



Secretariat

ST/AI/323
27 September 1984

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Under-Secretary-General for Administration and Management

Subject: REDUCTION IN ENERGY CONSUMPTION

1. As a further measure to improve the efficiency and effectiveness within the Secretariat, as announced by the Secretary-General on 6 September 1984, the Office of General Services has been directed to develop a comprehensive programme to reduce energy consumption within the Headquarters complex.
2. Through establishing more effective controls over the use of energy purchased commercially (e.g., electricity and steam), it should be possible to effect a reduction both in the amount of energy being consumed and the corresponding cost to the United Nations. In developing this programme, the Office of General Services will consider all possibilities for savings so long as the health and welfare of persons utilizing the Headquarters complex are not adversely affected.
3. Specific measures to accomplish this objective will be announced by the Office of General Services. To be successful in this endeavour, of course, the co-operation of all Secretariat staff will be essential.
