

## SECRETARY-GENERAL'S BULLETIN NO. 62, ADDENDUM 1

To: Members of the Staff of United Nations

Subject: CONTINUATION OF ALLOWANCES AFTER 15 MARCH 1947

1. Purpose

This bulletin establishes the scheme for the continuation of payment of daily living allowances for staff members who were receiving them under the terms of SGB/31, 28 June 1946, "Arrangements for Installation of Members of the Staff at the Interim Site of the Organization," which expires under its own terms on 15 March 1947.

2. Definitions

For the purposes of this bulletin, the definitions of daily living allowance, dependency and residence contained in Section 3 of SGB/62 shall apply.

3. Entitlement

Staff members eligible for the daily living allowance at the rates and under the terms of this bulletin shall be those:

- (a) who were in receipt of the allowance under the terms of SGB/31 and/or under SGB/62, in which case eligibility shall date from expiration of entitlement under that bulletin,
- (b) who reside in other than United Nations Housing;
- (c) who are without dependents and who receive a base annual salary of less than \$5,550; or
- (d) who have dependents and a base annual salary not exceeding \$8,700.

4. Schedule of Living Allowances

- (a) Dollars of Living Allowance per Two Week Period

/Staff

Staff Members Without Dependents

Base  
Salary

\$1,380 - \$3,990 inclusive	\$28
\$4,210	27
\$4,450	24
\$4,710	20
\$4,980	15
\$5,250	11
\$5,550 and above	-0-

Staff Members With Dependents

<u>Base Salary</u>	<u>With One Dependent Column (1)</u>	<u>With Two Dependents Column (2)</u>	<u>With Three Dependents Column (3)</u>	<u>With Four Dependents Column (4)</u>
\$1,380 - \$7,350 inclusive	42	49	56	63
\$7,750	34	39	45	50
\$8,200	23	27	31	35
\$8,700	12	14	15	17
\$9,200	-0-	-0-	-0-	-0-

If a staff member has more than four dependents he shall be entitled with respect to each minor child not included in the first four dependents, a bi-weekly allowance appropriate to his salary, equal to the difference between the third and fourth columns in the above Schedule. A within-grade increment granted to a staff member during the period 16 March - 15 June 1947, shall not for that period have the effect of reducing the salary, plus increment, plus allowances below the amount formerly paid as salary, and allowances under this bulletin.

(b) Applicability of Schedule in Special Circumstances

Where husband and wife are both employed by the United Nations:

- (i) They may jointly elect to be classed as staff members without dependents, in which case no additional allowance will be payable in respect of dependents of either.
- (ii) As an alternative they may jointly elect that the staff member with the higher salary will claim his (or her) spouse as dependent as well as any other dependents in which case the spouse claimed as dependent will not qualify for allowance.

/(iii) The base

- (iii) The base salary eligibility provisions in the above schedule will apply in either case (a) or (b).

5. Duration of Daily Living Allowance

Allowances under the conditions and rates set forth in this bulletin shall be payable until 15 June 1947. Staff members, receiving allowances under the terms of this bulletin, shall, on signing a lease for United Nations housing, cease to be eligible for the allowance as of the effective date of the lease; the allowance of staff members offered appropriate housing in a United Nations housing project (see IC/278 for standards) who refuse such housing shall be discontinued as of the date the offered housing is available. The administration of this provision and any exceptions thereto shall rest with a staff Housing Committee comprising a representative of the Staff Committee, the Bureau of Personnel and the Executive Officer of the staff member concerned. This provision shall be operative without obligation on the part of United Nations to retain available the housing offered as alternative accommodation.

6. Administration

- (a) Staff members shall not be able to claim allowances under the terms of this bulletin except by completing Form P/\_\_\_\_, which will be distributed, and submitting it to the Bureau of Personnel.
- (b) The Bureau of Personnel shall determine questions of fact within the scope of these regulations, including salary, residence, number of entitled dependents and the appropriate rate of allowance.
- (c) Payments and retroactive adjustments in payments of allowances shall be made by the Bureau of the Comptroller.

7. Payment of Allowances

Bi-weekly payment of daily living allowances shall be made by the Bureau of Comptroller upon certification of entitlement by the Bureau of Personnel. The first payment under the terms of this bulletin shall be made on Tuesday, 25 March 1947 and will represent the allowance due for the period 16 March

/through

through 21 March 1947. Thereafter, the amount will represent 14 days' allowance concurrent with the salary period. The staff member's signature on the United Nations cheque, or deposit, will constitute certification that the circumstances which entitled him to the allowance have not changed since the initial determination and that he is entitled to such payment under the terms of this bulletin.

By direction of the Secretary-General

/s/ J. B. Hutson

J. B. HUTSON  
Assistant Secretary-General  
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