



# United Nations Industrial Development Organization

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## Industrial Development Board

### Fortieth session

Vienna, 20-22 November 2012

Item 2 of the provisional agenda

### Adoption of the agenda

## Annotated provisional agenda

### Opening of the session

The fortieth session of the Board will be opened by the President of the Board, H.E. Mr. Cho Hyun (Republic of Korea).

#### Item 1. Election of officers

In accordance with rule 23.1 of the rules of procedure, each year, at the commencement of its first regular session, the Board shall elect from among the representatives of its members a President, three Vice-Presidents and a Rapporteur. Rule 23.3 stipulates that the offices of the President, the three Vice-Presidents and the Rapporteur shall be subject to equitable geographical rotation within a five-year cycle described in appendix A to the rules of procedure. Accordingly, for the fortieth session, the President should be elected from members of the Board among the States included in List D of Annex I to the Constitution. The three Vice-Presidents should be elected from members of the Board among the African States in List A and the States included in Lists B and C, respectively. The Rapporteur should be elected from among the representatives of members of the Board among the Asian and Pacific States included in List A.

#### Item 2. Adoption of the agenda

A provisional agenda for the fortieth session, based on the provisional agenda adopted in decision IDB.39/Dec.13 and updated to reflect mandates of the General Conference, is submitted to the Board for adoption in document IDB.40/1.

For reasons of economy, this document has been printed in a limited number. Delegates are kindly requested to bring their copies of documents to meetings.



The Board will have before it:

- Provisional agenda (IDB.40/1)
- Annotated provisional agenda (IDB.40/1/Add.1)
- List of documents (IDB.40/CRP.1)

**Item 3. Annual report of the Director-General for 2011 on the activities of the Organization**

In accordance with Article 11.6 of the Constitution, the Director-General is to prepare an annual report on the activities of the Organization. Due to the reduction of the number of sessions of the Board in non-General Conference years (decision IDB.39/Dec.7 (f)), the annual report was, for the first time, presented through the twenty-eighth session of the Programme and Budget Committee to the current session of the Board. Annotations in relation to the annual report and its content were contained in the annotated provisional agenda of the Committee session (PBC.28/1/Add.1).

In line with Article 9.4 (d) of the Constitution and decision IDB.1/Dec.29, Member States delivered statements, which included information on their activities related to the work of the Organization, at the twenty-eighth session of the Committee.

In accordance with General Conference resolution GC.14/Res.5, the Director-General reported on the development of entrepreneurial and industry related programmes and initiatives targeting young people in the *Annual Report of UNIDO 2011* (IDB.40/2, chapter 3).

A report on the progress made in implementing General Conference resolution GC.14/Res.2 on knowledge networking and knowledge sharing for achieving development goals was also contained in the *Annual Report of UNIDO 2011* (IDB.40/2, chapter 6). That report will be updated in a note by the Secretariat to reflect latest developments.

The Board will have before it:

- *Annual Report of UNIDO 2011* (including programme performance report) (IDB.40/2)
- UNIDO activities to promote knowledge networking and knowledge sharing. Note by the Secretariat (IDB.40/CRP.2)

**Item 4. Report of the Programme and Budget Committee**

Article 10.4 (d) of the Constitution requires that the Programme and Budget Committee “report to the Board at each regular session on all activities of the Committee and submit advice or proposals on financial matters to the Board on its own initiative”. The report of the Committee on the work of its twenty-eighth session will be reflected in document IDB.40/12. The following subjects and documentation, dealt with by the Committee at that session, are of relevance to the work of the Board at its current session. As noted previously, annotations are contained in the annotated provisional agenda of the twenty-eighth session of the Committee (PBC.28/1/Add.1). At that session, the

Committee recommended to the Board the adoption of a number of draft decisions, as indicated in the report of the session and under the respective subheadings below.

#### **4 (a) Report of the External Auditor**

- Conclusion 2012/2 of the Programme and Budget Committee
- Report of the External Auditor on the accounts of UNIDO for the financial period 1 January to 31 December 2011 (IDB.40/3)

#### **4 (b) Financial situation of UNIDO**

- Conclusion 2012/3 of the Programme and Budget Committee
- Financial situation of UNIDO. Report by the Director-General (IDB.40/4)
- Request from Ukraine for restoration of voting rights based on a payment plan. Note by the Director-General (IDB.40/11/Add.1)
- Financial Regulations of UNIDO. Note by the Secretariat (PBC.28/CRP.2)
- Status of assessed contributions. Note by the Secretariat (IDB.40/CRP.3)

The Board will also be apprised of recent developments in relation to Buildings Management Services (BMS), including the asbestos removal project. A document presented under this item will highlight measures taken in relation to BMS which aim at increasing efficiency and introducing further savings:

- Developments related to Buildings Management Services. Note by the Secretariat (IDB.40/22)

#### **4 (c) Strengthening of UNIDO programmes through unutilized balances of appropriations**

- Programme for Change and Organizational Renewal. Report by the Director-General (IDB.40/5)
- Programme for Change and Organizational Renewal. Note by the Secretariat (IDB.40/CRP.4)
- Trust fund on food security. Report by the Director-General (IDB.40/6)
- Trust fund on renewable energy. Report by the Director-General (IDB.40/7)
- Unutilized balances of appropriations. Report by the Director-General (IDB.40/8)
- Unutilized balances of appropriations. Note by the Secretariat (IDB.40/CRP.5)

#### **4 (d) Mobilization of financial resources**

- Conclusion 2012/5 of the Programme and Budget Committee
- Mobilization of financial resources. Report by the Director-General (IDB.40/9)
- Funding performance. *Annual Report of UNIDO 2011* (IDB.40/2, chapter 2)

- Projects approved under the Industrial Development Fund, trust funds and other voluntary contributions in 2011 (PBC.28/CRP.3)

**Item 5. Activities of the Evaluation Group**

By decision IDB.29/Dec.7, the Board requested the Secretariat to report on evaluation activities on a biennial basis.

The Board will have before it:

- Activities of the Evaluation Group. Note by the Secretariat (IDB.40/13)

**Item 6. Activities of the Joint Inspection Unit**

In accordance with the follow-up scheme to recommendations of the Joint Inspection Unit (decision IDB.24/Dec.11), the Board will have before it the following document:

- Activities of the Joint Inspection Unit. Report by the Director-General (IDB.40/14)

**Item 7. UNIDO activities in environment and energy**

At its fourteenth session the General Conference adopted resolution GC.14/Res.4 and provided a number of recommendations on UNIDO activities in the intertwined areas of environment and energy. In compliance with the same resolution, a report on further developments regarding the implementation of the resolution will be provided to the Board.

The Board will have before it:

- UNIDO activities related to environment. Report by the Director-General (IDB.40/15)
- UNIDO activities related to energy. Report by the Director-General (IDB.40/16)

**Item 8. Review of the progress of the deliberations of the informal working group**

In accordance with Board decision IDB.39/Dec.7 (h), an informal working group of interested Member States to provide guidance on the future, including programmes and resources, of UNIDO was established under the co-chairmanship of H.E. Ms. A. T. Dengo Benavides (Costa Rica) and Mr. A. Groff (Switzerland) in November 2011.

In line with the terms of reference of the informal working group (document GC.14/14 and Corr.1), an interim report on the activities of the working group was submitted through the twenty-eighth session of the Programme and Budget Committee to the current session of the Board. Additional developments will be included in a further report to cover the meetings and deliberations since the issuance of the interim report in May 2012.

The Board will thus have before it:

- Informal working group on the future, including programmes and resources, of UNIDO. Interim reports of the Co-Chairs (IDB.40/10 and IDB.40/17)

#### **Item 9. Personnel matters**

By decision IDB.1/Dec.18 the Board decided to accept the International Civil Service Commission (ICSC) statute. The Board will be informed of any recent ICSC decisions and recommendations adopted by the General Assembly that are of relevance to UNIDO, as an organization in the United Nations common system.

The Board will have before it:

- Personnel matters. Report by the Director-General (IDB.40/18)
- Composition of the Secretariat and personnel-related information, *Annual Report 2011* (IDB.40/2, appendix J)
- List of UNIDO staff (IDB.40/CRP.6)

#### **Item 10. Matters related to intergovernmental, non-governmental, governmental and other organizations**

Guidelines regarding relationships with the organizations mentioned in Article 19.1 of the Constitution were established by the General Conference in decision GC.1/Dec.41. In accordance with these guidelines, the Director-General shall (a) present the draft texts of agreements with other organizations of the United Nations system to the Board for its approval; (b) circulate among the members of the Board information on intergovernmental organizations that have expressed the wish to enter into agreements with UNIDO and seek the approval of the Board before concluding an appropriate relationship agreement with the organizations concerned; and (c) circulate among the members of the Board information on international and national non-governmental organizations and other organizations seeking consultative status, following which the Board shall decide whether to grant consultative status to the organizations concerned in accordance with the guidelines established by the Conference.

The Board will have before it information concerning organizations on which decisions are required.

#### **Item 11. Selection process for the post of the Director-General: Introduction of a candidates' forum**

The inclusion of this supplementary item, as proposed by the Director-General in accordance with rules 11 and 12 of the rules of procedure of the Board, follows the recommendation of the Joint Inspection Unit to introduce meetings with candidates running for the post of executive head in the United Nations system (JIU/REP/2009/8 – recommendation 1). The Secretariat will provide background information on the subject in the following document:

- Selection process for the post of the Director-General. Note by the Secretariat (IDB.40/21)

**Item 12. Date and place of the fifteenth session of the General Conference**

At its fourteenth session, the General Conference noted that the fifteenth session had been tentatively scheduled for 2 to 6 December 2013 in Vienna (decision GC.14/Dec.21). The Conference also requested the Director-General to undertake the necessary consultations with any Member States expressing interest to host the fifteenth session of the Conference, with particular regard to rule 8 of the rules of procedure of the General Conference. Furthermore, the Conference delegated to the Board, in accordance with Article 8 (2) (b) and Article 8 (4) of the Constitution of UNIDO, the authority to consider and determine at its fortieth session the venue and date of the fifteenth session of the General Conference.

The Board will have before it:

- Date and place of the fifteenth session of the General Conference. Report by the Director-General (IDB.40/19)

**Item 13. Provisional agenda and date of the forty-first session**

In accordance with rule 10.2 of the rules of procedure, the Director-General shall submit to the Board at each regular session the provisional agenda for the following regular session. A provisional agenda will be proposed in the following conference room paper:

- Provisional agenda and date of the forty-first session. Note by the Director-General (IDB.40/CRP.7)

The following dates have been reserved for the policymaking organs of UNIDO in 2013:

22-24 May 2013	Programme and Budget Committee, twenty-ninth session
1-5 July 2013 (tentative)	Industrial Development Board, forty-first session
2-6 December 2013 (tentative)	General Conference, fifteenth session

**Item 14. Adoption of the report**

In accordance with rule 71 of the rules of procedure, the draft report of the Board shall be prepared and submitted by the Rapporteur.

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