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**UNITED NATIONS CHILDREN'S FUND**

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**FINANCIAL REPORT**

**and**

**AUDITED FINANCIAL STATEMENTS**

**for the year ended 31 December 1979**

**and**

**REPORT OF THE BOARD OF AUDITORS**

**GENERAL ASSEMBLY**

OFFICIAL RECORDS: THIRTY-FIFTH SESSION

SUPPLEMENT No. 5B (A/35/5/Add.2)



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**UNITED NATIONS**

New York, 1980

## NOTE

Symbols of United Nations documents are composed of capital letters combined with figures. Mention of such a symbol indicates a reference to a United Nations document.

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ABREVIATURAS

FAO	Food and Agriculture Organization of the United Nations
IYC	International Year of the Child
PANA	Pan American Health Organization
UNCDF	United Nations Capital Development Fund
UNDP	United Nations Development Programme
UNDRR	Office of the United Nations Disaster Relief Co-ordinator
UNEP	United Nations Environment Programme
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNFPA	United Nations Fund for Population Activities
UNHCR	Office of the United Nations High Commissioner for Refugees
UNICEF	United Nations Children's Fund
UNRWA	United Nations Relief and Works Agency for Palestine Refugees in the Near East
WHO	World Health Organization

LETTER OF TRANSMITTAL

12 June 1980

Sir,

I have the honour to transmit to you the financial statements of the United Nations Children's Fund, including the Greeting Card Operation, with respect to the financial year ended 31 December 1979. These statements have been examined and include the audit opinion of the Board of Auditors.

In addition to the above, I have the honour to present the report of the Board of Auditors with respect to the above accounts.

Accept, Sir, the assurances of my highest consideration.

(Signed) J. J. MACDONELL  
Auditor General of Canada  
and  
Chairman of the  
United Nations Board of Auditors

The President of the General Assembly  
of the United Nations  
New York, N.Y.



PART ONE  
UNITED NATIONS CHILDREN'S FUND

## I. FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 1979

### Summary

1. The Executive Director of the United Nations Children's Fund submits herewith the annual financial report on the accounts of UNICEF for the year ended 31 December 1979, comprising five statements supported by 11 schedules.
2. The accounts for 1979 have been redesigned to reflect more clearly the funding of commitments approved by the Executive Board. In financial reports prior to 1979, "income" excluded specific purpose contributions if unspent balances were subject to return. Such contributions were listed separately as a category of funds-in-trust. This year all funds received for meeting commitments approved by the Executive Board are reported as UNICEF "income". For comparison purposes, the change in the accounting presentation required certain adjustments to the 1978 figures previously reported. 1/
3. A comparison between the 1979 financial plan (E/ICEF/L.1392, table 1, p. 13) and the actual 1979 outcome indicates a significant general expansion of UNICEF activities, a very considerable increase of expenditures and a related acceleration in the use of resources available to UNICEF. While detailed information on performance during 1979 is contained in the medium-term work plan (E/ICEF/L.1412), the highlights of this performance are reflected by the following: Income exceeded the financial plan by \$33 million. This increase in income was almost completely due to \$31 million received to finance the Kampuchean operation. Expenditures were \$30 million higher than forecast. Excluding the \$18 million of expenditures made for the Kampuchean operation, there was an increase of \$12 million, or 5 per cent over the plan, due mainly to cash assistance higher than forecast, but also to an accelerated rate of expenditures related to procurement of supplies and equipment. Total cash was \$24 million less than projected. This was owing to the higher level of expenditures, as well as to an increase in accounts receivable and inventories related to the expanded activities. Commitments made in 1979 were \$26 million higher than planned. Taking into consideration the \$31 million of commitments related to the Kampuchean operation, new commitments were \$5 million below the original expectation.
4. UNICEF has a liquidity requirement to permit its orderly financial operations during periods of temporary imbalances between funds received and spent, as well as to absorb differences between income and expenditure estimates for future years. Total cash held at the year-end of \$110 million consisted of balances of \$50 million from general resources, \$45 million from supplementary funds and \$15 million from funds-in-trust mainly for reimbursable procurement and services. The total cash held included the UNICEF liquidity provision of \$72 million, made up by general resources (\$50 million) and half of the balances of supplementary funds (\$22 million). This liquidity provision of \$72 million, owing to expenditures higher than expected, was \$9 million lower than the amount planned

1/ Official Records of the General Assembly, Thirty-fourth Session, Supplement No. 5B (A/34/5/Add.2).

in 1978. Following requests made late in 1979 to various donors, contributions in 1980 have been paid by various Governments earlier than usual, thus justifying the assumption that the liquidity provision of \$72 million will be adequate to cover the forthcoming financial needs of UNICEF. It is of great importance, therefore, that the payment of general resources contributions continue to be made as early as possible in the year to ensure an orderly cash flow.

#### Income

5. Excluding the Kampuchean operation, in 1979 income amounted to \$222 million, \$11 million more than in 1978 (an increase of 5 per cent). Income for general resources was \$182 million, \$35 million more than recorded in 1978 (an increase of 24 per cent). Contributions for specific purposes other than those for the Kampuchean operation were \$39 million, \$11 million less than recorded in 1978 (a decrease of 22 per cent).

6. Following the special Pledging Conference convened by the Secretary-General on 5 November 1979 to secure funds for Kampuchean relief, UNICEF received at the end of 1979 pledges from Governments of \$20 million, from intergovernmental organizations of \$6 million and from National Committees for UNICEF and other non-governmental organizations of \$5 million. The total was \$31 million, out of which \$13 million had not yet been received by UNICEF at the end of the year.

#### Expenditures

7. The co-operation of UNICEF went to programmes in 109 countries. Most of the programmes included components in one or more of the following fields: improvement of child health services, village water-supply, child nutrition, education (formal and non-formal), child welfare services, women's activities related to child well-being and emergency relief.

8. Excluding the Kampuchean operation, expenditures in fulfilment of commitments approved by the Executive Board were \$241 million, \$58 million more than 1978 (an increase of 31 per cent). These expenditures consisted of: \$146 million for supplies and equipment, \$45 million for non-supply assistance, such as training grants, project personnel and local costs, and \$30 million budget costs (gross) for programme support. The remaining expenditures were for administrative services in the amount of \$19 million (gross) and for IYC operational costs (\$0.9 million). After deduction of contributions towards local budget costs from Governments, staff assessment, etc., the net costs of the administrative services and programme support budgets were \$8 million less.

9. For the Kampuchean operation, UNICEF had spent by the end of the year \$18 million for its planned input for the first phase of the operation. At the same date unfulfilled commitments in the form of firm call-forwards and purchase orders unshipped at 31 December 1979 were \$9 million.

10. During 1979, donations in kind (mainly children's food) by UNICEF, valued by donors at \$34 million, were delivered to projects. These deliveries, amounting to \$14 million less than in 1978, are not reflected in the financial accounts of UNICEF, though handled through the administrative and programme support structures of the organization.

## Assets and liabilities

11. The excess of assets over liabilities at the end of 1979 was \$179 million, compared with \$186 million in 1978, a decrease of \$7 million in total.
12. The main changes in the financial position are reflected by a cash decrease of \$34 million and an increase in liabilities of \$11 million (\$3 million deferred income, \$6 million in accounts payable and \$2 million in funds-in-trust). At the same time there was an increase of \$32 million in accounts receivable and \$6 million in inventories.
13. The total cash of \$110 million available to UNICEF at the year-end was held for operational purposes with first-class banks in all countries where UNICEF operates. This comprised \$87 million on interest-bearing time-deposit accounts and \$23 million in current bank accounts, many of them also interest-bearing. Balances in current bank accounts were higher than usual, owing to the fact that more funds than usually required were held "at demand" to be ready to meet expenditures related to the Kampuchean operation and, also, because payments of contributions for this operation were made by donors into UNICEF current bank accounts in the last few days of the year.
14. The total cash holding of UNICEF of \$110 million includes currencies restricted for use in the donor country for purchases and other expenditures. In previous years, the accumulated balances of these currencies were stabilized around a level of \$10 to \$11 million. In 1979, these balances were \$7.6 million as compared with \$7 million in 1978.
15. Furthermore, not entered into the financial accounts of UNICEF as income were funds-in-trust not available for commitments approved by the Board. These were mainly to cover the cost of supplies and equipment in reimbursable procurement and/or services undertaken by UNICEF on behalf of others. In 1979, UNICEF received for these funds-in-trust cash or pledges of \$27 million, \$6 million more than in 1978. Expenditures from these funds-in-trust were \$22 million, \$10 million more than in 1978.

## Commitments

16. According to procedures established by the Executive Board, commitments for programme co-operation enter into effect when approved by the Board at its annual session, or by mail poll, and between sessions when funds are received as contributions for specific purposes to finance projects that have been approved in advance by the Board through its noting procedure, or for emergency relief.
17. At the beginning of 1979, there was a balance of unspent commitments carried forward from previous years totalling \$418 million. At the 1979 Board session, new commitments were approved for a total of \$251 million. In addition, commitments came into effect between the Board sessions up to 31 December 1979 for a further amount of \$73 million, including \$31 million for the Kampuchean operation. Taking into consideration savings and adjustments, the total of new commitments entering into effect during the year was \$321 million against a corresponding figure of \$298 million in 1978.

18. In the course of the year, commitments were fulfilled by expenditures to the extent of \$259 million. Thus, the balance of unspent commitments at the end of 1979 was \$480 million. According to the original programme plans, these commitments are to be fulfilled during 1980-1984.

(Signed) James P. GRANT  
Executive Director  
of the United Nations Children's Fund

## II. REPORT OF THE BOARD OF AUDITORS

### Introduction

1. As required by General Assembly resolution 74 (I), the Board of Auditors has audited the accounts of the United Nations Children's Fund (UNICEF), including the Greeting Card Operation (GCO), for the year ended 31 December 1979.
2. The examination was conducted in accordance with article XII of the Financial Regulations of the United Nations and the annex thereto and with the common auditing standards adopted by the Panel of External Auditors of the United Nations, the specialized agencies and the International Atomic Energy Agency. The examination was conducted at UNICEF and GCO headquarters in New York and at the field offices at Abidjan, Accra, Copenhagen, Geneva, Lagos, Luanda, Lusaka and Nairobi.
3. During the year under review, the Board of Auditors continued its normal practice of reporting the results of specific audits and issuing management letters containing detailed observations and recommendations to the Administration. This practice contributed to developing a continuous dialogue with the Administration and is consistent with the Board's approach of applying systems-based auditing to all the organizations in the United Nations system for which the Board has audit responsibility.
4. The Board has noted with appreciation the speed with which the Administration dealt with the matters brought to its notice and the continued efforts being made to improve the financial management and control systems. Our observations are intended to assist the Administration in considering and implementing further improvements. The following are the most significant matters arising from our 1979 audit examination. We have discussed these matters with the Administration whose responses are incorporated where appropriate.

### Travel costs

5. Travel costs represent a significant element of expenditure within UNICEF. For programme support and administrative services expenditure alone, travel costs amounted to some \$3.8 million for the year under review.
6. Our examination revealed that UNICEF had not developed, documented or communicated to staff members a comprehensive statement of its policies and procedures on matters related to travel. Staff members were informed of such matters by means of periodic administrative instructions which, in some instances, were not adequately enforced. As a result, travel expenditures were not properly controlled. We noted a number of instances where travel was authorized after trips had been completed, and cases where travel authorizations were not properly approved through the Quarterly Travel Plans. Contrary to administrative instructions, a number of travel claims were submitted after the completion of the travel, in periods ranging from 20 to over 200 days.

7. Accordingly, we recommended that, in order to strengthen the administration of travel, UNICEF should develop a comprehensive administrative instruction covering its policies and procedures on travel that should be communicated to and complied with by all staff members.

8. The Administration has informed us that it is in the process of finalizing a detailed chapter on "Travel and Removal" for the UNICEF Personnel Manual. The chapter will contain detailed information on policies, standards, procedures and entitlements related to travel.

#### Procurement system

9. Our review of the procurement system in certain offices away from UNICEF headquarters revealed lapses in the administration of contracts. For example, in one field office, where local purchases totalled \$2.3 million, the majority of contracts were awarded to particular suppliers on the basis of a single quotation. In such cases, the basis for judging the quoted prices as fair and reasonable was not stated in submissions to the Contract Review Committee. In another instance, a field office did not always record its reasons for awarding contracts exceeding the authorized limit without competitive bidding. This procedure is required by the United Nations financial rule 110.19.

10. To improve contract procedures, we recommended that the Contract Review Committee should be provided with more pertinent data to justify its recommendations. In addition, the Committee should record its reasons for not obtaining competitive bidding.

#### Misappropriation of funds

11. In accordance with paragraph 6 of the annex to the Financial Regulations, the Board has been informed that the sum of \$4,421 was misappropriated by an employee. The theft was reported to the local police and the person responsible was arrested. The amount stolen was written off after the Administration was satisfied that there was no likelihood of recovery.

#### Greeting Card Operation

12. The Greeting Card Operation maintains offices in some countries for the sale of its products. In other countries, GCO products are sold by national committees. Under agreements executed with UNICEF, the national committees retain discounts of up to 25 per cent of sale proceeds.

13. Our examination revealed that in maintaining certain sales offices in the field, GCO spent a far greater percentage of sale proceeds than the 25 per cent discount allowed to national committees. We noted, for example, that, for the 1978/79 campaign year, GCO spent 48 per cent of the sale proceeds to maintain an office in one country. Furthermore, over 11 per cent of the proceeds was retained by the consignees as discounts.

14. Accordingly, we recommended that the arrangements for maintaining offices in certain countries for the sale of GCO products should be reviewed. The

Administration has agreed with our recommendation and has indicated that the situation will be assessed with a view to reducing the cost of maintaining sales offices in the field.

Comments on matters dealt with in the 1978 report

15. The Administration has either provided a satisfactory explanation or taken appropriate action on matters raised in the 1978 report, 2/ with the exception of the formulation of an appropriate statement of policy on the use of outside expertise and professional services. Copies of a draft administrative instruction containing appropriate principles have been sent to the UNICEF field offices for their comments.

Acknowledgement

16. The Board of Auditors wishes to express its appreciation for the co-operation and assistance extended by the Executive Director, his officers and members of their staff.

(Signed) J. J. MACDONELL  
Auditor General of Canada

(Signed) Ahenkora OSEI  
Auditor General of Ghana

(Signed) Osman Ghani KHAN  
Comptroller and Auditor General  
of Bangladesh

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2/ Ibid., sect. IV.



### III. AUDIT OPINION

We have examined the following appended financial statements, numbered I to V, properly identified, and relevant schedules of the United Nations Children's Fund for the year ended 31 December 1979. Our examination included a general review of the accounting procedures and such tests of the accounting records and other supporting evidence as we considered necessary in the circumstances. As a result of our examination, we are of the opinion that the financial statements properly reflect the recorded financial transactions for the year, which transactions were in accordance with the Financial Regulations and legislative authority, and present fairly the financial position as at 31 December 1979.

(Signed) J. J. MACDONELL  
Auditor General of Canada

(Signed) Ahenkora OSEI  
Auditor General of Ghana

(Signed) Osman Ghani KHAN  
Comptroller and Auditor General  
of Bangladesh

IV. OBSERVATIONS OF THE EXECUTIVE DIRECTOR OF UNICEF ON  
THE COMMENTS AND RECOMMENDATIONS OF THE BOARD OF  
AUDITORS

1. Introduction

The report of the Board of Auditors is reproduced in section II above (pp. 6-8). The observations of the Executive Director on the points raised by the auditors are given below. For convenience of reference, the paragraph numbers of the report of the Board of Auditors are shown alongside of the headings of the Executive Director's observations.

2. Travel costs (audit, paras. 5-8)

The secretariat has completed a set of procedural guidelines on the "Travel and Removal" matters. This document has been circulated to the UNICEF field offices for their comments and will form part of the UNICEF Personnel Manual. Pending the finalization of this document, the secretariat intends to issue shortly a comprehensive instruction containing information on policies, standards, procedures and entitlements on matters related to travel. The Executive Director is confident that these updated guidelines will reduce the repetition of the occurrences indicated by the auditors.

3. Procurement system (audit, paras. 9-10)

The secretariat will ensure that on future occasions the necessary information is supplied to the Contract Review Committee and forms part of the appropriate meeting minutes.

The two observations made referred to separate procurement actions taken in two offices. The first comment concerns local purchase orders resulting from two different situations:

(a) The award of a contract for the manufacture of pumps, following competitive bids in the United States. Subsequent to the award for the manufacture of the pumps, it was necessary for technical reasons that their installation and the manufacture of the control panels be carried out by the agent having the necessary knowledge and expertise of the specific pumps purchased.

(b) Where the purchase of pumps was made locally from agent's stock, the UNICEF office verified with UNICEF headquarters, New York, that the prices quoted were competitive.

The above illustrates that precautions were taken to ensure that purchases for the urban water supply programme in an area affected by an emergency situation were made under good conditions.

With respect to the second observation, the auditors' comment refers specifically to the purchases of motor vehicles. Each of the cases mentioned were notifications to the Contract Review Committee of purchases made in accordance with

earlier submissions against which the Contract Review Committee had approved, for purposes of standardization, the use of the supplier's current price list. The Executive Director believes that the above procedure complies with the Financial Regulations and Rules of the United Nations (rule 110.19, subparas. (c) and (e)).

4. Misappropriation of funds (audit, para. 11)

This was a case of misappropriation of funds by an unfaithful employee who was cashing cheques on behalf of the UNICEF office and, at a certain time, decided to run away with the money. As indicated by the auditors, the case was reported to the local police and the person responsible was arrested.

5. Greeting Card Operation (audit, paras. 12-14)

It is the policy of the Greeting Card Operation to appoint national committees for UNICEF or other appropriate volunteer organizations as sales agents. Where this is not possible and where there is an opportunity to reach a substantial sales volume, GCO may handle sales directly in association with UNICEF country offices.

Establishing an effective sales organization, building a distribution network and providing marketing support, require a substantial investment in money and staff time, and in the initial stages of the operation, it is not always possible to achieve a ratio of expenses to sales proceeds equivalent to that achieved by a voluntary organization after a number of years. As the market develops and the volume of sales increases, the ratio of expenses to sales should be progressively reduced. The initial higher cost incurred should be considered an investment in opening up new markets.

V. FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1979

STATEMENT I

COMPARATIVE STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 1979

	1979		1978		INCREASE (DECREASE)
	\$	\$	\$	\$	
<u>INCOME</u>					
<u>GENERAL RESOURCES</u>					
Contributions from Governments	133 738 550.46		113 451 183.27		20 287 367.19
Contributions from non-governmental sources	15 475 017.79		7 002 573.37		8 472 444.42
Greeting Card and related operations	16 319 803.82		13 299 348.41		3 020 455.41
Other	<u>16 881 384.25</u>		<u>13 701 284.31</u>		<u>3 180 099.94</u>
<u>TOTAL GENERAL RESOURCES</u>		182 414 756.32		147 454 389.36	34 960 366.96
<u>SUPPLEMENTARY FUNDS FOR SPECIFIC PROJECTS</u>					
From Governments	24 883 007.15		29 948 176.52		(5 065 169.37)
From non-governmental sources	13 914 866.92		6 657 861.05		7 257 005.87
From the UN system	<u>234 506.75</u>		<u>13 784 764.88</u>		<u>(13 550 258.13)</u>
<u>TOTAL SUPPLEMENTARY FUNDS</u>		19 032 380.82		50 390 802.45	(11 358 421.63)
<u>CONTRIBUTIONS TO KAMPUCHEAN RELIEF</u>					
From Governments and intergovernmental organizations	26 062 559.94				26 062 559.94
From non-governmental sources	<u>4 566 681.68</u>				<u>4 566 681.68</u>
<u>TOTAL CONTRIBUTIONS TO KAMPUCHEAN RELIEF</u>		30 629 241.62		-	30 629 241.62
<u>TOTAL INCOME</u>		252 076 378.76		197 845 191.81	54 231 186.95
<u>EXPENDITURES</u>					
For programme co-operation from:					
General resources	147 461 665.32		109 228 889.62		38 232 775.70
Supplementary funds other than UN system	38 536 446.01		25 941 305.59		12 595 140.42
UN system	4 469 383.94		6 952 262.37		(2 482 878.43)
For Kampuchean relief	18 401 346.62				18 401 346.62
For programme support services	<u>30 354 666.19</u>		<u>25 441 766.79</u>		<u>4 912 899.40</u>
<u>TOTAL PROGRAMME CO-OPERATION</u>		239 723 508.08		167 564 224.37	72 159 283.71
For administrative services	18 727 720.95		15 904 639.01		2 823 081.94
International Year of the Child - operational costs	<u>945 300.00</u>		-		<u>945 300.00</u>
<u>TOTAL EXPENDITURES</u>		259 396 529.03		183 468 863.38	75 927 665.65
<u>Balance of transactions</u>		(7 320 150.27)		14 376 328.43	(21 696 478.70)
<u>Net change in value of assets and liabilities due to exchange rates</u>		576 598.82		12 911 014.60	(12 234 415.78)
<u>Excess of income over expenditure</u>		<u>(6 643 551.45)</u>		<u>27 287 343.03</u>	<u>(33 930 894.48)</u>

STATEMENTS III TO V AND NOTES 1 TO 18 FORM AN INTEGRAL PART OF THIS STATEMENT AND SHOULD BE READ IN CONJUNCTION THEREWITH.

CERTIFIED CORRECT

APPROVED

(SIGNED) GIOVANNI CAVAGLIA  
COMPTROLLER

(SIGNED) JAMES P. GRANT  
EXECUTIVE DIRECTOR

## STATEMENT II

COMPARATIVE STATEMENT OF ASSETS, LIABILITIES AND THE FINANCIAL POSITION AS AT 31 DECEMBER 1979

ASSETS	1979		1978		INCREASE (DECREASE)
	\$	\$	\$	\$	\$
<b>Cash</b>					
In current bank accounts, on hand and in transit	23 428 291.82		12 056 568.62		11 371 723.20
On interest-bearing deposits	87 131 702.24		131 590 467.92		(44 458 765.68)
Contributions receivable :					
For current and prior years	32 832 749.90		29 001 361.60		3 831 388.30
For future years	8 491 493.90		2 311 082.00		6 180 411.90
For Kampuchean relief	12 594 904.23		-		12 594 904.23
Deposits with governmental agencies and suppliers	521 943.28		691 586.85		(169 643.57)
Accounts receivable, advances and deposits	22 981 629.19		13 428 574.94		9 553 054.25
Inventories	42 919 455.43		36 594 920.55		6 324 534.88
Buildings	457 737.22		339 396.53		118 340.69
		231 359 907.21		226 013 959.01	5 345 948.20
<b>LIABILITIES</b>					
Contributions for following years pledged and received in advance	8 729 589.14		6 038 758.87		2 690 830.27
Greeting Card and related operations - income received in advance	3 794 127.41		3 069 711.62		724 415.79
Accounts payable and other unliquidated obligations	19 421 270.56		12 669 179.71		6 752 090.85
Trust funds:					
Reimbursable procurement and other services	19 642 859.11		17 212 339.34		2 430 519.77
International Year of the Child - operational costs	-		598 913.20		(598 913.20)
Maurice Pate Memorial Fund	32 411.73		41 855.56		(9 443.83)
Reserve for insurance	200 000.00		200 000.00		-
		51 820 257.95		39 830 758.30	11 989 499.65
<u>Excess of assets over liabilities</u>		<u>179 539 649.26</u>		<u>186 183 200.71</u>	<u>(6 643 551.45)</u>

STATEMENTS III TO V AND NOTES 1 TO 18 FORM AN INTEGRAL PART OF THIS STATEMENT AND SHOULD BE READ IN CONJUNCTION THEREWITH, ESPECIALLY IN REGARD TO OUTSTANDING COMMITMENTS. STATEMENT IV SHOWS \$300 MILLION OF COMMITMENTS TO BE FINANCED FROM FUTURE INCOME.

CERTIFIED CORRECT

APPROVED

(SIGNED) GIOVANNI CAVAGLIA

(SIGNED) JAMES P. GRANT

COMPTROLLER

EXECUTIVE DIRECTOR

## STATEMENT III

COMMITMENTS IN 1979  
(SUMMARY OF STATEMENT IV)

	From supplementary funds		Total
	From general resources	Government and United Nations others system	
	\$	\$	\$
Unspent balance of commitments as at 1 January 1979	343 822 979.81	65 419 652.70	418 364 672.07
Approved at the Executive Board session:			
New commitments a/	250 993 900.00	-	250 993 900.00
Savings and deficits b/	(152 196.77)	-	(152 196.77)
Made between Executive Board sessions	-	70 048 401.56 c/	72 780 609.93
Adjustments to commitments including budget savings for 1979	(2 739 843.73)	27.02	(2 730 706.22)
Expenditure	591 924 839.31	11 854 274.95	739 256 279.01
Unspent balance of commitments as at 31 December 1979	197 989 352.46	4 469 383.94	259 396 529.03
Excess of assets over liabilities	393 935 486.85	7 384 891.01	479 859 749.98
To be financed from future resources	102 106 880.03	4 850 542.01	179 539 649.26
	291 828 606.82	2 534 349.00	300 320 100.72

a/ E/ICEF/P/L.1802 Rev.1.

b/ E/ICEF/P/L.1804.

c/ Commitments for Kampuchean relief (\$30,629,241.56) included.

## STATEMENT IV

PROGRAMME CO-OPERATION  
 STATEMENT OF COMMITMENTS, EXPENDITURES AND UNSPENT BALANCES OF COMMITMENTS TO BE FINANCED FROM  
 GENERAL RESOURCES AND SUPPLEMENTARY FUNDS FOR THE YEAR ENDED 31 DECEMBER 1979

AREA AND COUNTRY CO-OPERATION	UNSPENT BALANCES OF COMMITMENTS		TOTAL	UNSPENT BALANCES OF COMMITMENTS	
	1 JANUARY	NEW COMMITMENTS		EXPENDITURE	31 DECEMBER
	\$	\$	\$	\$	\$
<b>AFRICA</b>					
ALGERIA	941 103.35		941 103.35	305 681.47	635 421.88
ANGOLA	5 132 840.28		5 132 840.28	2 354 543.10	2 778 297.18
BENIN	3 827 755.71	250 862.00	4 078 617.71	1 126 089.60	2 952 528.11
BOTSWANA	550 443.25	811 967.02	1 362 410.27	248 098.11	1 114 312.16
BURUNDI	2 380 063.26	122 241.00	2 502 304.26	856 685.95	1 645 618.31
CAPE VERDE	462 094.70	413 820.71	875 915.41	605 757.48	270 157.93
CENTRAL AFRICAN REPUBLIC	1 813 222.09	1 813 222.09	1 813 222.09	1 189 064.37	624 157.72
CHAD	467 701.46	1 918 600.00	2 386 301.46	410 962.92	1 975 338.54
COMOROS	342 218.19	763 448.00	1 105 666.19	633 391.20	472 274.99
CONGO	440 697.38	15 000.00	455 697.38	462 417.26	(6 719.88)
DJIBOUTI	(6 045.78)	206 103.11	200 057.33	28 232.90	171 824.43
EQUATORIAL GUINEA	11 380.16	50 000.00	61 380.16	13 452.29	47 927.87
ETHIOPIA	8 258 121.11	20 405.83	8 278 526.94	4 694 679.00	3 583 847.94
GABON	45 920.60		45 920.60	17 659.80	28 260.80
GAMBIA	205 553.05		205 553.05	142 179.68	63 373.37
GHANA	492 362.05	1 106 515.71	1 598 877.76	521 745.76	1 077 132.00
GUINEA	488 476.13	4 940 000.00	5 428 476.13	618 731.30	4 809 744.83
GUINEA-BISSAU	1 964 528.25	1 750 730.00	3 715 258.25	939 746.79	2 775 511.46
IVORY COAST	946 492.55		946 492.55	240 406.18	706 086.37
KENYA	3 080 919.70	225 096.89	3 306 016.59	398 472.13	2 907 544.46
LESOTHO	1 360 400.68	188 200.00	1 548 600.68	437 576.56	1 111 024.12
LIBERIA	242 926.00	1 896 340.00	2 139 266.00	441 459.19	1 697 806.81
MADAGASCAR	752 873.29	2 717 000.00	3 469 873.29	804 367.21	2 665 506.08
MALAWI	2 221 298.11	471 000.00	2 692 298.11	593 675.77	2 098 622.34
MALI	604 125.17	3 820 000.00	4 424 125.17	1 198 673.71	3 225 451.46
MAURITANIA	299 065.72	1 360 144.63	1 659 210.35	414 417.58	1 244 792.77
MAURITIUS	129 467.00	1 114 461.00	1 243 928.00	344 307.64	899 620.36
MOROCCO	2 208 820.62	2 300 000.00	4 508 820.62	1 399 689.45	3 109 131.17
MOZAMBIQUE	2 510 042.84	1 449 612.00	3 959 654.84	2 198 446.30	1 761 208.54
NIGER	4 205 404.38		4 205 404.38	1 146 302.76	3 059 101.62
NIGERIA	1 440 359.71	3 377 038.17	4 817 397.88	903 213.12	3 914 184.76
RWANDA	4 106 741.94	355 297.00	4 462 038.94	1 667 037.05	2 795 001.89
SAO TOME AND PRINCIPE	144 319.34	25 862.00	170 181.34	114 087.08	56 094.26
SENEGAL	1 393 000.05	2 198 810.00	3 591 810.05	835 875.91	2 755 934.14
SEYCHELLES	207 741.37	160 000.00	367 741.37	21 658.22	346 083.15
SIERRA LEONE	807 901.35		807 901.35	141 873.13	666 028.22
SOMALIA	3 464 291.14	65 000.00	3 529 291.14	1 449 836.72	2 079 454.42
SWAZI LAND	1 182 763.85		1 182 763.85	215 937.50	966 826.35

## STATEMENT IV (continued)

PROGRAMME CO-OPERATION  
STATEMENT OF COMMITMENTS, EXPENDITURES AND UNSPENT BALANCES OF COMMITMENTS TO BE FINANCED FROM  
GENERAL RESOURCES AND SUPPLEMENTARY FUNDS FOR THE YEAR ENDED 31 DECEMBER 1979

AREA AND COUNTRY CO-OPERATION	UNSPENT BALANCES OF COMMITMENTS		NEW COMMITMENTS	TOTAL	EXPENDITURE	UNSPENT BALANCES OF COMMITMENTS 31 DECEMBER
	1 JANUARY	31 DECEMBER				
	\$	\$	\$	\$	\$	\$
TOGO	966 227.60			966 227.60	396 991.42	569 236.18
TUNISIA	2 147 908.56		38 300.00	2 186 208.56	996 632.21	1 189 576.35
UGANDA	1 467 030.21		1 79 968.82	1 646 999.03	914 756.44	732 242.59
UNITED REPUBLIC OF CAMEROON	2 053 630.69		2 053 630.69	4 027 261.38	4 027 261.38	1 650 914.57
UNITED REPUBLIC OF TANZANIA	7 306 969.21		13 653 732.00	20 960 701.21	5 002 237.74	15 958 463.47
UPPER VOLTA	3 963 723.18		259 852.00	4 223 575.18	1 426 502.25	2 797 072.93
ZAIRE	4 448 230.81		4 448 230.31	8 896 461.12	1 665 229.88	2 783 000.93
ZAMBIA	778 061.20			778 061.20	388 354.19	389 707.01
SUDANO-SAHELIAN REGION	1 939 583.62		1 939 583.62	3 879 167.24	892 502.44	1 047 081.18
REGIONAL	1 362 101.72		3 673 580.08	5 035 681.80	1 456 087.33	3 579 594.47
AREA TOTAL	85 560 856.85		51 898 987.97	137 459 844.82	43 678 442.21	93 781 402.61
EAST ASIA AND PAKISTAN						
BANGLADESH	40 934 078.72		3 357 946.79	44 292 025.51	22 199 324.70	22 092 700.81
BURMA	25 020 306.96		1 788 533.00	26 808 839.96	9 944 144.60	16 864 695.36
HONG KONG	17 268.75			17 268.75		17 268.75
INDONESIA	8 259 996.72		57 108 614.00	65 368 610.72	7 052 004.74	58 316 605.98
KAMPUCHEAN RELIEF	30 944 241.56		30 944 241.56	61 888 852.28	18 401 346.62	12 542 894.94
LAO PEOPLE'S DEMOCRATIC REPUBLIC	2 838 760.87		3 000 000.00	5 838 760.87	1 378 592.81	4 460 168.06
MALAYSIA	283 099.73		2 400 000.00	2 683 099.73	695 529.04	1 987 570.69
PAKISTAN	9 151 448.70		26 155 450.00	35 306 898.70	9 905 820.87	25 401 077.83
PAPUA NEW GUINEA	362 764.66		84 890.00	447 654.66	128 322.50	319 332.16
PHILIPPINES	2 285 196.82		2 164 999.70	4 450 196.52	2 714 354.06	1 735 842.46
REPUBLIC OF KOREA	2 697 780.58		(4 637.43)	2 693 143.15	755 362.97	1 937 780.18
THAILAND	2 408 495.72		10 888 811.52	13 297 307.24	3 213 755.37	10 083 551.87
VIET NAM	23 438 587.47		102 304.70	23 540 892.17	12 340 998.20	11 199 893.97
ASIAN REFUGEES AND DISPLACED PERSONS			1 091 810.00	1 091 810.00	896 527.62	195 282.38
PACIFIC ISLAND TERRITORIES	281 043.99		91 945.00	372 988.99	277 481.86	95 507.13
REGIONAL	137 737.93		934 000.00	1 071 737.93	249 562.43	822 175.50
AREA TOTAL	118 116 567.62		140 108 908.84	258 225 476.46	90 153 128.39	168 072 348.07
SOUTH CENTRAL ASIA						
AFGHANISTAN	19 714 492.43		196 800.00	19 911 292.43	4 117 257.56	15 794 034.87
BRUTAN	1 453 647.09		1 114 005.00	2 567 652.09	1 023 811.57	1 543 840.52
INDIA	87 212 740.88		171 185.10	87 383 925.98	28 743 986.77	58 639 939.21
MALDIVES	847 758.33		910 906.00	1 758 664.33	292 560.16	1 466 104.17
MONGOLIA	310 501.15			310 501.15	96 196.05	214 305.10
NEPAL	4 911 535.29		2 010 294.86	6 921 830.15	3 101 004.79	3 820 825.36
SRI LANKA	5 382 929.05		14 474 648.00	19 857 577.05	3 639 545.10	16 218 031.95
AREA TOTAL	119 833 604.22		18 877 838.96	138 711 443.18	41 014 362.00	97 697 081.18



## STATEMENT IV (continued)

## PROGRAMME CO-OPERATION

STATEMENT OF COMMITMENTS, EXPENDITURES AND UNSPENT BALANCES OF COMMITMENTS TO BE FINANCED FROM  
GENERAL RESOURCES AND SUPPLEMENTARY FUNDS FOR THE YEAR ENDED 31 DECEMBER 1979

AREA AND COUNTRY CO-OPERATION	UNSPENT		NEW	TOTAL	EXPENDITURE	UNSPENT
	BALANCES OF COMMITMENTS 1 JANUARY	COMMITMENTS				
	\$	\$	\$	\$	\$	\$
<u>EASTERN MEDITERRANEAN</u>						
BAHRAIN	20 995.47			20 995.47	24 160.48	(3 165.01)
CYPRUS	(26 752.44)	26 752.44				
DEMOCRATIC YEMEN	2 339 183.78	1 100 000.00	3 439 183.78	1 335 393.53	2 103 790.25	
EGYPT	2 784 852.65	5 324 500.00	8 109 352.65	3 306 956.73	4 802 395.92	
IRAN	295 053.48	(285 053.48)		10 000.00		
JORDAN	36 597.02	1 329 815.71	1 366 412.73	426 928.89	939 483.84	
LEBANON	12 118 120.42	4 022 792.27	16 140 912.69	6 815 264.05	9 325 648.64	
OMAN	183 394.46		183 394.46	137 206.35	46 188.11	
SUDAN	3 610 230.84	8 162 462.00	11 772 692.84	4 366 644.29	7 406 048.55	
SYRIAN ARAB REPUBLIC	7 530.89	1 883 979.85	1 891 510.74	588 880.03	1 302 630.71	
YEMEN	3 021 169.94	3 204.07	3 024 374.01	1 636 231.99	1 388 142.02	
REGIONAL	507 289.08		507 289.08	123 938.52	383 350.56	
AREA TOTAL	24 897 665.59	21 568 452.86	46 466 118.45	18 771 604.86	27 694 513.59	
<u>EUROPE</u>						
PORTUGAL		50 000.00	50 000.00	49 496.82	503.18	
TURKEY	707 465.61	1 022 649.00	1 730 114.61	368 113.73	1 362 000.88	
YUGOSLAVIA		150 000.00	150 000.00	48 121.11	101 878.89	
AREA TOTAL	707 465.61	1 222 649.00	1 930 114.61	465 731.66	1 464 382.95	

## PROGRAMME CO-OPERATION

## STATEMENT OF COMMITMENTS, EXPENDITURES AND UNSPENT BALANCES OF COMMITMENTS TO BE FINANCED FROM GENERAL RESOURCES AND SUPPLEMENTARY FUNDS FOR THE YEAR ENDED 31 DECEMBER 1979

AREA AND COUNTRY CO-OPERATION	UNSPENT BALANCES OF COMMITMENTS		NEW COMMITMENTS	TOTAL	EXPENDITURE	UNSPENT BALANCES OF COMMITMENTS 31 DECEMBER
	1 JANUARY	31 DECEMBER				
	\$	\$	\$	\$	\$	\$
<u>THE AMERICAS</u>						
BARBADOS			129 000.00	129 000.00	12 549.00	116 451.00
BELIZE	55 015.19			55 015.19	54 259.58	755.61
BOLIVIA	1 167 945.58		376 700.00	1 544 645.58	605 539.52	939 106.06
BRAZIL	919 864.66		390 000.00	1 309 864.66	259 512.60	1 050 352.06
CHILE	1 030 710.49		14 600.00	1 045 310.49	506 867.36	538 443.13
COLOMBIA	498 752.60		1 452 400.00	1 951 152.60	1 535 042.15	416 110.45
COSTA RICA	100 520.20			100 520.20	73 469.52	27 050.68
CUBA	681 832.62		2 410 379.00	3 092 211.62	348 168.29	2 744 043.33
DOMINICA		85 000.00		85 000.00	21 502.83	63 497.17
DOMINICAN REPUBLIC	383 834.87		2 058 000.00	2 441 834.87	567 913.66	1 873 921.21
ECUADOR	160 359.67		530 000.00	690 359.67	320 842.03	369 517.64
EL SALVADOR	93 436.81		1 400 000.00	1 493 436.81	325 828.99	1 167 607.82
GRENADA		78 000.00		78 000.00	15 056.99	62 943.01
GUATEMALA	1 232 565.56		395 293.00	1 627 858.56	1 055 384.71	572 473.85
GUYANA	141 337.80		150 000.00	291 337.80	149 499.27	141 838.53
HAITI	1 497 500.05			1 497 500.05	685 752.62	811 747.43
HONDURAS	146 134.35		1 501 111.00	1 647 245.35	310 872.25	1 336 373.10
JAMAICA	625 360.92		37 242.00	662 602.92	188 178.10	474 424.82
MEXICO	1 054 504.33		600 000.00	1 654 504.33	595 978.40	1 058 525.93
NICARAGUA	98 230.50		1 295 100.00	1 393 330.50	278 617.81	1 114 712.69
PANAMA	(36 018.01)		520 000.00	483 981.99	76 773.25	407 208.74
PARAGUAY	146 827.34		948 752.51	1 095 579.85	351 422.59	744 157.26
PERU	1 374 778.93		3 688 600.00	5 063 378.93	897 460.09	4 165 918.84
ST. KITTS-NEVIS-ANGUILLA		39 000.00		39 000.00	591.26	38 408.74
SURINAME	73 850.34			73 850.34	23 133.34	50 717.00
URUGUAY	893.45			893.45		893.45
REGIONAL	2 951 983.63		925 000.00	3 876 983.63	1 382 280.38	2 494 703.25
AREA TOTAL	14 400 221.88		19 024 177.51	33 424 399.39	10 642 496.59	22 781 902.80
TOTAL FOR ALL AREAS	363 516 381.77		252 701 015.14	616 217 396.91	204 725 765.71	411 491 631.20

## STATEMENT IV (continued)

## PROGRAMME CO-OPERATION

STATEMENT OF COMMITMENTS, EXPENDITURES AND UNSPENT BALANCES OF COMMITMENTS TO BE FINANCED FROM  
GENERAL RESOURCES AND SUPPLEMENTARY FUNDS FOR THE YEAR ENDED 31 DECEMBER 1979

AREA AND COUNTRY CO-OPERATION	UNSPENT		NEW	TOTAL	EXPENDITURE	UNSPENT
	BALANCES OF	COMMITMENTS				
	1 JANUARY		COMMITMENTS			
	\$		\$	\$	\$	\$
<u>GENERAL ASSISTANCE</u>						
HEALTH AND PAEDIATRIC TRAINING	(77 139.52)	(1.36)	(77 140.88)	35 512.74	(112 653.62)	
FOOD AND NUTRITION SURVEILLANCE	182 886.66		182 886.66	59 680.79	123 205.87	
INTERNATIONAL CHILDREN'S CENTRE	750 000.00		750 000.00	250 000.00	500 000.00	
REGIONAL WOMEN'S PROJECTS	1 099 579.38		1 099 579.38	203 940.46	895 638.92	
PROJECT PREPARATION AND TRAINING	2 259 579.43	5 855 306.02	8 114 885.45	2 435 864.13	5 679 021.32	
EMERGENCY RESERVE <sup>a/</sup>	1 000 000.00		1 000 000.00		1 000 000.00	
INTERNATIONAL YEAR OF THE CHILD:						
COUNTRY PREPARATION	2 050 284.35		2 050 284.35	1 658 078.06	392 206.29	
GENERAL ASSISTANCE TOTAL	7 265 190.30	5 855 304.66	13 120 494.96	4 643 076.18	8 477 418.78	
PROGRAMME SUPPORT SERVICES	29 290 900.00	38 220 766.19	67 511 666.19	30 354 666.19	37 157 000.00	
TOTAL ASSISTANCE	400 072 472.07	296 777 085.99	696 849 558.06	239 723 508.08	457 126 049.98	
ADMINISTRATIVE SERVICES	18 292 200.00	22 364 520.95	40 656 720.95	18 727 720.95	21 929 000.00	
INTERNATIONAL YEAR OF THE CHILD						
OPERATIONAL COSTS		1 750 000.00	1 750 000.00	945 300.00	804 700.00	
GRAND TOTAL	418 364 672.07	320 891 606.94	739 256 279.01	259 396 529.03	479 859 749.98	

<sup>a/</sup> The Executive Director has made the following allocations from the Emergency Reserve of \$1,000,000: \$50,000 to Portugal, \$70,000 to Mali, \$60,000 to Thailand (Displaced Persons), \$200,000 to Thailand/Kampuchea (Displaced Persons), \$30,000 to Jamaica, \$150,000 to Yugoslavia, \$100,000 to Malaysia, \$100,000 to Lebanon, \$15,000 to the Congo, \$50,000 to the Dominican Republic, \$10,000 to Iran, \$140,000 to Pakistan and \$25,000 to Dominica.

## STATEMENT V

CONSOLIDATED STATEMENT OF PROGRAMME SUPPORT AND ADMINISTRATIVE SERVICES  
BUDGET COMMITMENTS, OBLIGATIONS INCURRED AND UNENCUMBERED BALANCES  
FOR THE YEAR ENDED 31 DECEMBER 1979

	REVISED BUDGET ESTIMATES			OBLIGATIONS INCURRED			UNENCUMBERED BALANCES
	PROGRAMME	ADMINISTRATIVE	TOTAL	PROGRAMME	ADMINISTRATIVE	TOTAL	
	SUPPORT	SERVICES		SUPPORT	SERVICES		
	\$	\$	\$	\$	\$	\$	\$
<b>SECTION 1 - SALARIES, WAGES AND COMMON STAFF COSTS</b>							
ESTABLISHED POSTS	17 798 500	10 530 000	28 328 500	16 334 183.93	9 934 236.19	26 268 420.12	2 060 079.88
SHORT-TERM PROFESSIONAL PERSONNEL	189 800	545 000	734 800	156 866.82	536 666.34	693 533.16	41 266.84
SHORT-TERM GENERAL SERVICE PERSONNEL	531 800	758 000	1 289 800	527 138.39	732 893.80	1 260 032.19	29 767.81
OVERTIME	197 900	159 200	357 100	182 995.72	140 997.19	323 992.91	33 107.09
TRAVEL, REMOVAL AND INSTALLATION	811 800	231 000	1 042 800	791 347.43	200 116.72	991 464.15	51 335.85
SEPARATION AND REPATRIATION PAYMENTS	513 000	255 000	768 000	502 551.66	237 877.55	740 429.21	27 570.79
RENTAL SUBSIDIES AND RELATED PAYMENTS	460 000		460 000	439 551.45		439 551.45	20 448.55
ASSIGNMENT ALLOWANCES	332 000	34 000	366 000	318 017.53	31 777.21	349 794.74	16 205.26
CONTRIBUTIONS, PENSION FUND	2 300 400	1 421 000	3 721 400	2 191 937.56	1 364 844.84	3 556 782.40	164 617.60
DEPENDENCY ALLOWANCES	815 400	304 000	1 119 400	783 315.78	281 838.66	1 065 154.44	54 245.56
COMPENSATORY PAYMENTS	35 000	7 000	42 000	24 377.26	1 017.75	25 395.01	16 604.99
TRAVEL ON HOME LEAVE	391 700	132 000	523 700	375 298.54	122 068.18	497 366.72	26 333.28
INTERNATIONAL VOLUNTEERS AND FIELD OBSERVERS	100 000		100 000	56 287.98		56 287.98	43 712.02
STAFF TRAINING	312 000	52 000	364 000	298 455.58	49 453.20	347 908.78	16 091.22
STAFF WELFARE	58 100	7 300	65 400	53 390.90	2 915.56	56 296.46	9 103.54
MEDICAL INSURANCE AND RELATED PAYMENTS	332 600	187 500	520 100	322 472.63	185 040.33	507 512.96	12 587.04
TOTAL SECTION 1	<u>25 180 000</u>	<u>14 623 000</u>	<u>39 803 000</u>	<u>23 358 179.16</u>	<u>13 821 743.52</u>	<u>37 179 922.68</u>	<u>2 623 077.32</u>
<b>SECTION 2 - OTHER EXPENSES</b>							
TRAVEL ON OFFICIAL BUSINESS	1 594 300	703 800	2 298 100	1 593 025.28	703 255.79	2 296 281.07	1 818.93
COMMUNICATIONS AND FREIGHT	1 387 800	910 900	2 298 700	1 387 711.10	910 800.21	2 298 511.31	188.63
INFORMATION PRODUCTION COSTS (AUDIO-VISUAL)	153 000	559 900	712 900	149 293.42	558 891.91	708 185.33	4 714.67
INFORMATION PRODUCTION COSTS (PUBLICATIONS)	142 600	600 200	742 800	134 616.14	599 538.27	734 154.41	8 645.59
SUPPORT COSTS FOR OTHER INFORMATION		220 500	220 500		220 306.59	220 306.59	193.41
RENTAL AND MAINTENANCE OF PREMISES	1 431 000	945 900	2 376 900	1 409 091.16	944 693.95	2 353 785.11	23 114.89
OFFICE SUPPLIES AND PRINTED FORMS	333 900	125 500	459 400	330 002.13	123 842.80	453 844.93	5 555.07
RENTAL, OPERATION AND MAINTENANCE OF EQUIPMENT	234 400	162 500	396 900	230 195.87	161 345.79	391 542.66	5 357.34
COMPUTER SERVICES	87 500	212 600	300 100	84 483.28	210 223.74	294 707.02	5 392.98
MAINTENANCE AND OPERATION OF TRANSPORTATION EQUIPMENT	414 000	4 000	418 000	411 790.00	3 070.97	414 860.97	3 139.03
INSURANCE	23 200	9 800	33 000	19 251.41	9 295.72	28 547.13	4 452.87
EXTERNAL AUDIT COSTS	35 000	65 000	100 000	35 000.00	65 000.00	100 000.00	
JOINT INSPECTION UNIT	28 700	77 300	106 000	27 040.00	76 960.00	104 000.00	2 000.00
MISCELLANEOUS SUPPLIES AND SERVICES	175 400	74 100	249 500	174 981.21	73 381.77	248 362.98	1 137.02
HOSPITALITY	21 400	11 700	33 100	19 541.14	10 717.05	30 258.19	2 841.81
REIMBURSEMENT TO UNITED NATIONS AGENCIES FOR SERVICES	83 800	112 800	196 600	82 784.00	111 747.40	194 531.40	2 068.60
FURNITURE, FIXTURES AND PERMANENT EQUIPMENT	555 100	124 500	679 600	535 295.65	122 904.47	658 200.12	21 399.88
TRANSPORTATION EQUIPMENT	380 900		380 900	372 385.24		372 385.24	8 514.76
TOTAL SECTION 2	<u>7 082 000</u>	<u>4 921 000</u>	<u>12 003 000</u>	<u>6 996 487.03</u>	<u>4 905 977.43</u>	<u>11 902 464.46</u>	<u>100 535.54</u>
TOTAL SECTIONS 1 AND 2	<u>32 262 000</u>	<u>19 544 000</u>	<u>51 806 000</u>	<u>30 354 666.19</u>	<u>18 727 720.95</u>	<u>49 082 387.14</u>	<u>2 723 612.86</u>
<b>LESS:</b>							
INCOME FROM STAFF ASSESSMENT	3 380 000	1 641 000	5 021 000	3 397 994.58	1 534 610.87	4 932 605.45	
OTHER INCOME RELATED TO BUDGET	905 000	937 000	1 842 000	933 106.60	828 004.62	1 761 111.22	
CONTRIBUTIONS FROM ASSISTED GOVERNMENTS TOWARDS LOCAL BUDGET COSTS	1 699 600		1 699 600	1 443 382.64		1 443 382.64	
TOTAL	<u>26 277 400</u>	<u>16 966 000</u>	<u>43 243 400</u>	<u>24 580 182.37</u>	<u>16 365 105.46</u>	<u>40 945 287.83</u>	

## NOTES TO FINANCIAL STATEMENTS

### Income and expenditures

1. Contributions from Governments to general resources were \$133,740,257. Outstanding contributions have been written off in an amount of \$1,707, thus leaving a balance of \$133,738,550 (see statement I and schedule I).
2. The net income taken into the 1979 accounts from the Greeting Card and related operations in the 1978-1979 season was \$16,319,804 (statement I). A report on this season is given in the Greeting Card Operation's financial report for the year 1 May 1978 to 30 April 1979 (part two of the present report).
3. Other income from miscellaneous sources was \$16,881,384 (schedule 3). It consisted mainly of \$8,786,430 in interest on funds held in interest-bearing deposits as well as in current accounts with banks, and \$4,932,605 in income from staff assessments.
4. The valuation of assets and liabilities in other currencies, expressed in terms of United States dollar equivalents, resulted at the year-end in a net increase of their accounting value amounting to \$676,599. In accordance with United Nations regulations and rules, this variance is credited to the income of the year. However, it is separately disclosed (statement I). The strengthening of the unit of accounts in respect of other currencies in which assets and liabilities were held resulted in 1979 in a net increase valuation considerably lower than the one experienced in 1978 (\$12,911,015). Changes in exchange rates could result in future in a "negative" valuation which would be deducted from that year's income.
5. Supplies for UNICEF programmes packed by the UNICEF Packing and Assembly Centre in Copenhagen (UNIPAC) were for a value of \$40,534,200. They were charged to the country programmes at standard material costs plus an average charge to cover operating expenses (12 per cent) and inward freight (6 per cent) from the manufacturer to Copenhagen (E/ICEF/AB/L.211).
6. Budgetary estimates for administrative services and programme support and relevant revised estimates for 1979 were approved by the Executive Board at its sessions of May 1978 and 1979 (E/ICEF/655, para. 200, and E/ICEF/661, para. 216). The difference between gross revised estimates (\$51,806,000) and gross expenditures (\$49,082,387) represents a saving in the budgets of \$2,723,612 automatically cancelled at the year-end (statement III). Income related to budgetary expenditures and going to general resources amounted to \$8,137,099. Net budgetary costs were, therefore, \$24,580,182 for programme support and \$16,365,105 for administrative services (statement V). The value at cost at the time of acquisition of non-expendable equipment still in use at Headquarters, but not reported in the accounts as assets, amounted to \$762,950 as at 31 December 1979.
7. The revised budget estimates of the operational costs of the IYC Secretariat, in excess of funds made available for this purpose, were approved by the Executive Board in May 1979 (E/ICEF/661, para. 216) in the amount of \$945,300 for 1979 and \$804,700 for 1980.

## Assets and liabilities

8. As at 31 December 1979, cash in banks, in transit and on hand totalled \$110,559,994 (statement II). It was held as follows:

\$34,472,929 in United States dollars  
\$68,472,784 in currencies of unrestricted use  
\$ 7,614,281 in other currencies

Among the liabilities for which these assets were held, were funds-in-trust for \$19,642,859 in cash and pledges (statement II).

9. Total contributions receivable were \$53,919,148, due by Governments \$32,254,914, by national committees for UNICEF and other non-governmental organizations \$17,636,722 and by the United Nations system \$4,027,511. The total sum includes Governments' contributions receivable from years prior to 1979 in an amount of \$2,609,265. The comparable figure at the end of 1978 was \$1,026,938.

10. The other accounts receivable totalled \$22,981,629 (statement II) compared with \$13,428,575 at the end of 1978. This was mainly owing to increases in receivables for reimbursable procurement of supplies, receivables and advances related to the Greeting Card Operation. Details are provided in schedule 7.

11. The consolidated value of programme supplies in stock at the UNICEF Packing and Assembly Centre (UNIPAC) in Copenhagen and the Greeting Card Operation stocks of raw materials and finished products are shown as "inventories" in statement II. Details are provided in schedule 8 for each of these operations separately. The UNIPAC production output was \$32 million in 1978, and \$45 million in 1979. It is expected to reach \$50 million in 1980 (E/ICEF/AB/L.211). The Greeting Card Operation gross sales for the 1978/79 campaign were \$39 million (see part two of the present report) and are expected to reach \$51 million for the campaign 1979/80. These expanded volumes of activities explain the increases of 1979 inventories over 1978.

12. UNICEF purchased buildings for office accommodation and use by the staff in the field as authorized by the Executive Board at its session in May 1974 (E/ICEF/633, para. 195). The value of \$457,737, shown in statement II, represents the acquisition cost, less amortization of \$149,946, of one house in Brasilia, Brazil; two houses in Jakarta, Indonesia; one house in Juba, Sudan; and an office building in Dar-es-Salaam, United Republic of Tanzania.

13. Contributions for specific purposes have been paid (\$238,095) and pledged (\$8,491,494) in advance to finance "noted" projects during the period 1980-1982.

14. Accounts payable and other unliquidated obligations amounted to \$19,421,271 against \$12,669,180 in 1978 (statement II). This is due to the expansion of UNICEF procurement activities resulting in larger sums of payables for supplies and freight. Details are provided in schedule 9. At 31 December 1979, there were in addition outstanding contractual obligations for \$62,811,645 for supplies and equipment ordered against unfulfilled commitments, trust funds and for the replenishment of the UNIPAC warehouse effected at that date. At the end of 1978, the corresponding amount was \$61,025,294.

15. To replace lost supplies and equipment \$10,670 has been used from the insurance reserve. By a transfer of the equivalent amount from UNICEF income, the reserve has been restored to \$200,000.

### Commitments

16. Statement III gives in virtually the same form as last year a summary of commitments approved by the Executive Board for support for programme and budget expenses, and commitments made between Board sessions, and expenditures made to fulfil them. Commitments made between Board sessions were \$72,780,610. This includes \$30,629,241 for Kampuchean relief. The balance of \$42,151,369 is almost at the same level of the corresponding commitments made between Board sessions in 1978 (\$41,508,761).

17. At the year-end, the unspent balance of commitments to be fulfilled in the future totalled \$479 million. This sum includes \$60 million approved at the 1979 Board session for 1980 programme support services (\$37 million gross), administrative services (\$22 million gross) and operational costs of the International Year of the Child (\$0.9 million). The balance of \$419 million represents commitments approved for support of programmes, covering in some cases several years. \$135 million had already been called forward by field offices as at 31 December 1979. In the medium-term work plan the remaining commitments (\$284 million) are planned to be called forward in 1980 (\$165 million), in 1981 (\$68 million), in 1982 and 1984 (\$55 million).

18. Statement IV gives commitments and expenditures for programmes in each country. A foot-note enumerates transfers from the \$1 million Emergency Reserve to commitments for operations in countries.

## SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Accounts

1. The accounts are maintained in accordance with the Financial Regulations of the United Nations, with such modifications as required by the nature of UNICEF work.
2. The financial period is the calendar year. Consistent year-end cut-off procedures are in effect.
3. Except as may be otherwise required by the terms of special accounts, revenues, expenditures, assets and liabilities are recorded on the accrual basis of accounting, whereby at year-end, receivables and payables are established for closure purposes.
4. The accounting unit is the United States dollar. The equivalent in United States dollars of other currencies is established on the basis of the United Nations operational rates of exchange. Differences between the valuation of the currencies when entered into the accounts and when actual transactions are made are accounted for as gains or losses on exchange transactions.
5. Periodically, assets and liabilities in currencies other than United States dollars are valued for accounting purposes at the prevailing United Nations operational rates of exchange. Any variance in valuation due to fluctuation of those rates is accounted for as income or loss and shown separately.
6. The financial report and accounts reflect UNICEF income, expenditure, assets and liabilities, including those of the Packing and Assembly Centre in Copenhagen (UNIPAC) and of the Greeting Card Operation. The principles of consolidation reflect the accounting policies outlined in this annex.
7. The consolidation of the net income of the Greeting Card Operation is based on the results of the greeting card sales campaign, the accounts for which are closed at the end of the campaign, that is, 30 April each year. Income received and expenditures made for the following year's Greeting Card Operation campaign are consolidated in separate assets and liabilities accounts respectively, as "advances" and "income received in advance".

### Income and expenditures

8. Income consists of general resources and supplementary funds. General resources include funds from voluntary annual contributions of Governments, the net income from the Greeting Card Operation, proceeds of unearmarked funds contributed by the public, and certain general income. Supplementary funds are those contributed to UNICEF by Governments and non-governmental organizations for specific purposes and earmarked to UNICEF programme components "noted" by the UNICEF Executive Board. If specific terms and conditions are established by donors, separate accounts are maintained for purposes of reporting and financial management.



9. Income is recorded on the basis of funds or pledges received for the current year. Pledges for purposes specified by donors and received for future years are recorded as "income received in advance".
10. Donations in kind are not entered into UNICEF financial accounts. The value attributed by donors to their donations is disclosed in a note to the financial statement.
11. Expenditures are recorded when funds are disbursed or when the UNICEF liability is recognized.
12. The "Statement of income and expenditure" does not include funds received and expenditures made from trust funds which do not require Board commitments.

#### Assets and liabilities

13. All funds received are held in UNICEF bank accounts. Outstanding pledges are recorded as receivables.
14. Funds related to activities which do not require Board commitments and given to UNICEF under specific arrangements such as "reimbursable procurement of supplies and services" are considered funds-in-trust and are accounted for separately.
15. Furniture and other non-expendables are charged against the relevant budget accounts in the year of purchase. Buildings purchased for UNICEF office accommodation and housing for staff use are shown as assets at the acquisition cost less amortization coming from rental. Maintenance and repair costs are charged against the relevant budget accounts.
16. Programme supplies in stock at UNIPAC are shown at average cost. Goods in transit into UNIPAC are valued at actual cost. Supplies packed ready for shipment are at issue value, that is, average cost at time of shipment plus overhead charges. The aggregate total represents the UNIPAC inventory, the value of which is adjusted by the accumulated variance between average and actual cost. The stock of raw materials of the Greeting Card Operation is shown at actual cost. Products in process and finished goods for sale in following campaigns are valued at production cost.
17. Contractual obligations contingent to delivery of supplies and equipment ordered against unfulfilled programme commitments are not entered into UNICEF financial accounts. At year-end, the relevant amount is shown in a note to the financial statements.
18. No provision is made for staff entitlements for repatriation, etc., in future years, or to meet contingencies under Appendix D of the Staff Rules of the United Nations, as funds are provided in the yearly budget appropriations as required.
19. A reserve for insurance of \$200,000 was established in November 1950 when UNICEF adopted a policy of self-insurance. In case of use, the reserve has to be restored by transfer from income to its level of \$200,000.

SCHEDULES SUPPORTING THE FINANCIAL STATEMENTS

SCHEDULE 1

CONTRIBUTIONS RECEIVED OR PLEDGED FOR THE YEAR ENDED 31 DECEMBER 1979  
(EXCLUDING CONTRIBUTIONS FOR KAMPUCHEAN RELIEF)

	GENERAL RESOURCES		SUPPLEMENTARY FUNDS				
	GOVERNMENTS	NON - GOVERNMENTAL SOURCES	TOTAL	GOVERNMENTS	NON -	UN SYSTEM	TOTAL
					GOVERNMENTAL SOURCES		
	\$	\$	\$	\$	\$	\$	\$
AFGHANISTAN	26 996.30		26 996.30				
ALGERIA	102 037.31		102 037.31				
ARGENTINA	115 000.00		115 000.00				
AUSTRALIA	2 041 200.00	24 632.17	2 065 832.17		122 352.55		122 352.55
AUSTRIA	662 071.84	109 370.87	771 442.71				
BAHAMAS	2 961.98		2 961.98				
BAHRAIN	7 500.00		7 500.00				
BANGLADESH	5 000.00		5 000.00		53.66		53.66
BARBADOS	5 000.00		5 000.00				
BELGIUM	974 025.97	667 617.60	1 641 643.57	184 210.53	110 226.94		294 437.47
BERMUDA		400.00	400.00				
BRUTAN	2 500.00		2 500.00				
BOTSWANA	6 956.25		6 956.25				
BRAZIL	85 000.00	18.09	85 018.09				
BRUNEI	27 277.85		27 277.85				
BULGARIA	57 142.86		57 142.86				
BURMA	132 675.93		132 675.93				
BYELORUSSIAN SOVIET SOCIALIST REPUBLIC	85 227.27		85 227.27				
CANADA	6 882 591.09	61 738.58	6 944 329.67		6 275 256.40		6 275 256.40
CHILE	180 000.00		180 000.00				
CHINA	196 918.75		196 918.75				
COLOMBIA	366 954.65		366 954.65				
CONGO	21 948.36		21 948.36				
COSTA RICA	30 000.00		30 000.00				
CUBA	99 007.84		99 007.84				
CZECHOSLOVAKIA	95 785.44		95 785.44				
DEMOCRATIC YEMEN	4 600.00		4 600.00				
DEMOCRATIC YEMEN	5 668 449.20	34 551.94	5 703 001.14	1 137 295.58	300 948.06		1 438 243.64
DENMARK	37 515.00		37 515.00				
ECUADOR	84 642.86	528.57	85 171.43				
EGYPT	50 000.00	77.00	50 077.00				
EL SALVADOR	49 647.12		49 647.12				
ETHIOPIA	2 000.00		2 000.00				
FIJI	1 175 000.00	54 999.13	1 229 999.13	150 000.00	426 666.67		576 666.67
FINLAND	2 066 088.24	2 050 344.35	4 116 432.59		690 754.51		690 754.51
FRANCE	64 065.00		64 065.00				
GABON	151 351.35	148.65	151 500.00				
GERMAN DEMOCRATIC REPUBLIC	5 405 405.41	640 078.22	6 045 483.63	1 518 470.40	2 269 176.42		3 787 646.82
GERMANY, FEDERAL REPUBLIC OF	20 869.57		20 869.57				
GHANA	110 000.00		110 000.00				
GRECE							



SCHEDULE 1 (continued)

CONTRIBUTIONS RECEIVED OR PLEDGED FOR THE YEAR ENDED 31 DECEMBER 1979  
(EXCLUDING CONTRIBUTIONS FOR KAMPUCHEAN RELIEF)

	GENERAL RESOURCES		SUPPLEMENTARY FUNDS			TOTAL
	GOVERNMENTS	NON - GOVERNMENTAL SOURCES	GOVERNMENTS	NON - GOVERNMENTAL SOURCES		
				UN SYSTEM	TOTAL	
	\$	\$	\$	\$	\$	\$
OMAN	50 000.00					50 000.00
PAKISTAN	153 282.83	101.01				153 383.84
PAPUA NEW GUINEA		57.97				57.97
PARAGUAY	6 000.00					6 000.00
PERU	120 000.00					120 000.00
PHILIPPINES	502 167.36	12.97				502 180.33
POLAND	209 216.87					209 216.87
PORTUGAL	10 000.00	30.51				10 030.51
QATAR	200 000.00					200 000.00
REPUBLIC OF KOREA	110 000.00	17.42				110 017.42
ROMANIA	12 500.00	295.55				12 795.55
SAINT LUCIA	2 586.71					2 586.71
SAMOA	2 700.00					2 700.00
ST. KITTS-NEVIS-ANGUILLA	700.00					700.00
ST. VINCENT	750.00					750.00
SAUDI ARABIA	1 000 000.00	59.44				1 000 059.44
SEYCHELLES	724.00					724.00
SINGAPORE	4 115.37					4 115.37
SOMALIA	14 732.99					14 732.99
SPAIN	167 392.00	82.10			608 000.00	167 474.10
SRI LANKA	13 974.37	65.39				14 039.76
SUDAN	24 641.18	100.00				24 741.18
SURINAME	4 000.00					4 000.00
SWAZILAND	7 092.20					7 092.20
SWEDEN	25 761 124.12	127 987.83	220 080.85		134 420.75	25 889 111.95
SWITZERLAND	3 795 010.09	701 479.58	5 901 204.80		3 125.00	4 496 489.67
SYRIAN ARAB REPUBLIC	25 641.03					25 641.03
THAILAND	319 246.29	31.65				319 277.94
TOGO	1 000.00					1 000.00
TRINIDAD AND TOBAGO	8 291.87					8 291.87
TUNISIA	45 084.96					45 084.96
TURKEY	148 988.54					148 988.54
UKRAINIAN SOVIET SOCIALIST REPUBLIC	170 454.55					170 454.55
UNION OF SOVIET SOCIALIST REPUBLICS	920 454.55					920 454.55
UNITED ARAB EMIRATES	363 324.54					363 324.54
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND	12 272 473.99	32 885.17	4 902 656.95		292 309.73	12 305 359.16
UNITED REPUBLIC OF CAMEROON	51 643.19					51 643.19
UNITED REPUBLIC OF TANZANIA	32 530.12					32 530.12
UNITED STATES OF AMERICA	30 000 000.00	6 205 987.55				36 205 987.55
VENEZUELA	200 000.00	100.00				200 100.00
VIET NAM	5 037.99					5 037.99
						5 194 966.68
						982 312.41
						982 312.41
						5 904 329.80
						354 501.60
						608 000.00

SCHEDULE 1 (continued)

CONTRIBUTIONS RECEIVED OR PLEDGED FOR THE YEAR ENDED 31 DECEMBER 1979  
(EXCLUDING CONTRIBUTIONS FOR KAMPUCHEAN RELIEF)

	GENERAL RESOURCES		SUPPLEMENTARY FUNDS				TOTAL
	GOVERNMENTS	NON -	TOTAL	GOVERNMENTS	NON -	TOTAL	
		GOVERNMENTAL SOURCES			GOVERNMENTAL SOURCES		
\$	\$	\$	\$	\$	\$	\$	
YEMEN	17 582.42		17 582.42				
YUGOSLAVIA	226 342.11	21.05	226 363.16				
ZAIRE	10 243.90		10 243.90				
ZAMBIA	51 574.89	100.00	51 674.89				
	<u>133 740 257.78</u>	<u>15 461 857.62</u>	<u>149 202 115.40</u>	<u>24 883 007.15</u>	<u>13 914 596.92</u>		<u>38 797 604.07</u>
LESS - ADJUSTMENTS TO PRIOR YEARS INCOME	<u>(1 707.32)</u>		<u>(1 707.32)</u>				
	<u>133 738 550.46</u>	<u>15 461 857.62</u>	<u>149 200 408.08</u>	<u>24 883 007.15</u>	<u>13 914 596.92</u>		<u>38 797 604.07</u>
<u>UNITED NATIONS SYSTEM</u>							
UN SECRETARIAT							270.00
UNDP, NEW YORK		13 160.17	13 160.17				48 000.00
UNDRD, GENEVA							20 189.27
UNEP, NAIROBI							189 000.00
UNFPA, NEW YORK							(226 389.60)
UNHCR, GENEVA							3 708.08
SECRETARY GENERAL'S APPEAL FOR LEBANON							199 999.00
		<u>13 160.17</u>	<u>13 160.17</u>		<u>270.00</u>		<u>234 506.75</u>
	<u>133 738 550.46</u>	<u>15 475 017.79</u>	<u>149 213 568.25</u>	<u>24 883 007.15</u>	<u>13 914 866.92</u>		<u>39 032 380.82</u>
<u>SUMMARY</u>							
GOVERNMENTS	\$158 621 557.61						
NON-GOVERNMENTAL SOURCES	29 389 884.71						
UN SYSTEM	234 506.75						
TOTAL	<u>\$188 245 949.07</u>						

## SCHEDULE 2

CONTRIBUTIONS FOR KAMPUCHEAN RELIEF  
(RECEIVED AND RECEIVABLE AS AT 31 DECEMBER 1979)

	<u>GOVERNMENTS AND INTER- GOVERNMENTAL ORGANIZATIONS</u>	<u>NON- GOVERNMENTAL SOURCES</u>	<u>TOTAL</u>
	\$	\$	\$
Australia	827 250.00	634 138.23	1 461 388.23
Austria	33 464.57		33 464.57
Belgium	166 666.67	340 789.47	507 456.14
Brazil		455.88	455.88
Burma	5 000.00		5 000.00
Canada	1 289 850.00	266 570.22	1 556 420.22
Chile	2 500.00		2 500.00
Cyprus	500.00		500.00
Denmark	46 992.48	7 265.98	54 258.46
Finland	52 631.58	66 666.67	119 298.25
France		24 490.24	24 490.24
Germany, Federal Republic of	1 561 302.69	155 172.41	1 716 475.10
Iceland	1 562.50		1 562.50
India		20 000.00	20 000.00
Ireland	106 888.89	68 855.93	175 744.82
Italy	120 000.00		120 000.00
Jamaica	2 500.00		2 500.00
Japan	600 000.00	93 687.41	693 687.41
Lebanon	5 223.88		5 223.88
Liechtenstein	5 000.00		5 000.00
Malaysia	5 000.00		5 000.00
Nepal	5 000.00		5 000.00
Netherlands	400 000.00	1 108 247.43	1 508 247.43
New Zealand	50 260.00	4 901.96	55 161.96
Norway	404 415.31		404 415.31
Oman	10 000.00		10 000.00
Panama		500.00	500.00
Philippines	5 000.00	40.82	5 040.82
Singapore	2 500.00		2 500.00
Spain		200 000.00	200 000.00
Sweden	1 176 470.59		1 176 470.59
Switzerland	468 750.00	10 799.35	479 549.35
Thailand		3 958.47	3 958.42
United Kingdom of Great Britain and Northern Ireland	2 000 000.00	305 554.22	2 305 554.22
United States of America	11 000 000.00	1 250 590.00	12 250 590.00
	20 354 729.16	4 562 684.64	24 917 413.80
European Economic Community	5 707 830.78		5 707 830.78
United Nations Secretariat		3 997.04	3 997.04
	<u>26 062 559.94</u>	<u>4 566 681.68</u>	<u>30 629 241.62</u>

SCHEDULE 3

OTHER INCOME IN 1979 WITH COMPARATIVE FIGURES FOR 1978

	31 DEC 1979	31 DEC 1978	INCREASE (DECREASE)
	\$	\$	\$
<u>INCOME RELATED TO THE BUDGET EXPENDITURE a/</u>			
INCOME FROM STAFF ASSESSMENT	4 932 605.45	4 581 669.47	350 935.98
SERVICES TO GREETING CARD OPERATION	370 105.13	270 744.94	99 360.19
ADJUSTMENTS OF ACCOUNTS PAYABLE RELATED TO PRIOR YEAR'S BUDGET	601 793.03	780 840.36	(179 047.33)
AGENCY COMMISSIONS AND REIMBURSEMENT FOR SERVICES	330 735.31	269 449.21	61 286.10
INCOME COVERING OVERHEAD OF INFORMATION SPECIAL EVENTS	100 018.55	47 855.39	52 163.16
INCOME FROM SALE OF FILMS, BOOKS AND OTHER INFORMATION MATERIALS	41 117.66	49 626.71	(8 509.05)
INCOME FROM SALE OF SURPLUS AND OBSOLETE ADMINISTRATIVE PROPERTY	70 559.78	48 681.06	21 878.72
REFUND OF UNICEF CONTRIBUTIONS FROM THE UNITED NATIONS JOINT STAFF PENSION FUND	140 191.45	158 731.94	(18 540.49)
MISCELLANEOUS	<u>106 590.31</u>	<u>72 125.31</u>	<u>34 465.00</u>
	6 693 716.67	6 279 724.39	413 992.28
<u>INCOME RELATED TO PROGRAMME OPERATIONS</u>			
SHIPPING AND INSURANCE CLAIMS RECEIVED	90 694.61	53 145.45	37 549.16
INCOME FROM SALE OF SURPLUS AND OBSOLETE PROGRAMME PROPERTY	<u>35 506.49</u>	<u>27 853.79</u>	<u>7 652.70</u>
	126 201.10	80 999.24	45 201.86
<u>INCOME RELATED TO FINANCIAL OPERATIONS</u>			
INTEREST ON CURRENT BANK ACCOUNTS AND SHORT-TERM INVESTMENTS	8 786 430.02	7 056 978.93	1 729 451.09
CASH DISCOUNTS	347 810.27	261 998.04	85 812.23
GAINS/LOSSES ON FOREIGN EXCHANGE TRANSACTIONS	852 338.75	1 073.80	851 264.95
MISCELLANEOUS	<u>74 887.44</u>	<u>20 509.91</u>	<u>54 377.53</u>
	10 061 466.48	7 340 560.68	2 720 905.80
	<u>16 881 384.25</u>	<u>13 701 284.31</u>	<u>3 180 099.94</u>

a/ GOVERNMENT CONTRIBUTIONS TOWARDS LOCAL BUDGET COSTS (ALSO RELATED TO BUDGETARY EXPENDITURE) ARE INCLUDED FOR AN AMOUNT OF US\$1,443,382.64 IN GOVERNMENT CONTRIBUTIONS TO GENERAL RESOURCES (STATEMENT V).

SCHEDULE 4

SHORT-TERM INVESTMENTS AS AT 31 DECEMBER 1979

United States dollars

Deposits with banks

Deposits at call or seven days' notice  
in United States dollars

Chase Manhattan Bank, New York	584 920.42	584 920.42
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Maurice Pate Memorial Fund (in  
United States dollars)

European American Bank and Trust Company, New York, at call	40 617.44	40 617.44
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Time deposits in United States dollars

European American Bank and Trust Company, New York	5 000 000.00	
Bankers Trust Co., New York	4 000 000.00	
Chase Manhattan Bank, New York	4 000 000.00	
Chemical Bank, New York	4 000 000.00	
Marine Midland Bank, New York	4 000 000.00	
Mitsui Bank Ltd., New York	4 000 000.00	25 000 000.00

TOTAL SHORT-TERM INVESTMENTS IN UNITED STATES DOLLARS		25 625 537.86
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Deposits at call or seven days' notice  
in other currencies

Banque Scandinave en Suisse, Geneva	8 151 640.63	
Bank of England, London	3 744 148.05	
Banque Worms et Cie, Paris	3 698 928.97	
Union Bank of Finland, Helsinki	2 816 776.00	
Nordic Bank Ltd., London	2 664 947.06	
Société Generale de Banque, S.A., Bruxelles	2 075 782.88	
Union Bank of Switzerland, Geneva	629 071.31	
Habib Bank Ltd., Islamabad	580 808.08	
Den Danske Landmandsbank, Copenhagen	337 782.67	
Royal Bank of Canada Ltd., Ottawa	263 939.14	24 963 824.79

<u>Carried forward</u>	24 963 824.79	50 589 362.65
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SCHEDULE 4 (continued)

SHORT-TERM INVESTMENTS AS AT 31 DECEMBER 1979

		United States dollars	
	<u>Brought forward</u>	24 963 824.79	50 589 362.65
<u>Time deposits in other currencies</u>			
Bank Für Gemeinwirtschaft, Frankfurt		11 189 953.84	
Mitsubishi Bank Ltd., Tokyo		4 680 000.00	
Dresdner Bank A.G., Frankfurt		4 597 701.15	
Banque Worms et Cie, Paris		3 194 081.16	
Mitsui Bank Ltd., Tokyo		3 000 000.00	
Société Generale de Banque, S.A., Bruxelles		2 519 877.07	
Union Bank of Finland, Helsinki		2 142 857.14	
Royal Bank of Canada Ltd., Ottawa		1 282 051.29	
Nordic Bank Ltd., London		1 176 070.09	
Banque Scandinave en Suisse, Geneva		1 000 000.00	
Chase and Bank of Ireland (Int.) Ltd., Dublin		519 067.80	
Bank of New South Wales, Sydney		335 333.33	
Banco do Estado de Sao Paulo, Brasilia		330 734.71	
Australia and New Zealand Banking Group, Sydney		222 222.22	
Bank of New Zealand, Wellington		196 078.44	
British Bank of the Middle East, Abu Dhabi		158 311.35	<u>36 542 339.59</u>
TOTAL SHORT-TERM INVESTMENTS IN OTHER CURRENCIES		<u>61 506 164.38</u>	
TOTAL INVESTMENTS <u>a/</u>			<u><u>87 131 702.24</u></u>

a/ Held as follows: \$25.6 million in United States dollars; \$7.6 million in Japanese yen; \$10.9 million in Swiss francs; \$17.6 million in Deutsche marks; \$25.4 million in other currencies.

SCHEDULE 5

CONTRIBUTIONS RECEIVABLE AS AT 31 DECEMBER 1979  
(EXCLUDING CONTRIBUTIONS RECEIVABLE FOR KAMPUCHEAN RELIEF)

GOVERNMENTS	GENERAL RESOURCES AND SUPPLEMENTARY FUNDS						TOTAL
	GOVERNMENTS		NON-GOVERNMENTAL SOURCES		UNITED NATIONS SYSTEM		
	FOR CURRENT AND PRIOR YEARS	FOR FUTURE YEARS	FOR CURRENT AND PRIOR YEARS	FOR FUTURE YEARS	FOR CURRENT AND PRIOR YEARS	FOR FUTURE YEARS	
AUSTRALIA			103 000.00				103 000.00
BANGLADESH	6 000.00						6 000.00
BELGIUM	184 210.53		492 332.20				676 542.73
BOLIVIA	30 941.00						30 941.00
BURMA	4 615.38						4 615.38
CANADA			3 106 246.56				3 106 246.56
CONGO	5 182.93						5 182.93
COSTA RICA	7 500.00						7 500.00
DEMOCRATIC YEMEN	14 017.00						14 017.00
DENMARK	15 599.17	1 260 000.00	258 458.65				1 518 458.65
ECUADOR	49 647.12						49 647.12
ETHIOPIA	2 000.00						2 000.00
FIJI							
FINLAND			426 666.67				426 666.67
GERMANY, FEDERAL REPUBLIC OF	701 000.00	50 000.00					751 000.00
HAITI	5 000.00	1 383 482.61					1 388 482.61
HOLY SEE	1 000.00						1 000.00
HONDURAS	20 000.00						20 000.00
INDONESIA	256 007.70						256 007.70
IRELAND			256 731.44				256 731.44
ISRAEL	45 000.00						45 000.00
ITALY	185 185.19		617 283.95				802 469.14
IVORY COAST	67 902.44						67 902.44
JAMAICA	6 741.57						6 741.57
JAPAN			1 484 260.00				1 484 260.00
JORDAN	16 500.00						16 500.00
LEBANON							
LIBYAN ARAB JAMAHIRIYA	103 600.00	650 000.00					753 600.00
MADAGASCAR	26 829.26						26 829.26
MALAYSIA	78 369.00						78 369.00
MALDIVES	2 500.00						2 500.00
MALTA	5 915.49						5 915.49
NEPAL	8 823.53						8 823.53
NETHERLANDS	6 770 000.00		2 108 247.38				8 878 247.38
NEW ZEALAND			98 039.22				98 039.22
NICARAGUA	30 000.00						30 000.00
NIGER	2 439.02						2 439.02
NORWAY			150 905.43				150 905.43
OMAN	50 000.00						50 000.00

SCHEDULE 5 (continued)

CONTRIBUTIONS RECEIVABLE AS AT 31 DECEMBER 1979  
(EXCLUDING CONTRIBUTIONS RECEIVABLE FOR KAMPUCHEAN RELIEF)

GOVERNMENTS	GENERAL RESOURCES AND SUPPLEMENTARY FUNDS				TOTAL	
	GOVERNMENTS		NON-GOVERNMENTAL SOURCES		UNITED NATIONS SYSTEM	
	FOR CURRENT AND PRIOR YEARS	FOR FUTURE YEARS	FOR CURRENT AND PRIOR YEARS	FOR FUTURE YEARS	FOR CURRENT AND PRIOR YEARS	FOR FUTURE YEARS
	\$	\$	\$	\$	\$	\$
PAKISTAN	18 181.82					18 181.82
PANAMA	4 000.00					4 000.00
PARAGUAY	16 000.00					16 000.00
PERU	90 000.00					90 000.00
PORTUGAL	10 000.00					10 000.00
SPAIN			608 000.00			608 000.00
SRI LANKA	3 958.34					3 958.34
SUDAN	59 641.18					59 641.18
SURINAME	4 000.00					4 000.00
SWEDEN			10 238.10			10 238.10
SWITZERLAND	2 923 125.00	2 081 250.00	312 500.00			5 316 875.00
THAILAND	112 500.00					112 500.00
TOGO	29 268.30					29 268.30
UGANDA	72 972.97					72 972.97
UNITED ARAB EMIRATES	270 000.00					270 000.00
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND	2 249 402.23	532 412.29				2 781 814.52
UNITED REPUBLIC OF TANZANIA	4 819.28					4 819.28
UNITED STATES OF AMERICA	1 577 769.00		5 143 514.00			6 721 283.00
URUGUAY	5 000.00					5 000.00
VIET NAM	10 000.00					10 000.00
UNITED NATIONS SYSTEM						
UNCDF, NEW YORK					1 149 161.85	1 149 161.85
UNDP, NEW YORK					94 000.00	14 000.00
UNEP, NAIROBI					250 000.00	205 000.00
UNFPA, NEW YORK						2 315 349.00
	16 163 164.45	5 957 144.90	15 176 423.60	-	1 493 161.85	41 324 243.80

SCHEDULE 6

CONTRIBUTIONS RECEIVABLE FOR KAMPUCHEAN RELIEF  
AS AT 31 DECEMBER 1979

	<u>GOVERNMENTS</u>	<u>NON-GOVERNMENTAL</u>	
	\$	<u>SOURCES</u>	<u>TOTAL</u>
		\$	\$
Australia		180 157.78	180 157.78
Austria	33 464.57		33 464.57
Belgium	166 666.67	315 789.47	482 456.14
Burma	5 000.00		5 000.00
Canada		257 250.00	257 250.00
Chile	2 500.00		2 500.00
Cyprus	500.00		500.00
Denmark		7 265.98	7 265.98
Italy	120 000.00		120 000.00
Jamaica	2 500.00		2 500.00
Japan	600 000.00	1 640.00	601 640.00
Lebanon	5 223.88		5 223.88
Malaysia	5 000.00		5 000.00
Nepal	5 000.00		5 000.00
Netherlands	325 000.00	773 195.88	1 098 195.88
Norway	200 000.00		200 000.00
Philippines	5 000.00		5 000.00
Singapore	2 500.00		2 500.00
Spain		200 000.00	200 000.00
Switzerland	156 250.00		156 250.00
United Kingdom of Great Britain and Northern Ireland	2 000 000.00		2 000 000.00
United States of America	6 500 000.00	725 000.00	7 225 000.00
	<u>10 134 605.12</u>	<u>2 460 299.11</u>	<u>12 594 904.23</u>

## SCHEDULE 7

ACCOUNTS RECEIVABLE, ADVANCES AND DEPOSITS  
1979 COMPARED WITH 1978

	1979	1978	Increase (decrease)
	\$	\$	\$
<u>Receivables:</u>			
From the United Nations and specialized agencies for supplies and advances for fellowships and other jointly assisted projects	627 073.60	518 100.62	108 972.98
From non-governmental organizations for fund-raising campaigns:			
National Committees for UNICEF	1 675 780.79	1 353 971.55	321 809.24
Other organizations	538 314.77	-	538 314.77
From Governments:			
For the International Year of the Child - operational costs	430 537.18	945 980.94	(515 443.76)
Other	30 763.41	79 821.31	(49 057.90)
For shipping and insurance claims	408 920.20	172 887.10	236 033.10
Miscellaneous	530 199.68	1 028 867.48	(498 667.80)
Funds-in-trust, Governments and other organizations	7 145 817.44	351 934.48	6 793 882.96
<u>Advances:</u>			
To suppliers for goods purchased and freight	793 483.53	415 172.55	378 310.98
To the Greeting Card Operation:			
Budgetary expenditure for the current campaign	8 089 625.97	6 154 127.91	1 935 498.06
Budgetary expenditure for the following year's campaign	181 689.99	193 383.19	(11 693.20)
Customs duties and taxes	225 721.63	109 710.84	116 010.79
<u>Deposits and prepayments for office services</u>	1 502 420.40	917 207.97	585 212.43
<u>Accrued interest</u>	801 280.60	1 187 409.00	(386 128.40)
	<u>22 981 629.19</u>	<u>13 428 574.94</u>	<u>9 553 054.25</u>

SCHEDULE 8

INVENTORIES  
1979 COMPARED WITH 1978

	1979	1978	Increase (decrease)
	\$	\$	\$
<u>UNICEF programme supplies</u>			
<u>UNICEF Packing and Assembly Centre, Copenhagen</u>			
In stock at average cost	22 380 646.22	22 506 264.57	(125 618.35)
Packed but not shipped (at issue order value)	3 965 758.33	1 598 728.53	2 367 029.80
In transit (at cost)	<u>3 660 879.44</u>	<u>2 753 419.36</u>	<u>907 460.08</u>
	30 007 283.99	26 858 412.46	3 148 871.53
<u>Less: difference between average and actual cost</u>	<u>(2 058 024.31)</u>	<u>(1 814 406.42)</u>	<u>(243 617.89)</u>
	27 949 259.68	25 044 006.04	2 905 253.64
<u>Packing materials</u>	<u>248 744.00</u>	<u>171 221.00</u>	<u>77 523.00</u>
Total stocks in UNIPAC and in transit	28 198 003.68	25 215 227.04	2 982 776.64
<u>Stocks in other locations</u>			
With suppliers (miscellaneous goods at cost)	1 391 955.06	754 059.39	637 895.67
Awaiting shipments to projects - supplies paid	<u>2 371 779.31</u>	<u>2 117 558.55</u>	<u>254 220.76</u>
	<u>31 961 738.05</u>	<u>28 086 844.98</u>	<u>3 874 893.07</u>
<u>Greeting Card Operation</u>			
Equipment (at cost less depreciation)	34 563.78	39 224.16	(4 660.38)
Raw materials (at cost)	2 501 848.43	1 852 458.75	649 389.68
Products in process and finished for the current campaign (at cost)	7 419 844.27	5 804 526.26	1 615 318.01
Products in process for the follow- ing year's campaign (at cost)	<u>1 001 460.90</u>	<u>811 866.40</u>	<u>189 594.50</u>
	<u>10 957 717.38</u>	<u>8 508 075.57</u>	<u>2 449 641.81</u>
Total inventories	<u><u>42 919 455.43</u></u>	<u><u>36 594 920.55</u></u>	<u><u>6 324 534.88</u></u>

SCHEDULE 9

ACCOUNTS PAYABLE AND OTHER UNLIQUIDATED OBLIGATIONS  
1979 COMPARED WITH 1978

	1979	1978	Increase (decrease)
	\$	\$	\$
<u>Payables</u>			
To the United Nations and specialized agencies mainly for staff salaries and related allowances	1 152 090.21	464 150.98	687 939.23
To Governments and other organizations	-	-	-
For supplies, equipment and freight	14 076 198.17	8 483 078.62	5 593 119.55
Miscellaneous	698 256.69	471 311.01	226 945.68
<u>Unliquidated obligations</u>			
Budgetary obligations outstanding	2 670 263.09	2 633 909.62	36 353.47
Greeting Card Operation obligations outstanding	584 462.40	359 729.48	224 732.92
Provision made for amounts payable to staff members under the tax equalization plan	240 000.00	257 000.00	(17 000.00)
	<u>19 421 270.56</u>	<u>12 669 179.71</u>	<u>6 752 090.85</u>

SCHEDULE 10

INTERNATIONAL YEAR OF THE CHILD OPERATIONAL COSTS

I. Budget commitments, obligations incurred and unencumbered balances  
for the year ended 31 December 1979

	REVISED BUDGET ESTIMATES	OBLIGATIONS INCURRED LIQUIDATED AND UNLIQUIDATED
	\$	\$
<u>SECTION 1 - SALARIES, WAGES</u> <u>AND COMMON STAFF COSTS</u>		
ESTABLISHED POSTS	1 260 000.00	1 253 075.70
SHORT-TERM PROFESSIONAL PERSONNEL	84 000.00	80 769.15
SHORT-TERM GENERAL SERVICE PERSONNEL	71 000.00	69 545.10
OVERTIME	5 700.00	5 082.81
TRAVEL, REMOVAL AND INSTALLATION	6 800.00	2 672.81
SEPARATION AND REPATRIATION PAYMENTS	20 500.00	19 568.31
ASSIGNMENT ALLOWANCES	3 800.00	3 433.35
CONTRIBUTIONS, PENSION FUND	169 400.00	153 358.47
DEPENDENCY ALLOWANCES	30 200.00	28 647.50
TRAVEL ON HOME LEAVE	13 700.00	12 158.30
STAFF TRAINING	1 600.00	446.96
MEDICAL INSURANCE AND RELATED PAYMENTS	17 700.00	17 384.58
TOTAL SECTION 1	<u>1 684 400.00</u>	<u>1 646 143.04</u>
<u>SECTION 2 - OTHER EXPENSES</u>		
TRAVEL ON OFFICIAL BUSINESS	123 000.00	105 286.03
COMMUNICATIONS AND FREIGHT	191 000.00	130 199.54
INFORMATION PRODUCTION COSTS (AUDIO-VISUAL)	54 800.00	41 345.22
INFORMATION PRODUCTION COSTS (PUBLICATIONS)	417 000.00	401 754.55
SUPPORT COSTS FOR OTHER INFORMATION	33 600.00	21 790.16
RENTAL AND MAINTENANCE OF PREMISES	96 000.00	91 758.05
OFFICE SUPPLIES AND PRINTED FORMS	22 000.00	21 920.16
RENTAL, OPERATION AND MAINTENANCE OF EQUIPMENT	35 000.00	28 376.72
COMPUTER SERVICES	3 900.00	3 787.78
MAINTENANCE AND OPERATION OF TRANSPORTATION EQUIPMENT	2 000.00	178.17
INSURANCE	600.00	56.98
MISCELLANEOUS SUPPLIES AND SERVICES	8 500.00	7 824.61
HOSPITALITY	9 200.00	5 506.27
FURNITURE, FIXTURES AND PERMANENT EQUIPMENT	1 000.00	751.97
TOTAL SECTION 2	<u>997 600.00</u>	<u>860 536.21</u>
TOTAL SECTIONS 1 AND 2	<u>2 682 000.00</u>	<u>2 506 679.25</u>
CHARGED AGAINST BALANCES OF FUNDS-IN-TRUST FOR THE IYC OPERATIONAL COSTS (SEE SCHEDULE 10, PART III)		1 561 379.25
CHARGED AGAINST COMMITMENTS APPROVED BY THE EXECUTIVE BOARD (E/ICEF/661 AND (E/ICEF/AB/L.203)		<u>945 300.00</u>
		<u>2 506 679.25</u>



SCHEDULE 10 (continued)

II. Contributions for operational costs  
as at 31 December 1979

Country	Received \$	Pledged \$	Total \$
Australia		100 000.00	100 000.00
Austria	42 063.07		42 063.07
Bahrain	10 000.00		10 000.00
Bangladesh		2 000.00	2 000.00
Belgium	50 000.00		50 000.00
Bhutan	1 000.00		1 000.00
Bulgaria	15 432.10		15 432.10
Canada	95 238.10		95 238.10
Chile	12 000.00		12 000.00
Cuba	5 082.05		5 082.05
Dominican Republic		2 000.00	2 000.00
Ethiopia	5 000.00		5 000.00
Finland	29 629.63		29 629.63
France	50 000.00	2 439.02	52 439.02
Germany, Federal Republic of	254 352.98		254 352.98
Ghana	10 000.00		10 000.00
Grenada	7 000.00		7 000.00
Honduras	5 000.00		5 000.00
Hungary	28 137.31		28 137.31
Iceland	2 500.00		2 500.00
India	108 568.13		108 568.13
Indonesia	10 000.00		10 000.00
Iran	200 000.00		200 000.00
Iraq	50 000.00		50 000.00
Ireland		10 593.22	10 593.22
Israel	5 000.00		5 000.00
Italy	49 382.72		49 382.72
Jamaica		561.80	561.80
Japan	408 363.64		408 363.64
Jordan	3 058.10		3 058.10
Kuwait	40 000.00		40 000.00
Liberia	500.00		500.00
Luxembourg	3 448.28		3 448.28
Maldives	1 000.00		1 000.00
Mauritania		5 000.00	5 000.00
Mauritius	2 083.33		2 083.33
Mexico	19 964.66		19 964.66
Netherlands	500 000.00		500 000.00
New Zealand	14 545.50	14 705.88	29 251.38
Niger	4 545.45		4 545.45
Norway	915 405.14		915 405.14
Oman		50 000.00	50 000.00
Panama		500.00	500.00
Philippines	100 000.00		100 000.00
Qatar	15 000.00		15 000.00
Republic of Korea	5 000.00		5 000.00
Saudi Arabia	100 000.00		100 000.00
Seychelles	295.42		295.42
Sweden	4 938.52		4 938.52
Switzerland	50 000.00		50 000.00
Thailand		1 000.00	1 000.00
United Arab Emirates		20 000.00	20 000.00
United Kingdom of Great Britain and Northern Ireland	96 525.10	219 298.24	315 823.34
United Republic of Cameroon		2 439.02	2 439.02
United Republic of Tanzania	6 821.28		6 821.28
United States of America	250 000.00		250 000.00
Viet Nam	1 007.60		1 007.60
Yugoslavia	9 788.36		9 788.36
	<u>3 597 676.47</u>	<u>430 537.18</u>	<u>4 028 213.65</u>

III. Summary of transactions for 1977, 1978 and 1979

Contributions received and pledged 4 028 213.65

Operational costs:

1977	\$ 534 178.84	
1978	1 932 655.56	
1979	<u>1 561 379.25</u>	<u>4 028 213.65</u>
Balance 31 December 1979		<u>-</u>

TRUST FUNDS FOR REIMBURSABLE PROCUREMENT AND SERVICES

SUMMARY OF 1979 TRANSACTIONS

DONORS	FUNDS					BALANCES AT 31 DECEMBER 1979 \$
	BALANCES AT 1 JANUARY 1979 \$	RECEIVED \$	ADVANCED/ PLEGGED \$	TOTAL FUNDS AVAILABLE \$	EXPENDITURE \$	
<u>GOVERNMENTS</u>						
ABU DHABI	223 427.68			223 427.68	114 364.42	209.40
AFGHANISTAN	2 711 838.84	5 000.00	164 800.76	2 881 639.60	531 490.75	2 350 148.85
BANGLADESH	443 762.06	404 040.40		847 802.46	154 848.30	
BOLIVIA		25 228.60		25 228.60	4 642.23	
BURMA	27 447.42	136 943.56		164 390.98	164 271.15	119.83
CANADA		28 503.35		28 503.35	4 359.79	
CONGO		4 773.00		4 773.00	(222.12)	
DENMARK	31 158.16	57 445.97		88 604.13	70 939.29	
DOMINICAN REPUBLIC	1 070.44			1 070.44		
ETHIOPIA		7 057.68		7 057.68	6 221.28	
GERMANY, FEDERAL REPUBLIC OF	83 956.40	55 795.49		139 751.89	53 906.37	
GHANA	13 100.03	20 159.44	10 344.08	43 603.55	27 161.45	16 442.10
GUATEMALA	20 868.55	21 800.00		42 668.55	17 384.35	549.77
GUINEA	10 091.26		448.35	10 539.61	10 539.61	
GUYANA		2 000.00	878.06	2 878.06	2 878.06	
INDIA		1 085 337.70		1 085 337.70		1 085 337.70
INDONESIA		8 900.00		8 000.00	7 421.05	
IRAN	189 716.71			189 716.71		189 716.71
IRAQ	1 830 671.46	1 386 000.00		3 216 671.46	2 579 952.68	636 718.78
IVORY COAST	11 363.64	3 330.56		14 694.20	14 425.94	268.26
JAPAN	44 297.27	73 385.75		117 683.02	105 688.46	11 994.56
KUWAIT		5 683.11		5 683.11		5 683.11
LAO PEOPLE'S DEMOCRATIC REPUBLIC		46 600.00		46 600.00	46 600.00	
LIBERIA	9 532.70	31 104.00		40 636.70		40 636.70
MADAGASCAR		60 490.38		60 490.38	44 555.88	15 934.50
MALI	6 818.18			6 818.18	5 357.90	1 460.28
MAURITANIA	11 453.66			11 453.66		11 453.66
MEXICO	147 201.36			147 201.36	31 306.92	3 579.22
MOROCCO		43 777.03		43 777.03		43 777.03
NEPAL	105 987.25	49 832.85		155 820.10	96 948.19	58 871.91
NETHERLANDS	26 783.68	167 079.71		193 863.39	174 957.81	18 905.58
NEW CALEDONIA		1 776.96		1 776.96		1 776.96
NORWAY	37 281.94	173 734.77		211 016.71	157 995.64	53 021.07
PAKISTAN		485 227.66		485 227.66	3 373.66	481 854.00
PAPUA NEW GUINEA	3 715.14	308.53		4 023.67	84.13	
PARAGUAY		1 235.00		1 235.00		1 235.00
PHILIPPINES		131 535.52		131 535.52		131 535.52
POLAND	7 157.48	23 872.69		31 030.17	30 615.47	414.70
PORTUGAL		1 052.59	1 142.02	2 194.61	2 194.61	

SCHEDULE 11 (continued)

TRUST FUNDS FOR REIMBURSABLE PROCUREMENT AND SERVICES

SUMMARY OF 1979 TRANSACTIONS

DONORS	FUNDS					BALANCES AT 1 JANUARY 1979	BALANCES AT 31 DECEMBER 1979
	RECEIVED	ADVANCED/ PLEGGED	TOTAL FUNDS AVAILABLE	EXPENDITURE	FUNDS RETURNED		
	\$	\$	\$	\$	\$	\$	\$
<u>GOVERNMENTS</u>							
SAUDI ARABIA	5 315 315.32		5 315 315.32	39 210.56		5 276 104.76	
SOMALIA	812 453.39	624 897.64	1 437 351.03	1 161 666.38		275 684.65	
SRI LANKA	48 448.96		48 448.96	4 606.89		43 842.07	
SUDAN	5 390.79	2 740.71	32 331.50	32 331.50			
SWEDEN	16 951.72	88 791.21	105 742.93	103 968.38			
SWITZERLAND	2 104.68		2 104.68	337.23	1 767.45	1 774.55	
SYRIAN ARAB REPUBLIC	167 088.60		167 088.60	54 466.27		112 622.33	
THAILAND	111 302.77	1 260 643.55	1 371 946.32	1 169 360.70	34 609.17	167 976.45	
TUNISIA	15 664.78		15 664.78	(391.62)		16 056.40	
TURKEY	93 231.92	300 000.00	393 231.92	152 494.72		240 737.20	
UNITED ARAB EMIRATES	22 326.90	15 000.00	37 326.90	14 647.51		22 679.39	
UNITED REPUBLIC OF TANZANIA	944 912.78	757 567.86	1 702 480.64	949 577.24	20 225.41	732 677.99	
UNITED STATES OF AMERICA		67 373.73	67 373.73	19 417.20		47 165.93	
YEMEN		18 669.81	18 669.81	18 669.81			
YUGOSLAVIA	1 312.71		1 312.71	6.90		1 305.81	
ZAMBIA	18 911.48	201 117.95	220 029.43	154 091.25	1 477.74	64 460.44	
	<u>13 391 364.73</u>	<u>8 070 457.62</u>	<u>199 023.79</u>	<u>21 660 846.14</u>	<u>8 338 724.19</u>	<u>10 779 526.87</u>	
<u>UNITED NATIONS SYSTEM</u>							
UNDP, NEW YORK		2 920.35	2 920.35	2 920.35			
UNCDF, NEW YORK	124 000.00		124 000.00	108 692.85		15 307.15	
FAO, ROME		49.47	49.47	49.47			
WHO, GENEVA	21 143.63	79 749.84	100 893.47	10 491.23		56 843.43	
UNRWA, BEIRUT		18 882.06	28 798.99	23 535.91		5 263.08	
UNRPA, NEW YORK	2 940 610.38	5 158 116.95	14 083 553.38	6 926 856.75		7 156 696.63	
UNHCR, GENEVA		692 192.47	692 192.47	592 192.47			
PAHO, WASHINGTON		195 681.20	195 681.20	69 328.61		79 869.69	
UNDR0, GENEVA		38 111.32	12 926.31	51 037.63			
UNESCO, PARIS	24 098.41		24 098.41	7 359.72		16 738.69	
	<u>3 109 852.42</u>	<u>5 493 511.19</u>	<u>6 699 861.76</u>	<u>7 892 464.99</u>	<u>85 304.79</u>	<u>7 325 455.59</u>	
	<u>711 122.19</u>	<u>6 101 171.69</u>	<u>164 952.97</u>	<u>6 977 246.85</u>	<u>63 952.05</u>	<u>1 537 876.65</u>	
<u>OTHERS</u>	<u>17 212 339.34</u>	<u>19 665 140.50</u>	<u>7 063 838.52</u>	<u>21 606 607.33</u>	<u>2 691 851.92</u>	<u>19 642 859.11</u>	

## APPENDIX TO PART ONE

### Statistics and other data

This appendix comprises tables giving statistical and other data concerning UNICEF activities, which, although not forming part of the financial statements, are provided for information purposes.

#### Tables

##### A. Expenditures

1. Expenditures for co-operation by programme in 1979 and 1978.
2. Summary of expenditures in 1979 (by region and type of programmes).

##### B. Commitments

3. Summary of commitments approved by the Executive Board at its May 1979 session by region and main fields of aid.
4. Commitments entering into effect during 1979 between Board sessions corresponding to specific contributions received or pledged during 1979 and adjustments and transfers.
5. Total commitments approved in 1979 (summary by region and type of programmes).

A. UNICEF EXPENDITURES

Table 1

Expenditures for co-operation by programme  
in 1979 and 1978

(In thousands of United States dollars)

	1979		1978		Increase over previous	
	Amount	Percentage of total	Amount	Percentage of total	Amount	Percentage
<u>Child health</u>						
Basic child health	58 208	27.8	48 203	33.9	10 005	20.8
Water supply/sanitation	<u>53 148</u>	<u>25.4</u>	<u>26 522</u>	<u>18.7</u>	<u>26 626</u>	<u>100.4</u>
Total child health	111 356	53.2	74 725	52.6	36 631	49.0
<u>Child nutrition</u>						
Child feeding	1 064	0.5	2 051	1.5	(987)	(48.1)
Weaning food production	1 671	0.8	856	0.6	815	95.2
Other nutrition	<u>11 639</u>	<u>5.6</u>	<u>8 724</u>	<u>6.1</u>	<u>2 915</u>	<u>33.4</u>
Total child nutrition	14 374	6.9	11 631	8.2	2 743	23.6
<u>Social welfare services for children</u>	12 430	5.9	9 867	6.9	2 563	26.0
<u>Formal education</u>	26 828	12.8	24 684	17.4	2 144	8.7
<u>Non-formal education</u>	7 378	3.5	4 998	3.5	2 380	47.6
<u>Emergency relief</u>						
Kampuchean relief	18 401	8.8	-	-	18 401	-
Other emergency relief	<u>2 709</u>	<u>1.3</u>	<u>5 051</u>	<u>3.6</u>	<u>(2 342)</u>	<u>(46.4)</u>
Total emergency relief	21 110	10.1	5 051	3.6	16 059	317.9
<u>General a/</u>	<u>15 893</u>	<u>7.6</u>	<u>11 166</u>	<u>7.8</u>	<u>4 727</u>	<u>42.3</u>
Subtotal programme aid	209 369	100.0	142 122	100.0	67 247	47.3
Programme support services	30 355	-	25 442	-	4 913	19.3
TOTAL ASSISTANCE	<u>239 724</u>	<u>100.0</u>	<u>167 564</u>	<u>100.0</u>	<u>72 160</u>	<u>43.1</u>

a/ This aid cannot be broken down into the above categories.

Table 2

## Summary of expenditures in 1979 (by region and type of programmes)

(In thousands of United States dollars)

	Africa	The Americas	East Asia and Pakistan	South Central Asia	Eastern Mediterranean	Europe and inter-regional	Total	Percentage
Child health	18 844	2 116	22 243	10 326	4 637	42	58 208	27.8
Water supply/sanitation	7 805	893	23 442	12 976	8 032	-	53 148	25.4
Child nutrition	2 373	1 776	3 476	6 304	385	60	14 374	6.9
Social welfare services for children	1 584	1 970	4 715	2 782	1 365	14	12 430	5.9
Formal education	6 073	958	9 947	6 856	2 980	14	26 828	12.8
Non-formal education	4 150	592	1 897	129	415	195	7 378	3.5
Emergency relief (excluding Kampuchean)	289	347	1 437	350	286	-	2 709	1.3
Kampuchean relief	-	-	18 401	-	-	-	18 401	8.8
General a/	2 566	1 990	4 596	1 291	1 133	4 317	15 893	7.6
Subtotal programme aid	43 684	10 642	90 154	41 014	19 233	4 642	209 369	100.0
Programme support services	7 955	3 297	5 817	3 422	3 938	5 926	30 355	
Total assistance	51 639	13 939	95 971	44 436	23 171	10 568	239 724	
Administrative services							18 728	
International Year of the Child - operational costs							945	
TOTAL EXPENDITURE							259 397	

a/ This aid cannot be broken down into the above categories.

B. UNICEF COMMITMENTS

Table 3

Summary of commitments approved by the Executive Board at its May 1979 session by region and main fields of aid a/

(In thousands of United States dollars)

	Africa	The Americas	East Asia and Pakistan	South Central Asia	Eastern Mediterranean	Inter-regional	Total	Percentage
Child health	17 248	1 755	30 478	3 060	6 002	5	58 548	31.5
Water supply/sanitation	3 676	955	17 223	1 980	2 860	-	26 704	14.4
Child nutrition	2 315	1 771	15 254	240	704	10	20 294	10.9
Social welfare services for children	4 567	2 211	7 261	500	2 725	-	17 264	9.3
Formal education	9 966	941	11 522	2 910	2 617	-	27 956	15.0
Non-formal education	2 360	1 979	5 487	-	300	-	10 126	5.4
General b/	2 493	2 974	9 824	1 310	1 592	6 850	25 043	13.5
Sub-total programme aid	42 625	12 596	97 049	10 000	16 800	6 865	185 935	100.0
Deficits	119	-	-	19	244	-	382	
Programme support c/	9 964	4 368	8 177	5 223	4 569	7 827	40 128	
Total assistance	52 708	16 964	105 226	15 242	21 613	14 692	226 445	
Administrative services						23 181 d/	23 181 d/	
International Year of the Child - operational costs						1 750	1 750	
Total new commitments	52 708	16 964	105 226	15 242	21 613	39 623	251 376	
Cancellations	(224)	(1)	(5)	-	-	(10)	(240)	
Net commitments after cancellations	52 484	16 963	105 221	15 242	21 613	39 613	251 136	

a/ In addition to these commitments, commitments as the result of previous action by the Board planned for future fulfilment totalled \$418 million.

b/ This amount cannot be broken down into the above categories. It includes \$1 million for the Emergency Reserve under the heading "interregional".

c/ Comprising \$37,157,000 for 1980 and \$2,971,100 supplementary budget for 1979.

d/ Comprising \$21,929,000 for 1980 and \$1,251,800 supplementary budget for 1979.

Table 4

Commitments entering into effect during 1979 between Board sessions corresponding to specific contributions received or pledged during 1979 and adjustments and transfers

(In thousands of United States dollars)

	Africa	The Americas	East Asia and Pakistan	South Central Asia	Eastern-Mediterranean	Europe and inter-regional	Total	Percentage
Child health	1 997	2 477	4 907	1 056	1 520	-	11 957	16.4
Water supply/sanitation	3 911	772	3 322	2 938	604	-	11 547	15.9
Child nutrition	717	350	1 355	-	220	-	2 642	3.6
Social welfare services for children	515	1 697	5	4 489	3 334	-	10 040	13.8
Formal education	568	258	909	361	55	-	2 151	3.0
Non-formal education	1 192	-	706	-	-	-	1 898	2.6
Emergency relief (excluding Kampuchean)	456	875	917	15	110	(800) <sup>b/</sup>	1 573	2.2
Kampuchean relief	-	-	30 944	-	-	-	30 944	42.5
General <sup>b/</sup>	<u>29</u>	-	-	-	-	-	<u>29</u>	-
Total commitments entering into effect during 1979 outside Board sessions	9 385	6 429	43 065	8 859	5 843	(800)	72 781	100.0
Adjustments in earlier commitments	(6)	-	-	-	(295)	(2 724) <sup>c/</sup>	(3 025)	
Net total	9 379	6 429	43 065	8 859	5 548	(3 524)	<u>69 756</u>	

<sup>a/</sup> Funds authorized from the Executive Director's Emergency Reserve during 1979 were distributed by regions.

<sup>b/</sup> This amount cannot be broken down into the above categories.

<sup>c/</sup> Comprising cancellations of savings of \$1,097,334 from programme support services and \$816,279 from administrative services.



Table 5

Total commitments approved in 1979 (summary by region and type of programmes)

(In thousands of United States dollars)

	Africa	The Americas	East Asia and Pakistan	South Central Asia	Eastern Mediterranean	Europe and inter-regional	Total	Percentage
Child health	19 245	4 232	35 385	4 116	7 522	5	70 505	27.2
Water supply/sanitation	7 587	1 737	20 545	4 918	3 464	-	38 251	14.8
Child nutrition	3 032	2 121	16 609	240	924	10	22 936	8.9
Social welfare services for children	5 082	3 908	7 266	4 989	6 059	-	27 304	10.6
Formal education	10 534	1 199	12 431	3 271	2 672	-	30 107	11.6
Non-formal education	3 552	1 979	6 193	-	300	-	12 024	4.6
Emergency relief (excluding Kampuchean)	456	875	917	15	110	200	2 573	1.0
Kampuchean relief	-	-	30 944	-	-	-	30 944	12.0
General a/	2 522	2 974	9 824	1 310	1 592	5 850	24 072	9.3
Subtotal programme aid	52 010	19 025	140 114	18 859	22 643	6 065	258 716	100.0
Deficits	119	-	-	19	244	-	382	
Programme support b/	9 964	4 368	8 177	5 223	4 569	7 827	40 128	
Total assistance	62 093	23 393	148 291	24 101	27 456	13 892	299 226	
Administrative services	-	-	-	-	-	23 181	23 181 c/	
International Year of the Child - operational costs	-	-	-	-	-	1 750	1 750	
Total new commitments	62 093	23 393	148 291	24 101	27 456	38 823	324 157	
Savings (cancellations)	(230)	(1)	(5)	-	(295)	(2 734)	(3 265) d/	
Net increase in commitments	61 863	23 392	148 286	24 101	27 161	36 089	320 892	

a/ This amount cannot be broken down into the categories listed above.

b/ Comprising \$37,157,000 for 1980 and \$2,971,100 supplementary budget for 1979.

c/ Comprising \$21,929,000 for 1980 and \$1,251,800 supplementary budget.

d/ Comprising cancellations of savings of \$541,956 from programme co-operation, \$1,907,334 from programme support services and \$816,279 from administrative services.

PART TWO  
GREETING CARD OPERATION

## FOREWORD

The Greeting Card Operation not only furnishes UNICEF a sizeable source of income but has provided people in many countries with a means of making a direct contribution to a United Nations activity bringing benefits to millions of children in developing countries. Artists of distinction and museums from 40 countries contributed their creative talents and distinguished works of art for the 1978 season. As in past years, UNICEF national committees and other groups were the main sales agents, and sales and distribution costs were kept to a minimum because of their extensive and generous voluntary help. We greatly appreciate the devoted efforts of the many thousands of persons who contributed to the success of the enterprise.

(Signed) Henry R. LABOUISSSE  
Executive Director  
of the United Nations Children's Fund

## SUMMARY

A total of 106 million cards and pieces of stationery, 708,482 calendars and other related items were sold in the 1978 season (1 May 1978 to 30 April 1979), bringing a gross income of \$38.8 million. This was \$7.2 million or 22.8 per cent higher than in the previous year. Operational expenditures were \$13.4 million, which was \$2.7 million or 25.2 per cent higher than the previous year. The excess of income over expenditure which constituted the net income for UNICEF increased by 22.6 per cent to \$16.3 million in the 1978 season compared to \$13.3 million in the 1977 season.

## I. BRIEF ACCOUNT OF THE 1978 SEASON

1 May 1978-30 April 1979

1. The financial results of the 1978 season compared to the 1977 season's results are shown in statements I and II. In table 1 the 1978 season's results are compared with the estimates approved in May 1978 as well as with the actual results of the previous year.

### Sales

2. Gross proceeds from sales of cards, calendars and related items amounted to \$38.8 million compared to \$31.6 million in 1977, an increase of 22.8 per cent. The number of cards and stationery pieces sold increased from 104 million in 1977 to 106 million in 1978. Gross proceeds of sales were \$1.1 million more than budgeted.

3. Sales increased in all geographic areas. The largest percentage increase was in Africa and the Eastern Mediterranean where gross proceeds increased by 57.5 per cent, followed by Europe 30.6 per cent, South West Pacific 24.4 per cent, Central and South America 23.2 per cent and Asia 7.8 per cent. Sales increased only marginally in North America, 0.3 per cent. Table 2 gives a breakdown of gross proceeds from sales and numbers of cards sold by major geographic area and selling country for the 1978 and 1977 season.

4. Gross proceeds from major selling countries on the basis of sales per 1,000 of population are given in table 3.

### Operational expenditures

5. Total operational expenditures in the 1978 season were \$13.4 million or 25.2 per cent higher than in 1977 and 1.5 per cent higher than the estimates originally approved. Sales and distribution costs - fixed and variable - were 4.9 per cent higher than originally estimated, owing principally to a greater than planned demand for brochures, leaflets and other publicity materials. Fixed and variable production costs were 2.7 per cent lower than estimated. Fixed staff costs were 11.7 per cent higher than estimated, mainly because of the increase in value in relation to the dollar of major European currencies. Fixed staff costs incurred in Europe are paid principally in Swiss francs, which rose by over 30 per cent after the 1978 estimates were prepared. A breakdown of fixed and variable costs is shown in statement I.

### Excess of income over expenditure

6. Net income increased from \$13.3 million representing 42.2 per cent of gross proceeds in the 1977 season to \$16.3 million representing 42 per cent of gross proceeds in 1978. Net income was \$1.6 million or 10.9 per cent higher than estimated and 22.6 per cent higher than in 1977 (table 1).

### Promotional materials produced

7. In the 1978 season, \$1.6 million was spent for the production of publicity material to be used by UNICEF national committees and other sales outlets. Of this amount, \$1.1 million went for the production of 15 million brochures and 14 million leaflets, mailers and teasers. The remaining \$0.5 million went for the production of banners and posters for sales centres, television films, radio spots, stickers, promotion lists, photographs for press reproduction and other promotional materials and sales aids.

### Designs

8. Reproduction rights were given by 169 artists and museums from 40 countries. Fifty-four designs were used for the calendars and 146 designs were used for the cards. The generosity of these artists and institutions has made possible a continuing high standard of design.

Table 1

Summary, Greeting Card Operation  
(with variable and fixed costs distributed by function)

Description	1978 season approved estimates		1978 season actual		1977 season actual		Percentage increase or (decrease) 1978 actual compared to approved estimates	Percentage increase or (decrease) 1978 over 1977
	US\$ million	117 million	US\$ million	106 million	US\$ million	104 million		
		Percentage of gross sales		Percentage of gross sales		Percentage of gross sales		
Cards and stationery sold							(9.4)	1.9
Gross proceeds of sales	37.7	100.0	38.8	100.0	31.6	100.0	2.9	22.8
Less:								
Commissions, duties and taxes	10.0	26.5	10.0	25.7	8.0	25.2	-	25.0
Net proceeds of sales	<u>27.7</u>	<u>73.5</u>	<u>28.8</u>	<u>74.3</u>	<u>23.6</u>	<u>74.8</u>	4.0	22.0
Less:								
Sales and distribution costs	4.1	10.9	4.3	11.1	3.1	9.8	4.9	38.7
Production costs	7.4	19.6	7.2	18.5	6.0	19.0	(2.7)	20.0
Administration costs	1.7	4.5	1.9	4.9	1.6	5.2	11.7	18.8
Total operational expenditures	<u>13.2</u>	<u>35.0</u>	<u>13.4</u>	<u>34.5</u>	<u>10.7</u>	<u>34.0</u>	1.5	25.2
Operational net income	14.5	38.5	15.4	39.8	12.9	40.8	6.2	19.4
Add:								
Other income	<u>0.2</u>	<u>0.5</u>	<u>0.9</u>	<u>2.2</u>	<u>0.4</u>	<u>1.4</u>	350.0	125.0
Excess of income over expenditure	<u>14.7</u>	<u>39.0</u>	<u>16.3</u>	<u>42.0</u>	<u>13.3</u>	<u>42.2</u>	10.9	22.6
	====	====	====	====	====	====	====	====

Table 2

Gross proceeds of sales by area and major selling country and number of cards sold  
 1978 season compared with 1977  
 (in thousands of US dollars)

	1978 season		1977 season		Percentage increase (decrease) 1978 over 1977	Thousands of cards sold	
	Total gross proceeds (thousands) (*)	Percentage of total proceeds	Total gross proceeds (thousands) (\$)	Percentage of total proceeds		1978 season	1977 season
Europe							
Germany, Federal Republic of	7 644	19.7	5 466	17.3	39.8	11 829	11 151
France	4 070	10.5	3 044	9.7	33.7	9 111	7 864
Spain	2 047	5.3	1 356	4.3	51.0	9 590	9 000
Switzerland	1 988	5.1	1 750	5.6	13.6	2 295	2 940
Netherlands	1 648	4.2	1 364	4.3	20.8	3 311	3 086
Belgium	1 189	3.1	838	2.7	41.9	1 950	1 762
Sweden	1 134	2.9	1 001	3.2	13.3	3 340	3 194
Denmark	940	2.4	798	2.5	17.8	2 252	2 193
Norway	863	2.2	653	2.1	32.2	1 816	1 745
United Kingdom of Great Britain and Northern Ireland	837	2.2	606	1.9	38.1	2 744	2 682
Finland	807	2.1	615	1.9	31.2	2 396	2 174
Union of Soviet Socialist Republics	645	1.7	898	2.8	( 28.2)	176	4 120
Austria	524	1.4	440	1.4	19.1	1 140	1 252
Italy	443	1.1	261	0.8	69.7	1 942	1 445
Yugoslavia	300	0.8	199	0.6	50.8	1 427	1 052
Poland	250	0.6	223	0.7	12.1	1 676	1 782
Greece	231	0.6	166	0.5	39.2	1 711	578
Bulgaria	169	0.4	172	0.6	( 1.7)	795	777
Hungary	153	0.4	41	0.1	273.2	575	170
Turkey	100	0.3	32	0.1	212.5	545	200
Other countries	357	0.9	246	0.8	45.1	1 231	1 235
	26 339	67.9	20 169	63.9	30.6	61 852	59 402
North America							
United States of America	5 615	14.5	5 629	17.8	-	21 317	23 030
Canada	1 411	3.6	1 376	4.4	2.5	5 220	5 390
	7 026	18.1	7 005	22.2	0.3	26 537	28 420
Central and South America							
Brazil	2 577	6.6	2 172	6.9	18.6	7 411	6 801
Argentina	251	0.7	163	0.5	54.0	774	747
Chile	249	0.6	178	0.5	39.9	882	767
Colombia	172	0.4	121	0.4	42.1	697	437
Mexico	119	0.3	89	0.3	33.7	371	318
Other countries	369	1.0	311	1.0	18.6	1 404	1 285
	3 737	9.6	3 034	9.6	23.2	11 539	10 355
Asia							
India	380	1.0	330	1.1	15.1	1 611	1 569
Japan	109	0.3	126	0.4	( 13.5)	245	294
Other countries	186	0.5	170	0.5	9.4	829	809
	675	1.8	626	2.0	7.8	2 685	2 672
South West Pacific							
Australia	397	1.0	326	1.0	21.8	1 401	1 236
New Zealand	125	0.3	96	0.3	30.2	505	437
Other countries	13	0.1	8	0.1	62.5	39	26
	535	1.4	430	1.4	24.4	1 945	1 699
Africa and Eastern Mediterranean	474	1.2	301	0.9	57.5	1 442	1 083
Total	38 786	100.0	31 565	100.0	22.9	106 000	103 631



Table 3

Gross proceeds from sales in major selling countries: a/  
 1978 season compared with 1977 on a population basis  
 (In United States dollars)

Country	Gross proceeds from sales per 1,000 of population	
	1978	1977
Switzerland	313.56	276.49
Luxembourg	272.22	211.11
Norway	212.56	161.51
Denmark	184.31	156.83
Finland	169.89	129.83
Sweden	136.96	121.21
Germany, Federal Republic of	124.68	89.02
Belgium	120.83	85.25
Netherlands	118.22	98.46
France	76.39	57.34
Austria	69.77	58.57
Canada	60.04	59.01
Spain	55.66	37.32
New Zealand	40.19	30.96
Australia	27.86	23.18
Uruguay	26.22	18.22
United States of America	25.75	25.96
Greece	24.67	17.94
Chile	22.93	16.70
Brazil	22.33	19.35
Bulgaria	19.18	19.50
Ireland	17.28	12.33
United Kingdom of Great Britain and Northern Ireland	14.99	10.84
Hungary	14.31	3.87
Yugoslavia	13.69	9.23

a/ The list includes countries where gross proceeds from sales exceeded \$50,000 and \$10 per 1,000 of population in the 1978 season.

II. FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 1979

STATEMENT I  
 Comparative statement of income and expenditure for the season ended 30 April 1979  
 (In United States dollars)

	1978 season - 1 May 1978 to 30 April 1979	1977 season - 1 May 1977 to 30 April 1978
<u>Sales</u>		
Greeting cards and stationery	35 572 390.51	29 120 133.57
Calendars	3 011 532.02	2 228 553.02
Fine art prints and posters	-	1 603.15
Educational materials	202 431.21	215 178.23
	<u>38 786 353.74</u>	<u>31 565 467.97</u>
Less: Commissions paid	9 614 955.46	7 712 124.59
Duties and taxes	<u>330 518.26</u>	<u>248 212.46</u>
Variable sales and distribution costs	2 229 737.63	1 525 162.90
Variable production costs	<u>5 612 720.17</u>	<u>4 600 782.51</u>
<u>Gross profit on sales</u>	20 998 422.22	17 479 185.51
Less: Other expenditures		
Fixed staff costs	3 670 462.55	2 908 826.32
Other fixed costs	<u>1 867 575.94</u>	<u>1 703 872.08</u>
<u>Operational net income</u>	5 538 038.49	4 612 698.40
Other income or (expenses)	15 460 383.73	12 866 487.11
	<u>859 420.09</u>	<u>432 861.30</u>
<u>Excess of income over expenditures</u>	16 319 803.82	13 299 348.41
	=====	=====

Statement III and notes 1 to 6 form an integral part of this statement and should be read in conjunction therewith.

CERTIFIED CORRECT

APPROVED

(Signed) Giovanni CAVAGLIA  
 Comptroller

(Signed) Henry R. LABOUISSSE  
 Executive Director

STATEMENT II

Comparative statement of assets and liabilities as at 30 April 1979  
(In United States dollars)

	<u>1978 season</u>	<u>1977 season</u>	<u>Increase/ (decrease)</u>
<u>Assets</u>			
Cash on hand and in current bank accounts	121 838.92	130 337.18	( 8 498.26)
Accounts receivable, advances and deposits	24 210 204.35	16 697 617.65	7 512 586.70
Production and distribution equipment	-	72 180.08	( 72 180.08)
Inventory	6 019 471.60	4 058 782.74	1 960 688.86
Prepaid expenses - future campaigns	<u>2 262 781.34</u>	<u>1 418 582.02</u>	<u>844 199.32</u>
	32 614 296.21	22 377 499.67	<u>10 236 796.54</u>
<u>Liabilities</u>			
Accounts payable and other unliquidated obligations	1 230 462.73	878 739.21	351 723.52
UNICEF interoffice account	14 971 859.85	8 182 441.61	6 789 418.24
Deferred income - future campaigns	<u>92 169.81</u>	<u>16 970.44</u>	<u>75 199.37</u>
	16 294 492.39	9 078 151.26	<u>7 216 341.13</u>
Excess of assets over liabilities	16 319 803.82	13 299 348.41	3 020 455.41
	=====	=====	=====

Statement III and notes 1 to 6 form an integral part of this statement and should be read in conjunction therewith.

CERTIFIED CORRECT

(Signed) Giovanni CAVAGLIA  
Comptroller

APPROVED

(Signed) Henry R. LAFOUISSE  
Executive Director

## STATEMENT III

Budget commitments, obligations incurred and unencumbered balances  
for the season ended 30 April 1979  
(In United States dollars)

	Budget estimates			Obligations incurred	
	<u>Original</u>	<u>Approved revisions</u>	<u>Revised</u>	<u>Liquidated and unliquidated</u>	<u>Unencumbered balances</u>
<u>Section 1: Fixed staff costs</u>					
Established posts	2 531 500	114 000	2 645 500	2 644 376.92	1 123.08
Short-term professional personnel	44 000	55 500	99 500	98 813.09	686.91
Short-term general service personnel	344 000	49 000	393 000	391 766.29	1 233.71
Overtime	16 000	18 000	34 000	33 125.01	874.99
Travel, removal and installation	15 000	-	15 000	14 258.56	741.44
Separation and repatriation payments	2 000	3 000	5 000	3 653.78	1 346.22
Contributions, Pension Fund	350 000	( 2 500)	347 500	346 934.70	565.30
Dependency allowances and education grants	57 500	7 000	64 500	63 647.29	852.71
Compensatory payments	3 000	1 000	4 000	3 899.08	100.92
Travel on home leave	28 000	( 8 500)	19 500	18 909.93	590.07
Staff training	18 000	( 9 000)	9 000	8 205.56	794.44
Staff welfare	3 000	2 000	5 000	4 046.55	953.45
Medical insurance and related payments	41 000	500	41 500	38 825.79	2 674.21
Total section 1	<u>3 453 000</u>	<u>230 000</u>	<u>3 683 000</u>	<u>3 670 462.55</u>	<u>12 537.45</u>
<u>Section 2: Other fixed costs</u>					
Travel on official business	159 600	( 11 500)	148 100	147 233.07	866.93
Freight - miscellaneous	4 200	10 500	14 700	13 945.55	754.45
Order handling	168 200	( 31 000)	137 200	136 854.51	345.49
Communications	119 000	29 500	148 500	148 402.71	97.29
Rental and maintenance of premises and storage	643 600	42 500	686 100	685 633.81	466.19
Office supplies	50 000	8 000	58 000	57 122.50	877.50
Miscellaneous supplies and services	60 700	13 000	73 700	72 873.62	826.38
Conferences and liaison	35 000	28 500	63 500	62 743.58	756.42
Production and distribution equipment	37 300	15 000	52 300	51 566.33	733.67
Rental and maintenance of office and accounting equipment	15 000	4 500	19 500	18 959.54	540.46
Computer services	20 300	( 5 800)	14 500	13 440.43	1 059.57
External and internal audit costs	37 700	( 5 800)	31 900	31 700.00	200.00
Hospitality	8 000	( 3 000)	5 000	4 467.61	532.39
Furniture and office equipment	39 200	30 800	70 000	69 423.60	576.40
Payment to UNICEF for services	367 200	( 12 200)	355 000	353 209.08	1 790.92
Total section 2	<u>1 765 000</u>	<u>113 000</u>	<u>1 878 000</u>	<u>1 867 575.94</u>	<u>10 424.06</u>
<u>Section 3: Variable production costs</u>					
Cards and stationery	5 181 500	( 62 000)	5 119 500	4 877 999.02	241 500.98
Calendars	619 500	65 000	685 000	679 905.56	5 094.44
Educational materials	45 000	10 500	55 500	54 815.59	684.41
Total section 3	<u>5 846 000</u>	<u>14 000</u>	<u>5 860 000</u>	<u>5 612 720.17</u>	<u>247 279.83</u>
<u>Section 4: Variable sales and promotion costs</u>					
Freight on finished goods	568 000	9 500	577 500	572 063.20	5 436.80
Brochure printing	990 000	165 000	1 164 000	1 144 151.17	19 848.83
Other sales materials and services	525 000	6 500	531 500	513 523.26	17 976.74
Total section 4	<u>2 092 000</u>	<u>181 000</u>	<u>2 273 000</u>	<u>2 229 737.63</u>	<u>43 262.37</u>
Total operating expenditures	<u>13 156 000</u>	<u>538 000</u>	<u>13 694 000</u>	<u>13 380 496.29</u>	<u>313 503.71</u>
	=====	=====	=====	=====	=====

## NOTES TO FINANCIAL STATEMENTS

1. The financial report for 1978 includes a statement of assets and liabilities of the Greeting Card Operation (statement II). In the UNICEF accounts, assets and liabilities relating to the Greeting Card Operation are consolidated at the periodic closure of UNICEF accounts.
2. Accounts receivable as of 30 April 1979 totalled \$24,210,204 compared with \$16,697,617 at 30 April 1978 corresponding approximately to the increase of sales in 1978. Of the amount of \$24,210,204, receivables from UNICEF national committees totalled \$21,940,944 and from United Nations agencies \$1,807,717. Since agreements with most national committees provide for payment by 31 August each year, payments received against these accounts had reduced the outstanding balance to approximately \$6,533,000 at the time of preparation of this report.
3. The production and distribution equipment in use at headquarters had an acquisition cost of \$205,489. The value of this equipment is not reported in the accounts as an asset since its cost was charged to operating costs in the current and prior year's budgets. The cost of other non-expendable equipment, office furniture and machines, etc. still in use at headquarters but not included in the accounts as an asset amounted to \$180,143.
4. During the 1978 season, approximately 8.7 million cards of old designs no longer considered saleable were donated to approved organizations or disposed of as scrap paper. In addition, about 17.4 million unfinished cards were also disposed of as scrap paper. At 30 April 1979, global stocks of 1978 and earlier cards totalled 58.7 million cards. There were also printed sheets from which it would be possible to finish 77.3 million cards.
5. Raw materials and products in process were valued at \$2,477,183 and \$3,163,606 respectively at cost. A small inventory of finished goods was valued at \$378,683 representing the production cost of 1978 cards and other items in stock at 30 April 1979 which will be offered for sale in the 1979 season.
6. The Executive Board at its May 1978 session approved budget estimates (E/ICEF/AB/L.190) for the 1978 season of \$13,156,000. Because 9 million more cards and 137,000 more calendars than planned were printed, the Executive Director subsequently authorized additional expenditures of \$538,000 under the authority given him to spend up to 15 per cent of the budgeted variable expenditure estimates. In fact, \$224,496 of the additional funds were spent. The unencumbered balance of \$313,504 has been cancelled.

### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Greeting Card Operation (GCO) follows the accounting policies of UNICEF except for the following matters which are relevant to GCO only.

- (a) The financial period of the operation is one year from 1 May to 30 April.
- (b) Most sales are made on a "sale or return basis", therefore income is recognized when actual sales are reported by national committees and other sales outlets. Transfers of cards, calendars and other saleable items to sales outlets

and returns from sales outlets are recorded in separate stock accounts and are reconciled annually with reported sales and receipts of proceeds.

(c) In the financial years ended 30 April 1975, 1976 and 1977, the cost of production and distribution equipment acquired was charged to a fixed assets account and depreciated on a straight-line basis over the expected life of the asset. This policy was changed in the 1978 season following consultations with the UNICEF external auditors. Consequently, the asset and related reserve accounts were reversed in 1978; production and distribution equipment is now not capitalized and is charged against budget accounts in the year of purchase, as are office furniture and other non-expendables.

(d) The costs of raw materials required for production, paper, envelopes, boxes, etc., are charged to an inventory account at the time of acquisition. Cost of material used is charged to a budget account at the time the material enters the production process. Discharges from inventory are made on an average cost basis.

(e) Only those finished goods on hand at the close of the financial year which are to be offered for sale in the subsequent year are valued at production cost; the others are written down to zero valuation. Inventory of raw materials, paper, envelopes, boxes, etc., is valued at average acquisition cost. Products in process for sale in following campaign years are valued at production cost.

SCHEDULES SUPPORTING THE FINANCIAL STATEMENTS

SCHEDULE 1

Comparative statement of gross proceeds, net operational  
income and excess of income over expenditures

	<u>1978 season</u>		<u>1977 season</u>	
	<u>Amount</u>	<u>Percentage of</u>	<u>Amount</u>	<u>Percentage of</u>
	<u>\$</u>	<u>gross sales</u>	<u>\$</u>	<u>gross sales</u>
<u>Gross proceeds</u>	38 786 354	100.0	31 565 468	100.0
<u>Commissions, duties and taxes</u>	9 945 474	25.7	7 960 337	25.2
	28 840 880	74.3	23 605 131	74.8
<u>Deduct:</u>				
<u>Variable sales and production</u>				
<u>costs</u>	7 842 458	20.2	6 125 945	19.4
<u>Gross profit on sales</u>	20 998 422	54.1	17 479 186	55.4
<u>Less: Staff and other fixed</u>				
<u>costs</u>	5 538 038	14.3	4 612 699	14.6
<u>Operational net income</u>	15 460 384	39.9	12 866 487	40.8
<u>Other income and (expenses)</u>	859 420	2.2	432 861	1.4
<u>Excess of income over</u>				
<u>expenditure</u>	16 319 804	42.1	13 299 348	42.2
	=====	=====	=====	=====

SCHEDULE 2

Other income for the 1978 season  
with comparative figures for the 1977 season  
(In United States dollars)

	1978 season	1977 season	Increase (decrease)
Staff assesement plan	479 653.55	367 126.45	112 527.10
Exchange adjustments (net)	331 696.73	38 532.91	293 163.82
Donations and contributions for postage	34 016.88	68 156.51	( 34 139.63)
Discounts from vendors on material purchased	31 983.77	23 641.58	8 342.19
Adjustment of accounts payable related to prior year's budget	1 645.86	( 19 178.90)	20 824.76
Loss on sale or destruction of obsolete packing materials	( 14 874.69)	( 38 047.92)	23 173.23
Other miscellaneous income (net)	<u>( 4 702.01)</u>	<u>( 7 369.33)</u>	<u>2 667.32</u>
	859,420.09 =====	432,861.30 =====	426,558.79 =====



SCHEDULE 3

Inventory at 30 April 1979 with comparative figures for previous year  
(In United States dollars)

	30 April 1979	30 April 1978	Increase (decrease)
<u>Production and distribution equipment</u>			
Acquisition cost	-	123 298.61	
Less: Depreciation	-	51 118.53	( 72 180.08)
<u>Inventory (at cost)</u>		72 180.08	
<u>Raw materials (paper, envelopes, boxes, etc.)</u>			
Greeting cards and stationery	1 963 819.20	1 471 291.50	
Calendars	85 623.07	27 038.50	
Promotional and educational materials	427 740.58	332 289.17	646 563.68
<u>Products in process and finished (current campaign)</u>		1 830 619.17	
Greeting cards and stationery	275 054.34	160 372.06	
Calendars	36 726.02	23 988.35	
Educational materials	66 902.53	91 356.33	102 966.15
<u>Products in process (following campaigns)</u>		275 716.74	
Greeting cards	2 753 160.40	1 628 368.41	
Calendars	372 606.80	318 026.65	
Educational materials	37 838.66	6 051.77	1 211 159.03
	3 163 605.86	1 952 446.83	
	6 019 471.60	4 058 782.74	1 960 688.86
<u>Total</u>	6 019 471.60	4 130 962.82	1 888 508.78

SCHEDULE 4

Movement of finished cards for the 1978 season  
(In millions of cards)

	1978 season	1977 season
Opening inventory	49.8	48.5
<u>Add:</u>		
Cards boxed for sale or transferred to sales outlets in flat form	<u>135.4</u>	<u>123.2</u>
	185.2	171.7
<u>Deduct:</u>		
Cards sold	106.0 <u>a/</u>	103.7 <u>a/</u>
Cards decollated	8.9	15.8
Cards destroyed, used as samples or lost	<u>11.6</u> <u>b/</u>	<u>2.4</u>
Closing inventory	<u>58.7</u>	<u>49.8</u>

a/ Includes 15.2 million prior years' cards boxed in 1978 season and 14.2 million in 1977 season.

b/ 8.7 million old cards no longer saleable were destroyed or donated. Losses in transit and at sales outlets and use as samples and adjustments following physical count accounted for the remaining 2.9 million.

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