



Secretariat

IC/Geneva/2008/13
16 April 2008

INFORMATION CIRCULAR N° 13*

**Subject: Salary Rates Applicable to General Services Staff Engaged
for Conference and other Short-Term Service**

1. The salary rates of General Service staff engaged for conference or other short-term service have been revised effective 1 March 2008. The increase in rates has been calculated by reference to the revisions made to the salaries of the General Service regular staff as announced in IC/Geneva/2008/12.
2. The revised rates are set out in the Annex to this circular.
3. The rates shown in the Annex shall be payable retroactively to staff members who were employed as from 1 March 2008. In the case of staff members who were employed on 1 March 2008 and have since left the Organization, such staff may receive retroactive payments - subject to eligibility - upon submission of a written claim to the Payroll Unit. Such claims must be made within one year of the date of this circular.

(Signed) Aminata **Djermakoye**
Director, Division of Administration

* This circular supersedes IC/Geneva/2006/8 under Section X, paragraph E.2 of the Administrative Handbook.

**SALARY RATES FOR GENERAL SERVICE STAFF ENGAGED
FOR CONFERENCE AND OTHER SHORT-TERM SERVICE
(GROSS SALARIES SUBJECT TO STAFF ASSESSMENT) ^{1/}
EFFECTIVE DATE 1 March 2008
(SWISS FRANCS)**

Level of work	Salary item	Daily rates		Monthly rates	
		Local	Non-Local 2/	Local	Non-Local 2/
G.1	Gross	207.70	306.70	5,591	7,541
	Pens. Gross	203.50	203.50	5,478	5,478
	Net	161.30	260.30	4,341	6,291
G.2	Gross	227.40	326.40	6,122	8,072
	Pens. Gross	222.40	222.40	5,986	5,986
	Net	175.80	274.80	4,732	6,682
G.3	Gross	250.20	349.20	6,736	8,686
	Pens. Gross	243.40	243.40	6,553	6,553
	Net	191.60	290.60	5,156	7,106
G.4	Gross	275.40	374.40	7,414	9,364
	Pens. Gross	266.90	266.90	7,185	7,185
	Net	208.90	307.90	5,624	7,574
G.5	Gross	304.10	403.10	8,184	10,134
	Pens. Gross	293.60	293.60	7,903	7,903
	Net	228.70	327.70	6,155	8,105
G.6	Gross	335.60	434.60	9,034	10,984
	Pens. Gross	323.00	323.00	8,695	8,695
	Net	250.50	349.50	6,742	8,692
G.7	Gross	370.00	469.00	9,960	11,910
	Pens. Gross	356.10	356.10	9,585	9,585
	Net	274.20	373.20	7,381	9,331

OVERTIME RATES

Level of work	Supplementary hourly payment for overtime			
	Ordinary		Special	
	Gross	Net	Gross	Net
G.1	48.20	37.40	64.30	49.90
G.2	52.80	40.80	70.40	54.40
G.3	58.10	44.40	77.40	59.30
G.4	63.90	48.50	85.20	64.60
G.5	70.60	53.10	94.10	70.80
G.6	77.90	58.10	103.80	77.50
G.7	85.90	63.60	114.50	84.80

1 / Staff assessment is calculated on the basis of the 36-month average exchange rate of Swiss francs 1.22 to US\$ 1.00

2/ Inclusive of subsistence element (Sfr 99 daily, Sfr 1'950 monthly)

