

SECRETARY-GENERAL'S BULLETIN NO. 7, REVISION 3

To: Members of the Staff of United Nations

Subject: TRAVEL OF DEPENDANTS

Rule 15 of SGB/7/Rev.2 is hereby superseded, effective 14 June 1948, by the following:

Rule 15: Transportation of Dependants

(see also SGB/7/Rev.2/Annex 1)

1. In accordance with Regulation 25 of the Provisional Staff Regulations, only wives and dependent children of staff members may be considered as "dependants" for purposes of authorizing payment by the United Nations of travel expenses, including transportation expenses and travel allowances.
2. Travel expenses, including excess baggage (but not furniture) charges permitted under Rule 13, will be authorized subject to paragraph 3 below for the staff member's dependants when travelling under one of the conditions listed below:

(a) Upon staff member's appointment to the Secretariat for a period of not less than one year, or upon completion of one year of service;

(i) From a place to which the staff member is entitled to be returned at United Nations expense upon separation;

(ii) From any other place provided that the cost shall not exceed the estimated cost under (i) above.

Staff members who, upon appointment or following appointment, bring dependants to their duty station at their own expenses and who subsequently become eligible for payment as above provided may receive reimbursement of such expenses;

(b) Upon staff member's transfer of official duty station except when the transfer is for a temporary period of less than six months;

(c) In connection with an approved education grant, provided that only transportation expenses shall be paid in such cases;

(d) On home leave, provided that excess baggage charges will not be authorized in respect of home leave except under the terms of SGB/7/Rev.2/Add.1;

/(e) Upon staff

(e) Upon staff member's separation from service, or upon death of the dependant, to the place to which the staff member is entitled to be returned provided that the staff member was appointed for not less than one year or has completed one year of service.

(f) Upon death of the staff member..

3. The Bureau of Personnel shall be responsible for determining eligibility to payment or reimbursement for the transportation of staff members' dependants. Normally, transportation expenses of dependants will not be authorized if a staff member's services are not expected to continue beyond six months after the beginning date of the dependants' travel.

By direction of the Secretary-General

(Signed) BYRON PRICE
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Administrative and Financial Services
