

**ECONOMIC AND SOCIAL
COUNCIL**

Distr.
LIMITED
E/ESCWA/2011/C.6/L.2
15 November 2011
ENGLISH
ORIGINAL: ARABIC

Economic and Social Commission for Western Asia (ESCWA)

Technical Committee
Sixth meeting
Beirut, 1-2 December 2011

Item 3 of the provisional agenda

ORGANIZATION OF WORK**Note by the secretariat**

1. The secretariat of the Economic and Social Commission for Western Asia (ESCWA) has prepared the proposed organization of work of the sixth meeting of the Technical Committee in order to facilitate the consideration of the agenda items within the time limitations. The Committee will be presented with the proposed organization of work enclosed in this document and shall adopt it in that or an amended form.
2. The Technical Committee will begin its meetings with an opening session at 10 a.m. on Thursday, 1 December 2011, in the Meeting Room, MZ level at the United Nations House in Beirut. The Committee will start its working sessions at 11 a.m. with one session in the morning and one in the afternoon. It will resume its work at 10 a.m. on Friday, 2 December 2011 with two sessions in the morning and one in the afternoon, as shown in the annex. The Committee will conclude its proceedings at 4 p.m. on Friday, 2 December 2011.
3. Each presentation made by the secretariat shall last 10 to 15 minutes and the following discussion 30 minutes. Should the discussion of one item be completed before the specified time, the meeting will move on to the next item.

Annex**Proposed organization of work**

| Date/time | Agenda item and documentation | |
|----------------------------------|-------------------------------|---|
| <u>Thursday, 1 December 2011</u> | | |
| Morning | | |
| 9.30-10 a.m. | | Registration of participants. |
| 10-10.30 a.m. | <u>Item 1</u> | Opening session Speech by Mr. Saleh Al-Kharabsheh, Secretary-General, Ministry of Planning and International Cooperation, Jordan. Speech by Ms. Rima Khalaf, Under-Secretary-General of the United Nations and Executive Secretary of ESCWA. |
| | | First session |
| | <u>Item 2</u> | Adoption of the agenda and other organizational matters. <i>For discussion</i> Provisional agenda and annotations E/ESCWA/2011/C.6/L.1 Organization of work E/ESCWA/2011/C.6/L.2 |
| 11 a.m.-2 p.m. | <u>Item 3</u> | Proposed strategic framework for the biennium 2014-2015. <i>For discussion</i> Document E/ESCWA/2011/C.6/3 |
| Afternoon | | |
| 3-5 p.m. | | Second session |
| | <u>Item 4</u> | Ongoing preparations for the twenty-seventh ESCWA session. <i>For discussion</i> Document E/ESCWA/2011/C.6/4 |
| <u>Friday, 2 December 2011</u> | | |
| Morning | | |
| 10-11.30 a.m. | | Third session |
| | <u>Item 5</u> | Progress achieved in the work of the secretariat: Implementation of recommendations made by the Technical Committee at its fifth meeting. <i>For discussion</i> Document E/ESCWA/2011/C.6/5 |

| Date/time | Agenda item and documentation |
|-----------|-------------------------------|
|-----------|-------------------------------|

Friday, 2 December 2011 (*continued*)

12-2 p.m.

Fourth session

Item 6

Views of member countries on the work of ESCWA: Successes and areas of improvement.

For discussion

Presentations made by representatives of member countries.

Afternoon

3-4 p.m.

Fifth session

Item 7

Date and venue of the seventh meeting of the Technical Committee.

Item 8

Other matters.

Item 9

Adoption of the report of the Technical Committee on its sixth meeting.

Draft report will be submitted for discussion and adoption
