

UNITED NATIONS

SECRETARIAT



Distr.
GENERAL

ST/AFS/SGB/97
18 February 1954

SECRETARY-GENERAL'S BULLETIN

To: Members of the Staff of United Nations

Subject: ADMINISTRATIVE AND FINANCIAL SERVICES

This bulletin supersedes and cancels SGB/32/Rev.2 of 17 January 1949. Effective 1 February 1954, Administrative and Financial Services is abolished as a Department at Headquarters and its functions are hereby assigned in accordance with the following dispositions. The functions and duties of the several units shall remain as established in Administrative Manual, Volume 1, Organization.

Bureau of Finance

The Bureau of Finance shall be responsible directly to the Secretary-General.

Secretariat of the Advisory Committee on Administrative and Budgetary Questions

The Secretariat of the Advisory Committee on Administrative and Budgetary Questions is attached for administrative purposes to the Bureau of Finance.

Bureau of Personnel

The Bureau of Personnel shall be responsible directly to the Secretary-General.

Secretariat of the United Nations Staff Pension Committee and of the United Nations Joint Staff Pension Board

The Secretariat of the United Nations Staff Pension Committee and of the United Nations Joint Staff Pension Board is attached for administrative purposes to the Bureau of Personnel.

Secretariat of Appeals Board and Joint Disciplinary Committee

The Secretariat of the Appeals Board and of the Joint Disciplinary Committee is attached for administrative purposes to the Bureau of Personnel.

Inspection Service

The Inspection Service shall report until further notice to the Secretary-General (Executive Office).

Health Clinic

The Health Clinic shall report until further notice to the Secretary-General (Executive Office).

Field Service

The Field Operations Service is transferred to Conference and General Services.

Secretariat of the United Nations Administrative Tribunal

The Secretariat of the United Nations Administrative Tribunal is attached for administrative purposes to the Legal Department.

Expenditures incurred for the above-mentioned units will continue to be charged until further notice to Section 16 of the 1954 budget.

(Signed) Dag HAMMARSKJOLD
Secretary-General
