



Secretariat

ST/IC/86/21
2 April 1986

INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for Personnel Services

Subject: AFTER-SCHOOL RECREATION AND STUDY PROGRAMME
FOR UNITED NATIONS CHILDREN

1. Staff members are reminded of the After-School Recreation and Study Programme for United Nations children. The Programme is now in its fifteenth year with very limited subsidies. It will continue to be conducted under the auspices of an independent Board of Trustees. A qualified staff will supervise games, athletic activities, dance and creative movement, arts and crafts and homework.
2. The Programme runs from Monday to Friday from 3.30 p.m. to 6 p.m. in the DC2 building, 45th Street entrance. Transportation is provided from the United Nations International School (UNIS) at 25th Street, to the DC2 building. Private transportation arrangements must be made for children coming from other schools.
3. There have been numerous complaints about the presence of children in the Secretariat building and in the DC1 building. Staff members are, therefore, expected to enrol their children between the ages of 5 and 12 years in the Programme. If parents do not wish to do so, then they must make other arrangements to have their children supervised.
4. The After-School Programme is subsidized and was established essentially for working parents who are not in a position to provide after-school care for their young children. Therefore, parents with net joint incomes of \$27,000 or above are expected to pay for each child \$200 per semester plus the normal \$125 enrolment fee for each semester, which, together, represent only part of the actual cost per child incurred by the Programme. Special family circumstances will, however, be taken into consideration. Depending on demand, further criteria may be established by the Board of Trustees.
5. Interested parents are asked to complete the application form on page 3 and return it to room DC2-840.

6. For further information, please call extension 8730.

7. As there is currently no programme of a similar nature for children between the ages of 13 and 18 years, provision has been made to allow them access to the United Nations premises. In the meantime, plans are under way to identify a proper location for children of this age group, taking into account the interests of the children, their parents and the Organization. These children are expected to enter the United Nations premises through the General Assembly Lobby entrance. With this arrangement, parents have to assume a special responsibility to ensure that their children behave properly so as to avoid complaints from other staff members, as well as the public users of the United Nations premises. Children will not be permitted to wander through the United Nations premises. It should be noted that the privilege of access may be withdrawn from those children with repeated behavioural problems.

APPLICATION FOR THE AFTER-SCHOOL RECREATION AND STUDY PROGRAMME FOR
UNITED NATIONS CHILDREN

Fall/spring term _____ (year)

Renewal _____

New application _____

INSTRUCTIONS: Please answer all questions. Write NONE when applicable.
Incomplete applications will not be accepted.

Child's name _____

Birth date _____ Sex _____ Grade _____

School currently attending _____ Location _____

Previously enrolled in After-School Recreation and Study Programme? Yes/No _____

Name of parent or guardian _____ Room _____ Ext. _____

Home address _____ Tel. _____

Grade and step _____ Education grant: Yes/No _____ Nationality _____

Name of spouse _____

Does your spouse work in the United Nations or a specialized agency? Yes/No _____

If yes, please give grade and step _____ Education grant: Yes/No _____

Room _____ Ext. _____

If not, please give spouse's (a) Occupation _____

(b) Employer _____ Address _____ Tel. _____

Information on other dependent children:

	Child's name	Sex	Birth date	School	Location of School
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

While ASRSP, to the extent of its capability, is open to all United Nations parents, it is a subsidized programme established essentially for those working parents who are not in a position to provide after-school care for their young children. Therefore, all parents with joint family incomes of \$27,000 net or above are expected to pay for each child \$200 per term plus the normal \$125 enrolment fee, which, together, represent the approximate cost per child incurred by the Programme. Special family circumstances will, however, be taken into consideration.

How many persons does your family salary provide for? _____

Is your net family income* above \$27,000? Yes/No _____

You may be asked to provide supporting information at a later date.

CERTIFICATION

I certify that the above information is correct and complete to the best of my knowledge and belief.

Date _____ Signature _____

Payment made to "ASRSP" is attached. This fee is non-refundable unless the Programme is discontinued.

Children must be picked up at the latest at 6.15 p.m. September-December, 5.45 p.m. January-June. Children will be asked to leave the Programme if parents fail to do so on two occasions. In such an event, there will be no refund of the fee.

* Net income is defined as salaries, post adjustment, as well as education grant, dependency, housing and any other allowances (minus United Nations staff assessment and United Nations pension contribution).