

Convention on Cluster Munitions

13 September 2011

Original: English

Second Meeting of States Parties

Beirut, 12-16 September 2011

Item 11 of the provisional agenda

Date, duration and location of the Third Meeting of the States Parties, and matters pertaining to the preparations for the Third Meeting

Estimated costs of the Third Meeting of States Parties to the Convention on Cluster Munitions

Note by the Secretariat

1. The Second Meeting of States Parties to the Convention on Cluster Munitions, held in Beirut, from 12 to 16 September 2011, decided to convene a four-day Third Meeting of States Parties during the week of 10 to 14 September 2012 in Oslo.
2. The present document is submitted pursuant to the above-mentioned decision of the Second Meeting of States Parties and provides estimated costs in the amount of US\$ 453,900 for convening that meeting. A breakdown of these costs is provided in the table at the end of the document.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the practice followed on the occasion of multilateral disarmament conferences and related meetings, and as reflected in article 14 of the Convention, the costs are shared among the States parties and observer States participating in the meetings, based on the United Nations scale of assessment pro-rated to take into account the number of States participating in the meetings.
5. Subject to the approval of the States parties of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.



Table

Title of session: 2012 Third Meeting of the States Parties to the Convention on Cluster Munitions: estimated costs (in United States dollars)

Dates to be held: Norway, during the week 10 to 14 September 2012

<i>Conference-servicing items</i>	<i>Meeting servicing*</i>	<i>Pre-session documentation*</i>	<i>In-session documentation*</i>	<i>Summary records*</i>	<i>Post-session documentation*</i>	<i>Support Services requirements*</i>	<i>Other requirements*</i>	<i>Total*</i>
Interpretation and meeting servicing	258 200							258 200
Translation of documentation		62 300	8 600		13 400			84 300
Support Services requirements								—
Other requirements							21 300	21 300
Total	258 200	62 300	8 600	—	13 400	—	21 300	363 800

* At US\$ 1 = CHF 0.760.

A. Total conference-servicing requirements (inclusive of 13 per cent programme support costs)	363 800
B. Non-conference-servicing requirements:	
1. Travel costs for planning mission	20 400
2. Travel costs — Third Meeting of States Parties	26 700
3. Equipment and supplies	2 000
4. Miscellaneous (freight, communications, etc.)	2 000
4. Temporary support staff	28 600
Subtotal	79 700
Programme support costs at 13 per cent of B	10 400
Total B	90 100
Grand total (rounded) A+B	453 900