E/NL.1961/111
9 March 1962
ENGLISH ONLY

UNITED NATIONS

LAWS AND REGULATIONS

PROMULGATED TO GIVE EFFECT TO THE PROVISIONS OF THE CONVENTION OF 13 JULY 1931 FOR LIMITING THE MANUFACTURE AND REGULATING THE DISTRIBUTION OF NARCOTIC DRUGS, AS AMENDED BY THE PROTOCOL OF 11 DECEMBER 1946

REPUBLIC OF GHANA

Communicated by the Government of the Republic of Ghana

NOTE BY THE SECRETARY-GENERAL -- In accordance with Article 21 of the Convention of 13 July 1931 for Limiting the Manufacture and Regulating the Distribution of Narcotic Drugs, as amended by the Protocol of 11 December 1946, the Secretary-General has the honour to communicate the following legislative text.

L.I. 142

PHARMACY AND DRUGS REGULATIONS, 1961

ARRANGEMENT OF REGULATIONS

THE PHARMACY BOARD AND COMMITTEES

Regulation

1/ Note by the Secretariat: Only the relevant provisions of these Regulations have been reproduced in this document.

IN exercise of the powers conferred on the Minister responsible for Health by section 59 of the Pharmacy and Drugs Act, 1961 (Act 64),2/ these Regulations are made this 1st day of September, 1961.

THE PHARMACY BOARD AND COMMITTEES

.....

REGULATION OF PHARMACY PROFESSION

.....

CONTROL OF THE SUPPLY OF DRUGS

8. Application by a body corporate for a licence to carry on the business of a pharmacist under section 17 (1) of the Act shall be in the form No. 6 in the First Schedule hereto, and a fee of five pounds five shillings shall be charged for each licence. — Application by a company for a licence.

9. The licence to be issued to a body corporate under section 17 (2) of the Act to carry on the business of a pharmacist shall be in the form No. 7 of the First Schedule hereto. — Company licence.

10. Application by a person other than a pharmacist or licensed company under section 18 of the Act for a licence to carry on a business of supplying by retail restricted drugs shall be in the form No. 8 in the First Schedule hereto, and a fee of two pounds two shillings shall be charged for each licence. — Application for chemical sellers licence.

11. The licence to be issued to a person other than a pharmacist or licenced company under section 18 of the Act to carry on a business of supplying by retail restricted drugs shall be in the form No. 9 in the First Schedule hereto — Chemical sellers licence.

12. Application for a certificate under section 21 (1) of the Act to carry on a business of supplying restricted drugs from any premises shall be in the form No. 10 in the First Schedule hereto, and a fee of one pound one shilling shall be charged for each certificate whether a general or a limited certificate. — Application for certificate of suitability of premises.

13. The General Certificate to be issued to an applicant to carry on a business of supplying restricted drugs including drugs of class A or B under section 20 (1) (a) of the Act shall be in form No. 11 in the First Schedule hereto. — General certificate.

14. The Limited Certificate to be issued to an applicant to carry on a business of supplying restricted drugs not including drugs of class A or B under section 20 (1) of the Act shall be in form No. 12 in the First Schedule hereto. — Limited certificate.

15. The Dangerous Drugs Book required under section 26 (1) of the Act to be kept in all premises from which a person supplies class A or B drugs shall be in the form No. 13 in the First Schedule hereto. — Dangerous drugs book.

2/ Note by the Secretariat: E/NL.1961/77.

Prescription book.

16. There shall also be a Prescription Book in the Form No. 14 in the First Schedule hereto. An entry shall be made in the Prescription Book where a class A, B or C drug is supplied under a prescription which is retained by the supplier.

Containers and labels of dangerous drugs.

17. The container of a dangerous drug and the labelling as to the particulars of its contents under section 27 of the Act shall be as specified in the Second Schedule to these Regulations.

Return of details of pharmacy business.

18. The return required to be sent to the Registrar by every person carrying on a pharmacy business on any premises under section 35 (1) of the Act shall be in the form No. 15 in the First Schedule hereto.

Licence for wholesale supply of restricted drugs.

19. The licence required under section 37 of the Act to carry on a business of supplying restricted drugs by wholesale shall be in the form No. 16 in the First Schedule hereto.

Application for licence to supply restricted drugs by wholesale.

20. Application for a licence under section 37 (2) of the Act for the carrying on of a business of supplying restricted drugs by wholesale shall be in the form No. 17 in the First Schedule hereto, and a fee of five pounds five shillings shall be charged for each licence.

CONTROL OF TRANSPORT, IMPORT AND EXPORT OF DRUGS

Containers and labels of dangerous drugs.

21. The container of a dangerous drug and the labelling as to the particulars of its contents under section 44 (1) of the Act shall be as specified in the Second Schedule to these Regulations.

Return on import of dangerous drug.

22. The particulars of imported dangerous drugs required to be delivered to the Pharmacy Board under section 44 (2) of the Act shall be in the form No. 18 in the First Schedule hereto.

Application for licence to import dangerous drugs.

23. Application to the Minister for a licence under section 46 (1) of the Act for the import of a dangerous drug shall be in the form No. 19 in the First Schedule hereto, and a fee of one pound one shilling shall be charged for each import licence.

Application for licence to export narcotic drugs.

24. Application to the Minister for a licence under section 46 (1) of the Act for the export of a narcotic drug shall be in the form No. 20 in the First Schedule hereto, and a fee of one pound one shilling shall be charged for each export licence.

Import licence for dangerous drugs.

25. The import licence for a dangerous drug under section 46 (1) of the Act shall be in the form No. 21 in the First Schedule hereto.

Export licence for narcotic drugs.

26. The export licence for a narcotic drug under section 46 (1) of the Act shall be in the form No. 22 in the First Schedule hereto.

POWERS OF ENTRY AND INVESTIGATION

Authority for entry and inspection.

27. The document to be produced by an inspecting officer as entitling him to exercise the powers of entry and inspection on a premises under sections 50 (1) and 51 of the Act shall be in the form No. 23 in the First Schedule hereto.

MISCELLANEOUS AND SUPPLEMENTAL

28. The register of specialities to be kept by the Registrar under section 54 of the Act shall be in the form No. 24 in the First Schedule hereto. — Register of specialities.

29. The application for registration of a drug as a speciality under section 54 (2) of the Act shall be in the form No. 25 of the First Schedule hereto. — Application for registration of specialities.

30. The prescribed fee for inspecting the register of specialities under section 54 (5) of the Act shall be one pound one shilling. — Fee for inspecting register of specialities.

.....

SCHEDULES

FIRST SCHEDULE

PRESCRIBED FORMS

.....

Form No. 6 (Reg. 8)

THE PHARMACY AND DRUGS ACT, 1961

(Section 17 (1))

APPLICATION BY A BODY CORPORATE FOR A LICENCE TO CARRY ON THE BUSINESS OF A PHARMACIST

We, ..., of ..... hereby apply for a licence to carry on a pharmacy business.

The name of our Superintendent Pharmacist is ....

Registered No. .....

We enclose the licence fee of £G5 5s.

.....
Director or Secretary

Date .....

Form No. 7 (Reg. 9)

THE PHARMACY AND DRUGS ACT, 1961

(Section 17 (2))

LICENCE FOR A BODY CORPORATE TO CARRY ON
THE BUSINESS OF A PHARMACIST

Messrs. ....., of .....
are hereby licensed to carry on the business of a pharmacist, from the ..... day of ....., 19..., to the 31st day of December, 19..., subject to the provisions of the Pharmacy and Drugs Act, 1961 and to the following conditions:
.....
.....
.....
.....

Given at Accra this ..... day of ....., 19...,
on behalf of the Pharmacy Board.

.....
Chairman
Pharmacy Board

Form No. 8 (Reg. 10)

THE PHARMACY AND DRUGS ACT, 1961

(Section 18 (1))

APPLICATION FOR CHEMICAL SELLERS LICENCE

To: THE REGISTRAR,
PHARMACY BOARD,
MINISTRY OF HEALTH,
P.O. BOX M.44,
ACCRA.

I (Full Name) .....
Address .....
Occupation .....
being engaged in the business of chemical selling hereby apply for a chemical sellers licence under section 18 (1) of the Act in respect of the following premises, namely:
.....
.....
.....
as a person entitled to sell from those premises chemicals specified in Class C, Fourth Schedule of the Act.

I enclose the licence fee of £G2 2s.

.....
Signature of applicant

Date .....

Form No. 9 (Reg. 11)

THE PHARMACY AND DRUGS ACT, 1961

(Section 18)

CHEMICAL SELLERS LICENCE

Mr. ..... of .....
licensed to sell, at premises situate at .....
drugs included in Class C of the Fourth Schedule to the Act and subject to the following conditions:

.....
.....
.....
.....
.....
.....

This licence shall be in force until the 31st day of December, 19..... Renewal of this licence should be made before 31st January, 19.....

Given at Accra this ..... day of ....., 19.... on behalf of the Pharmacy Board.

.....
Chairman
Pharmacy Board

Form No. 10 (Reg. 12)

THE PHARMACY AND DRUGS ACT, 1961

(Section 21(1))

APPLICATION FOR CERTIFICATE TO CARRY ON A BUSINESS OF SUPPLYING RESTRICTED DRUGS FROM PREMISES

I/We (Full name) .....
Address .....
Occupation .....

* Intending to carry on)
* Carrying on) the business of a pharmacist

under the name of ....., at premises situate at ..... street, ...town .....district, owned by .....
of ....., hereby apply for a certificate in respect of the above named premises.

The certificate fee of £G1 1s. is enclosed.

Signature .....

Date .....

* Delete whichever is inapplicable.

Form No. 11 (Reg. 13)

THE PHARMACY AND DRUGS ACT, 1961

(Sections 20 (1) (a), 21 (1))

GENERAL CERTIFICATE TO CARRY ON A BUSINESS OF SUPPLYING RESTRICTED DRUGS (INCLUDING DRUGS OF CLASS A OR B) FROM PREMISES

This is to certify that (name) ..... of (address) ..... is authorized to carry on a business of supplying restricted drugs including drugs of Class A or B under section 20 (1) (a) of the Pharmacy and Drugs Act, 1961 from the premises (description).....

This certificate shall be in force from the ..... day of ....., 19...., to the 31st day of December, 19.... unless sooner revoked.

Given at Accra this ..... day of ....., 19.....

.....
Chairman
Pharmacy Board

Form No. 12 (Reg. 14)

THE PHARMACY AND DRUGS ACT, 1961

(Sections 20 (1) (b), 21 (1))

LIMITED CERTIFICATE TO CARRY ON A BUSINESS OF SUPPLYING RESTRICTED DRUGS (EXCLUDING DRUGS OF CLASS A OR B) FROM PREMISES

This is to certify that (name) ..... (address) ..... is authorized to carry on a business of supplying restricted drugs not including drugs of Class A or B under section 20 (1) (b) of the Pharmacy and Drugs Act, 1961 from the premises (description) .....

This certificate shall be in force from the ..... day of ....., 19..... to the 31st day of December, 19..... unless sooner revoked.

Given at Accra this ..... day of ....., 19.....

.....
Chairman
Pharmacy Board

Form No. 13 (Reg. 15)

THE PHARMACY AND DRUGS ACT, 1961

(Section 26 (1))

THE DANGEROUS DRUGS BOOK

Name of Drug .....

Date received	Quantity received	From whom received	Date supplied	Quantity supplied	Name and Address of recipient	Signature of supplier	Signature of recipient	Name and address of giver of prescription or order	Balance

Form No. 14 (Reg. 16)

THE PHARMACY AND DRUGS ACT, 1961

(Section 26)

THE PRESCRIPTION BOOK

Name of drug	Formula	Date supplied	Quantity supplied	Name and address of recipient	Signature of supplier	Signature of recipient	Name and address of giver of prescription

Form No. 15 (Reg. 18)

THE PHARMACY AND DRUGS ACT, 1961

(Section 35 (1))

RETURN OF DETAILS OF PHARMACY BUSINESS

Date	Address of business premises	Owner of premises and principal postal address	Pharmacist in charge of business	Date of commencement of business at new premises	Date of Cessation of business at old premises

Form No. 16 (Reg. 19)

THE PHARMACY AND DRUGS ACT, 1961

(Section 37)

LICENCE FOR SUPPLYING RESTRICTED DRUGS BY WHOLESALE

Messrs. .....
of ....., are hereby licensed to supply restricted drugs by wholesale from the day of ....., 19.....
to the 31st day of December, 19..... subject to the following conditions:

(1) A record in compliance with the Dangerous Drugs Book shall be kept on the premises.

(2) A Pharmacist shall be responsible for the supply of Class A and B Restricted Drugs.

(3) Class A and B Restricted Drugs shall be supplied on signed order issued by a Medical Practitioner, Dentist, Veterinary Surgeon or Registered Pharmacist.

Given at Accra this ..... day of ....., 19 .....

.....
Chairman
Pharmacy Board

Form No. 17 (Reg. 20)

THE PHARMACY AND DRUGS ACT, 1961

(Section 37 (2) (a))

APPLICATION FOR A LICENCE TO SUPPLY RESTRICTED DRUGS BY WHOLESALE

To: THE REGISTRAR
PHARMACY BOARD,
ACCRA.

We ..... of .....
hereby make application for a licence to supply restricted drugs by wholesale.

A licence fee of £G5 5s. is enclosed.

Dated ..... day of ....., 19.....

.....
Signature of Supt. Pharmacist

Form No. 18 (Reg. 22)

THE PHARMACY AND DRUGS ACT, 1961

(Section 44 (2))

RETURN ON IMPORT OF DANGEROUS DRUGS
TO PHARMACY BOARD

Date of receipt	Invoice number	Quantity of drug	Name of drug	Licence No. (If any)	Name and address of importer

Form No. 19 (Reg. 23)

THE PHARMACY AND DRUGS ACT, 1961

(Section 46 (1) (a))

APPLICATION FOR LICENCE TO IMPORT
DANGEROUS DRUGS

((a) Full name, address and business of importer) .....
.....
apply for licence to import the following Dangerous Drugs:

((b) Exact description and amount of drugs to be imported) .....
.....
.....
.....
.....

((c) Name and address of firm in exporting country from which the drugs are to be obtained)
.....
.....
.....
.....

The import licence fee of £G1 1s. is enclosed.

.....
Signature of Applicant

Date .....

TO: THE MINISTER RESPONSIBLE FOR HEALTH,
C/O SECRETARY,
PHARMACY BOARD,
MINISTRY OF HEALTH,
P.O. BOX M.44,
ACCRA.

Form No. 20 (Reg. 24)

THE PHARMACY AND DRUGS ACT, 1961

(Section 46 (1) (a))

APPLICATION FOR LICENCE TO EXPORT
NARCOTIC DRUGS

((a) Full name, address and business of exporter) .....
.....
apply for licence to export the following Narcotic Drugs:

((b) Exact description and amount of drugs to be exported) .....
.....
.....
.....
.....

((c) Name and address of firm in importing country to which the drugs are to be exported)
.....
.....
.....
.....

The export licence fee of £G1 1s. is enclosed.

.....
Signature of Applicant

Date .....

TO: THE MINISTER RESPONSIBLE FOR HEALTH,
C/O THE SECRETARY,
PHARMACY BOARD,
MINISTRY OF HEALTH,
P.O. BOX M.44,
ACCRA.

Form No. 21 (Reg. 25).

THE PHARMACY AND DRUGS ACT, 1961

(Section 46 (1)) LICENCE NO. .....

IMPORT LICENCE FOR DANGEROUS DRUGS

In pursuance of the Pharmacy and Drugs Act, 1961 (hereinafter called "the Act") the Minister of Health hereby grants a licence to

*.....
.....
.....
* Here insert name and full postal address of importer.

(hereinafter called "the importer") to import the drugs specified in the Schedule hereto, from* .....
.....
.....
*Here insert name and full postal address of exporter.

This licence is granted subject to the following conditions:

1. The drugs shall be imported before (date) .....

2. This licence is not a licence to be in possession of or to supply the drugs imported.

3. This licence does not relieve the importer from compliance with any Customs regulations in force for the time being relating to the importation of goods into or transhipment of goods in Ghana, or any Post Office regulations for the time being in force in Ghana.

4. This licence is valid only for the importer and may be revoked at any time by the Minister of Health to whom it shall in that event be immediately surrendered. It shall be produced for inspection when required by any duly authorized person.

5. This licence unless sooner revoked shall be produced to the Customs Officer at the time of importation and shall be surrendered to the Customs Officer at the time when the last consignment of drugs is imported.

6. If the importation of all the drugs specified in the Schedule is not effected before the date specified in condition No. 1, this licence shall immediately after that date be surrendered to the Minister of Health.

7. The copy of the Export Licence, if any, which accompanies the drugs shall be forwarded to the Minister of Health immediately the importation of the drugs has been effected.

.....
Chief Pharmacist
for Minister of Health

.....
Date

SCHEDULE SPECIFYING THE DRUGS AND QUANTITIES THEREOF TO BE IMPORTED

This licence is not to leave the possession of the importer until it is surrendered to the Minister of Health, or to the Customs Officer, who will complete the certificate on the back and return the licence to the Minister of Health.

ENDORSEMENT BY CUSTOMS OFFICER AT THE TIME OF IMPORTATION

Date	Description of drugs imported	Number and date of export licence	Quantity	How imported e.g., Ex..... (in the case of a ship), or by registered parcel post or by insured box post	Customs entry, or parcel number	Signature, mark and station of Customs Officer

Form No. 22 (Reg. 26)

THE PHARMACY AND DRUGS ACT, 1961

(Section 46 (1)) LICENCE NO. .....

EXPORT LICENCE FOR NARCOTIC DRUGS

In pursuance of the Pharmacy and Drugs Act, 1961 (hereinafter called "the Act") the Minister of Health hereby grants a licence to* .....
.....
*Here insert name and full postal address of exporter.
(hereinafter called "the exporter") to export the drugs specified in the schedule hereto, from* .....
.....
*Here insert name and full postal address of importer.

This licence is subject to the following conditions:

1. The drugs shall be exported before (date) .....

2. This licence is not a licence to be in possession of or to supply the drugs exported.

3. This licence does not relieve the exporter from compliance with any Customs regulations in force for the time being relating to the exportation of goods into or transhipment of goods in Ghana, or any Post Office regulations for the time being in force in Ghana.

4. This licence is valid only for the exporter and may be revoked at any time by the Minister of Health to whom it shall in that event be immediately surrendered. It shall be produced for inspection when required by any duly authorized person.

5. This licence unless sooner revoked shall be produced to the Customs Officer at the time of exportation and shall be surrendered to the Customs Officer at the time when the last consignment of drugs is imported.

6. If the importation of all the drugs, specified in the Schedule is not effected before the date specified in condition No. 1, this licence shall immediately after that date be surrendered to the Minister of Health.

7. The copy of the import licence, if any, which accompanies the drugs shall be forwarded to the Minister of Health immediately the exportation of the drugs has been effected.

.....
Chief Pharmacist
for Minister of Health

Date .....

SCHEDULE SPECIFYING THE DRUGS AND QUANTITIES THEREOF TO BE EXPORTED

This licence is not to leave the possession of the exporter until it is surrendered to the Minister of Health, or to the Customs Officer, who will complete the certificate on the back and return the licence to the Minister of Health.

ENDORSEMENT BY CUSTOMS OFFICER AT THE TIME OF EXPORTATION

Date	Description of drugs exported	Number and date of export licence	Quantity	How exported e.g., ... (in the case of a ship), or by registered parcel post or by insured box post	Customs entry or parcel number	Signature, mark and station of Customs Officer

Form No. 23 (Reg. 27)

THE PHARMACY AND DRUGS ACT, 1961

(Section 52)

AUTHORITY FOR ENTRY AND INSPECTION

Mr. .....
is hereby authorized by the Pharmacy Board in accordance with section 50, subsection (1) and section 51 of the Pharmacy and Drugs Act, 1961, to inspect or enter any premises which are on the register of premises or in which a registered pharmacist or a licensed seller of poisons carries on business or in which he has good cause to suspect that a breach of the law under the Pharmacy and Drugs Act has been committed.

PHOTOGRAPH OF HOLDER

Signature of Holder

.....
Chairman
Pharmacy Board

Date .....

Form No. 24 (Reg. 28)

THE PHARMACY AND DRUGS ACT, 1961

(Section 54 (1))

REGISTER OF SPECIALITIES

Date received	Quantity received	Name and description of drug	Name and address of applicant	Remarks

Form No. 25 (Reg. 29)

THE PHARMACY AND DRUGS ACT, 1961

(Section 54 (2))

APPLICATION FOR REGISTRATION OF SPECIALITIES

(Name and address of applicant) .....
.....
hereby apply for registration of the following speciality:
(Quantity of drug) .....
.....

(Name of drug) .....
.....

I/We enclose registration fee of £G1 1s.

Signature .....

Date .....

TO: THE REGISTRAR,
PHARMACY BOARD,
MINISTRY OF HEALTH,
P.O. BOX M.44,
ACCRA.

.....

SECOND SCHEDULE

(Sections 27, 44 (1))

CONTAINERS AND LABELLING OF DANGEROUS DRUGS

Containers

1. The container of a dangerous drug must be impervious to the poison and sufficiently stout to prevent leakage arising from the ordinary risks of handling and transport.

2. In the case of a liquid not intended for internal use the container must be in a fluted bottle.

Labelling

1. With the exception of the sale or supply of dangerous drug:

(a) for export to purchasers outside Ghana;

..... and

(c) in medicines dispensed on prescription, the drug must be kept in a container bearing a label:

(1) giving the name of the drug;

(2) giving the proportion of the ingredients of the preparation;

(3) containing the words "Dangerous Drug" or the word "Poison" in bold red letters, or in bold white letters on a red background; and

(4) giving the name of the seller and the address of the premises from which it is supplied.

2. (1) The particulars with which the dangerous drug must be labelled must be in a conspicuous position on the container and also on every box or other covering enclosing the container.

This prescribed labelling does not apply to any transport cover or any wrapper, hamper, packing case, trade or other covering used solely for the purpose of transport delivery.

(2) The particulars must be clearly set out, be distinct and not obscured or obliterated in any way.

(3) In the case of ampoules and the like it is sufficient if the label on the box containing them bear the name and strength of the drug.

3. All medicines made up ready for the internal treatment of human ailments containing Class A and B drugs must bear the following words:

"Caution: It is dangerous to take this prescription except under medical supervision".

4. All medicines made up ready for the internal treatment of human ailments included in Class (C) drugs must bear the following words:

"Caution: It is dangerous to exceed the stated dose".

.....

6. Liquid restricted drugs other than medicines contained in bottles up to 120 fluid ozs. capacity must bear the words "not to be taken".

.....

K. A. GBEDEMAH
Minister of Health

Date of Gazette notification: 8th September, 1961