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UN ECONOMIC COMMISSION
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ECONOMIC AND SOCIAL COUNCIL

ECONOMIC COMMISSION FOR WESTERN ASIA

Second Regional Water Meeting

11-15 September 1978

Beirut - Lebanon

NOTES TO PARTICIPANTS



1. GENERAL

- a. The Second Regional Water Meeting will be held at Carlton Hotel, Beirut - Lebanon, during the period 11-15 September 1978. The telephone number of the hotel is 300240.
- b. The theme of the meeting is to follow up on the recommendations and resolutions of the First Regional Water Meeting, held at Baghdad (11-16 December 1976) and the UN Water Conference held at Mar Del Plata, Argentina (14-25 March 1977)
- c. The Second Regional Water Meeting will discuss technical and legislative issues in relation to water fields, hence it is expected to be attended by senior levels.

2. ENTRY FORMALITIES

All Participants arriving in Beirut should have a valid passport and a Lebanese visa. Entry visas are issued by the Lebanese Embassies and Consulates abroad.

3. ARRIVAL AT BEIRUT INTERNATIONAL AIRPORT

Beirut Airport is served by all international airlines with regular flights to every part of the world. To avoid problems with return reservations, participants are requested to make firm arrangements for their return travel. Early travel arrangements are advisable so as to reach Beirut in time for the meeting.

Travel arrangements may be made through the travel desk made available during the conference period. Usually, the desk is open from 10:30 to 12:30 a.m.

4. RECEPTION ON ARRIVAL

It is important that particulars of arrival: dates, time, flight numbers and airlines should be cabled to ECWA Secretariat, so as to arrange for reception of delegates on arrival at Beirut Airport. Local transportation will be arranged by the Participants.

5. REGISTRATION

Registration will take place on Monday 11 September from 9:00 to 10:00a.m. at the registration desk set up near the conference hall.

6. BANKING FACILITIES

Arrangements have been made with the hotel management so that participants may cash their cheques at the hotel reception.

7. SECURITY

Participants may consult with ECWA security people at the hotel for any guidance they might require for their movement in town.

8. ACCOMODATION

Hotel accomodation will be reserved at Carlton Hotel for participants upon request, by the Conference Secretariat. Participants who wish the Secretariat to make their hotel reservation elsewhere are kindly requested to send their requests with full particulars to reach the Secretariat at least one week before their arrival.

Special arrangements have been made with the hotel management to give reduced room rates to all participants staying at the hotel.

Single room	L.L. 82.50	(original rate L.L. 110.00)
Double room	L.L. 97.50	(original rate L.L. 130.00)
Suite	L.L. 131.25	(original rate L.L. 175.00)

All above rates subject to 16% service charge.

9. COMMUNICATION

Correspondence relating to the arrangements for the Second Regional Water Meeting should be sent to:

Natural Resources, Science and Technology Division
Economic Commission for Western Asia
P.O.Box 13-5240
Beirut, Lebanon
Cable Address: UNATIONS ECWA BEIRUT
Telephones : 270345; 275854 (Ext. 161 - 166)

Participants' personal mail and cables will be distributed through the Conference Secretariat. Participants are requested to use the following address for their personal correspondence:

c/o Second Regional Water Meeting
Natural Resources, Science and Technology Division
ECWA, United Nations
P.O.Box 13-5240
Beirut, Lebanon

10. WORKING LANGUAGES

Arabic and English are the working languages of the meeting. Speeches made in either working language will be interpreted into the other.

Working papers will be distributed in Arabic and English.

11. DOCUMENTS

Documents produced during the meeting will be distributed at the distribution counter near the Conference area at Carlton Hotel.

The Secretariat regrets that its resources will not permit the typing, reproduction or translation of delegation statements or reports.

Delegations desiring to have texts of their statements distributed during the meeting should hand sufficient copies in both languages to the Secretariat.



