



Secretariat

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30 July 1987

ENGLISH ONLY

INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

**Subject: INFORMATION ON UNITED NATIONS STAFF MEMBERS
AND MEMBERS OF THEIR HOUSEHOLD REQUESTED BY
THE UNITED STATES MISSION**

1. By information circular ST/IC/87/27 of 27 May 1987, members of the staff of the United Nations Secretariat serving at Headquarters were requested to fill in questionnaires with data concerning themselves and the members of their household. Following the issuance of the circular, further clarification was sought from the United States Mission to the United Nations on whether data should be provided on all staff members and household members, regardless of nationality or visa status. More specifically, the clarification sought referred to whether United States nationals and permanent residents in the United States were considered within the scope of this questionnaire.
2. Staff members are now advised that clarification has been obtained from the Mission to the effect that only those staff members who are G-4 visa holders are required to complete the questionnaires and only in respect of those members of their household who are in G-4 (family) or G-5 (household employee) visa status derived from the staff member's visa status. Staff members of United States nationality and permanent residents in the United States who have received questionnaires are not required to return them.
3. Staff members who are G-4 visa holders are now requested to complete the questionnaires and submit them to their Executive or Administrative Officers for transmission to the Office of Human Resources Management as soon as possible.
