

UNITED NATIONS

SECRETARIAT



ST

7162

ST/AI/137/Add.1/Rev.1
13 May 1975

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Assistant Secretary-General (Controller)
Office of Financial Services

Subject: SYSTEM OF DAILY SUBSISTENCE ALLOWANCE

1. The purpose of this addendum, which should be read in conjunction with ST/AI/137, is to establish appropriate rates of subsistence allowance when meals and/or lodgings are provided free of charge.
2. When accommodation is provided free of charge by the United Nations, by a Government or by a related institution, the standard rate of the daily subsistence allowance payable under staff rule 107.15 or staff rules 203.9 and 207.16 shall be reduced by 50 per cent; if meals are provided, the reduction shall similarly be 30 per cent; if meals and accommodation are both provided, the reduction shall be 80 per cent. The 50 per cent reduction shall apply irrespective of the type of accommodation provided free of charge, including accommodation offered in barracks, boats or tents.
3. The provisions of this instruction are applicable as of 1 May 1975.
