 8 of the draft resolution. Of this amount \$1,351,400 relates to conference servicing and associated general services costs in the context of paragraphs 2 and 4 of the draft resolution. Towards the close of the current session of the General Assembly, when the definitive pattern of conferences is considered, it will be indicated in the consolidated statement of conference services, to what extent the costs can be absorbed within existing resources.

19. The Secretary-General therefore requests an appropriation of \$494,400 at this time, under Sections 1 and 28D of the programme budget for 1980-1981. In addition, an amount of \$99,600 is requested for staff assessment under Section 31, offset by an equivalent amount in Income Section 1. The total request may be summarized as follows:

	Operative paras. 2 and 4	Operative para. 8	Total
	\$	\$	\$
Section 1	28,500	388,700	417,200
Section 28D		77,200	77,200
Section 31		99,600	99,600
Income Section 1		(99,600)	(99,600)
	<u>28,500</u>	<u>465,900</u>	<u>494,400</u>

Annex

Job Descriptions for Professional Posts

1. Post Title: Special Representative of the Secretary-General,
Co-ordination of the United Nations Kampuchean
Humanitarian Assistance Programmes
- Category and Level: USG
- Organizational Level: Office of the Special Representative of the Secretary-General, Co-ordinator of the United Nations Kampuchean Humanitarian Programmes, New York
- Functions: Responsible for the Co-ordination of the U.N. Humanitarian Operations arising from the situation in Kampuchea, including the following:
- (a) Co-ordination of assistance provided by the agencies and programmes of the United Nations system; and other inter-governmental bodies, and voluntary agencies;
 - (b) Co-ordination of assistance provided by donors to the Programme and bilateral donors;
 - (c) Consultations with Governments and other authorities directly concerned with the operation of the Programme;
- The Special Representative of the Secretary-General will be assisted by two Deputy Co-ordinators and their staff residing respectively in New York and Bangkok.

2. Post Title: Deputy Co-ordinator (New York)

Category and
Level: D-2

Organizational
Location: Office of the Special Representative of the Secretary-
General, Co-ordinator of the United Nations Kampuchean
Programmes, New York

Functions: To assist the Special Representative of the Secretary-
General for the Co-ordination of the U.N. Humanitarian
Operations arising from the situation in Kampuchea in all of
his functions, including keeping in touch with the
representatives of the Agencies of the Programmes on all
aspects of the programmes, operational and financial:

(a) Since the SRSG is required to travel constantly,
visiting field offices and various governments, the Deputy
Co-ordinator in New York is required to be in charge of the
programmes and to report to the SRSG on matters requiring
his immediate attention:

(b) Be responsible for the preparation of the
Periodical Report to the Donor Countries on all aspects of
the implementation of the Programmes.

The Deputy Co-ordinator will be assisted by an Assistant
Director at Headquarters, New York.

3. Post Title: Deputy Co-ordinator (Field)
- Category and Level: D-2
- Organizational Location: Office of the Deputy Co-ordinator for the Co-ordination of the United Nations Kampuchean Humanitarian Programmes in Bangkok, Thailand
- Functions: Directly reporting to and under the supervision of the Special Representative of the Secretary-General (SRSG), the Deputy Co-ordinator for the Co-ordination of the Kampuchean humanitarian programmes residing in Bangkok is responsible for assisting the SRSG to carry out the responsibilities entrusted to him by the Secretary-General:
- (a) Co-ordinate the assistance provided by the Agencies in the area;
 - (b) Dealing with the authorities concerned on all matters concerning humanitarian assistance provided to the people of Kampuchea; and those who are on the Border, as well as the affected Thais in Thailand;
 - (c) Advising the heads and representatives of the Agencies in Bangkok on matters of policy;
 - (d) Advising the SRSG on all matters requiring initiatives from him;

b. Post Title: Assistant Director (New York)

Category and Level: D-1

Organizational Location: Office of the Special Representative of the Secretary-General, Co-ordinator of the United Nations Kampuchean Humanitarian Programmes, New York

Functions: To assist the Special Representative of the Secretary-General and the Deputy Co-ordinator for the Co-ordinator of the U.N. Humanitarian Operations arising from the situation in Kampuchea, in addition to providing special assistance to the Co-ordinator and his Deputy:

(a) To assist in arranging and participating in co-ordination meetings, collecting information, reviewing decisions and keeping the Co-ordinator and his Deputy informed of any developments in the day-to-day operations of the Programme and to contact, where necessary, donors.
