



Secretariat

ST/AI/314
27 January 1984

ADMINISTRATIVE INSTRUCTION

To: Members of the Staff

From: The Assistant Secretary-General
for Personnel Services

Subject: NON-RESIDENT'S ALLOWANCE

1. The purpose of this instruction is to announce a new policy with respect to the non-resident's allowance with effect from 1 September 1983. This policy reflects the recent decisions of the International Civil Service Commission (ICSC) which established both the rates of the allowance and additional criteria concerning its payment.
2. The basic conditions under which a staff member in the General Service category shall be entitled to a non-resident's allowance remain unchanged. However, as from 1 September 1983, the allowance shall:
 - (a) Be payable only at selected duty stations;
 - (b) Be paid for a fixed period of five years from the date on which the staff member first arrived at the duty stations;
 - (c) Vary according to the dependency status of the staff member;
 - (d) Not be pensionable.
3. For General Service staff members appointed to serve at a duty station listed in the annex to this instruction, the single rate for the non-resident's allowance shall be \$2,400 per annum and the dependency rate shall be \$3,000 per annum. For all other duty stations, no allowance shall be payable to General Service staff members appointed on or after 1 September 1983.

4. The dependency rate of the non-resident's allowance shall be paid to a staff member if either the spouse or a child of the staff member is recognized as dependent upon the staff member for his or her main and continuing support. Where both the husband and wife are staff members entitled to the non-resident's allowance, the allowance will be paid to each at the single rate. If they have a dependent child or children, the allowance will be paid at the dependency rate to the spouse having the higher salary level and at the single rate to the other spouse.

5. The allowance shall not be taken into account in determining Joint Staff Pension Fund, medical and group insurance contributions; overtime and night differential compensation; or payments and indemnities on separation from service.

6. Staff members who were in receipt of a non-resident's allowance on 31 August 1983 shall continue to receive the amount of non-resident's allowance, while they continue to be eligible to do so, in accordance with the policy governing the payment of non-resident's allowance in effect before 1 September 1983. However, at duty stations listed in the annex to this instruction, such staff members may opt to receive the amount of the non-resident's allowance set out in paragraph 3 above, subject to the terms and conditions regarding the duration and non-pensionability of the allowance set out in paragraph 2 above. Furthermore, at duty stations in Europe and North and South America, staff members who were in receipt of the non-resident's allowance prior to 1 September 1983 may opt to receive instead the rental subsidy under the conditions established in paragraph 8 below.

7. Staff rules 103.5, 109.4(a) (iii), 109.5(f) (iii), 109.8 (iii), 109.10(a) (vi) and appendices B to the Staff Rules will be amended accordingly.

8. Pending further consideration by ICSC of the problem of high rentals faced by non-locally recruited General Service staff at those duty stations in Europe and North and South America where the allowance is not payable, as of 1 September 1983 a rental subsidy not to exceed the levels set in paragraph 3 above may be paid to General Service staff members on a trial basis, subject to:

(a) Their meeting the eligibility requirements set for the non-resident's allowance;

(b) The conditions and criteria for the payment of a rental subsidy set out in administrative instruction ST/AI/304 and Add.1.

Annex

LIST OF DUTY STATIONS WHERE THE NON-RESIDENT'S
ALLOWANCE SHALL BE PAYABLE

Accra
Addis Ababa
Alexandria
Baghdad
Bamako
Brazzaville
Cotonou
Dhaka
Kabul
Kathmandu
Kinshasa
Lagos
Lusaka
Manila
Maseru
Mogadiscio
Nairobi
Ouagadougou
Yaoundé
