



**Secretariat**

ST/SGB/211  
20 March 1985

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SECRETARY-GENERAL'S BULLETIN

To: Members of the staff

Subject: ESTABLISHMENT OF A CENTRAL EVALUATION UNIT

1. Pursuant to General Assembly resolutions 36/228 A and 38/227, and further to the report of the Secretary-General on strengthening the capacity of the United Nations evaluation units and systems (A/C.5/39/45), a Central Evaluation Unit is established with immediate effect.

2. The functions of the Unit are to:

(a) Facilitate the development and implementation of a United Nations evaluation system as an integral part of the general policy-making and management process of the Organization;

(b) Formulate overall evaluation policies and procedures for all programme sectors, including the dissemination of evaluation findings to intergovernmental and expert bodies, the Programme Planning and Budgeting Board and programme managers;

(c) Participate in the design and conduct of in-depth evaluation studies of selected programme areas or topics for review by appropriate intergovernmental or expert bodies;

(d) Establish guidelines and provide support to programme managers in the conduct of self-evaluations, including providing methodological assistance and training in evaluation techniques;

(e) Assist the Programme Planning and Budgeting Board, as appropriate, to utilize evaluation data in the discharge of its responsibility to advise the Secretary-General in respect of the planning, programming and budgeting activities of the Organization.

3. The responsibilities of the Unit shall encompass all activities in the United Nations medium-term plan and the programme budget; it shall continue to play a leading role in developing methodology, guidelines and standards for conducting evaluation activities throughout the Organization.
4. The Unit will report to the Assistant Secretary-General for Financial Services (Controller), Department of Administration and Management, and the Assistant Secretary-General for Programme Planning and Co-ordination, Department of International Economic and Social Affairs. In accordance with the provisions of ST/SGB/190 of 7 April 1982 and of article 6 of the Regulations and Rules governing Programme Planning, the Programme Aspects of the Budget, the Monitoring of Implementation and the Methods of Evaluation, the Unit will receive policy guidance from, and submit reports to, the Programme Planning and Budgeting Board.
5. The Unit will be under the immediate supervision of the Director, Programme Planning and Evaluation Branch, Office for Programme Planning and Co-ordination, Department of International Economic and Social Affairs, and shall consist of staff members from the Office of Financial Services and the Office for Programme Planning and Co-ordination.

Javier PEREZ DE CUELLAR  
Secretary-General

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