

**ECONOMIC
AND
SOCIAL COUNCIL**

**CONSEIL
ECONOMIQUE
ET SOCIAL**

E/H/8
26 June 1946

ORIGINAL: ENGLISH

INTERNATIONAL HEALTH CONFERENCE

PROPOSALS FOR FACILITATING PROCEDURE OF WORKING COMMITTEES.

Presented by the Chinese Delegation and approved by the
General Committee on 26 June 1946.

I. PROCEDURE FOR ORDER OF BUSINESS

1. All amendments to the draft constitution must be submitted in writing to the Secretary of the Conference not later than Monday noon, 1 July, after which date amendments may only be considered after approval by the General Committee.

2. The Secretary shall sort such amendments as are received by Monday noon, 1 July, and pass on the respective sections to the five working committee chairmen before Monday evening, 1 July.

3. Each working committee chairman shall divide such amendments into two groups: (a) those of substance, which will be placed before the working committee for discussion and decision; (b) those of a drafting nature, which shall be referred direct to the respective drafting sub-committee.

(Such groupings shall be handed by the working committee chairmen to the Secretary not later than Tuesday morning, 2 July).

4. The Secretariat should have mimeographed and circulated to all Delegates before Tuesday night, 2 July, a complete list of amendments which have been submitted, grouped according to whether they are of substance or a drafting nature.

5. Any section of the draft constitution on which no amendments have been received, shall be automatically regarded as adopted and not requiring discussion, unless the Chairman should direct to the contrary.

II. PROCEDURE FOR APPOINTMENT OF OFFICERS AND SUB-COMMITTEES.

1. Each working committee should elect immediately a vice-chairman and rapporteur.
2. The chairman, vice-chairman and rapporteur should act as a nomination committee for recommending names for drafting and other sub-committees.
3. The rapporteur should begin immediate preparation of his final report of the proceedings of each working committee, including reports not only of the drafting but of other sub-committees.
4. Each rapporteur shall also act as honorary secretary of his respective committee, and as such should endeavour to co-ordinate the work of the committee and the various sub-committees, and generally facilitate closer contact with the Secretariat.
5. The five rapporteurs should meet regularly at least once a day with the Secretary of the Conference and his deputies in order to insure co-ordination of time-tables of committees and sub-committees, early distribution of committee documents, etc.

III. PROCEDURE FOR DRAFTING

1. As each section of the draft constitution is passed by a working committee, each section shall be passed on to the respective drafting sub-committee.
2. Each drafting sub-committee will submit a preliminary report to the working committee on each section as it is redrafted, passing on a copy at the same time to the Central Drafting Committee.
3. Each drafting sub-committee should also submit eventually a final report, with all respective sections of the draft constitution integrated.
4. The Central Drafting Committee should report regularly to the General Committee on the progress of its work.
5. As each section of the constitution is completed, such shall be mimeographed and circulated to all Delegates.