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**Economic and Social Commission for Western Asia (ESCWA)**

Technical Committee  
Third meeting  
Beirut, 21-22 July 2009

Item 2 of the provisional agenda

**ORGANIZATION OF WORK**

**Note by the secretariat**

1. The secretariat prepared the proposed organization of work for the third meeting of the Technical Committee in order to facilitate the consideration of agenda items within the time assigned to each item. The Committee may adopt it in the form in which it is submitted or make amendments thereto.
2. The Committee will begin its meeting with an opening session marking the thirty-fifth anniversary of the establishment of the Economic and Social Commission for Western Asia (ESCWA). This will take place promptly at 16:00 on Tuesday, 21 July 2009, in the main conference hall of the United Nations House in Beirut. The working sessions will begin promptly at 9:30 on Wednesday, 22 July 2009. Two sessions will be held in the morning and two others in the afternoon. The meeting will close at 18:00 on Wednesday 22 July 2009.
3. Presentations made by the secretariat are expected to be limited to 10-15 minutes each and ensuing discussions should not exceed 30 minutes. If the discussion of an agenda item is concluded ahead of schedule, the next agenda item will be brought forward for discussion.

Annex**Proposed organization of work**

Date/time	Agenda item and documentation	
<u>Tuesday, 21 July 2009</u>		
<b>Afternoon</b>		
16:00	<u>Item 1</u>	Opening session of the third meeting of the Technical Committee marking the thirty-fifth anniversary of ESCWA.
<u>Wednesday, 22 July 2009</u>		
<b>Morning</b>		
9:00-9:30		Registration
9:30-11:30		
	<u>Item 2</u>	Adoption of the agenda and other organizational matters. <i>For discussion</i> Provisional agenda and annotations (E/ESCWA/2009/C.3/L.1) Organization of work (E/ESCWA/2009/C.3/L.2)
	<u>Item 3</u>	Regional and global priorities: the financial crisis, food security and climate change. <i>For discussion</i> E/ESCWA/2009/C.3/3
12:00-13:00	<u>Item 4</u>	Strengthening relations between the secretariat and ESCWA member countries:  (a) Follow-up to the implementation of the resolutions adopted by the ESCWA ministerial sessions;  <i>For discussion</i> E/ESCWA/2009/C.3/4(Part I)
<b>Afternoon</b>		
14:00-16:30	<u>Item 4</u> (continued)	(b) Enhancing communication between the secretariat and ESCWA member countries;  <i>For discussion</i> Slide presentation by the secretariat  (c) Follow-up to the implementation of the recommendations adopted at the second meeting of the Technical Committee.  <i>For discussion</i> E/ESCWA/2009/C.3/4(Part II)

Date/time

Agenda item and documentation

Wednesday, 22 July 2009 (continued)Item 5

Progress achieved in implementing the activities of the secretariat:

(a) Activities carried out since November 2008;

*For discussion*

E/ESCWA/2009/C.3/5(Part I)

(b) Activities planned to the end of 2009.

*For discussion*

E/ESCWA/2009/C.3/5(Part II)

17:30-18:00

Item 6

Date and venue of the fourth meeting of the Technical Committee.

Item 7

Other matters.

Item 8

Adoption of the report of the Technical Committee on its third meeting.

*For discussion and adoption*

E/ESCWA/2009/C.3/6

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