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Agenda items 108 and 139

**Countering the use of information and communications  
technologies for criminal purposes**

**Proposed programme budget for 2025**

## **United Nations Convention against Cybercrime; Strengthening International Cooperation for Combating Certain Crimes Committed by Means of Information and Communications Technology Systems and for the Sharing of Evidence in Electronic Form of Serious Crimes**

**Programme budget implications of the draft resolution contained  
in the report of the Ad Hoc Committee to Elaborate a  
Comprehensive International Convention on Countering the Use  
of Information and Communications Technologies for Criminal  
Purposes on its reconvened concluding session ([A/78/986](#)),  
transmitted to the General Assembly in document [A/79/196](#), as  
amended by draft proposal [A/C.3/79/L.22](#)**

**Statement submitted by the Secretary-General in accordance with  
rule 153 of the rules of procedure of the General Assembly**

### **I. Mandate contained in the draft resolution**

1. Under the terms of operative paragraphs 2, 4, 5, 6, 8, 9, 10 and 11 of the draft resolution contained in paragraph 49 of the report of the Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes on its reconvened concluding session ([A/78/986](#)) and transmitted to the General Assembly in document [A/79/196](#), the Assembly would:

(a) Adopt the United Nations Convention against Cybercrime; Strengthening International Cooperation for Combating Certain Crimes Committed by Means of Information and Communications Technology Systems and for the Sharing of Evidence in Electronic Form of Serious Crimes annexed to the present resolution, and open it for signature at United Nations Headquarters in New York until 31 December 2026;



(b) Decide that, until the Conference of the States Parties to be established pursuant to the Convention decides otherwise, the account referred to in article 56 of the Convention will be operated by the United Nations Office on Drugs and Crime (UNODC), and encourage Member States to begin making adequate voluntary contributions to the above-mentioned account for the provision to developing countries and countries with economies in transition of the technical assistance that they might require to prepare for ratification and implementation of the Convention;

(c) Also decide that the Ad Hoc Committee shall continue its work, *mutatis mutandis*, in accordance with Assembly resolutions [74/247](#) and [75/282](#), with a view to negotiating a draft protocol supplementary to the Convention, addressing, *inter alia*, additional criminal offences as appropriate, and that, for that purpose, two sessions of a duration of 10 days each, with the first session taking place two years after the adoption of the Convention by the Assembly and the second session in the following calendar year, in Vienna and New York, respectively, shall be convened for the purpose of submitting the outcomes to the Conference of the States Parties to the Convention, for its consideration and further action, in accordance with articles 57, paragraph 5 (g), 61 and 62 of the Convention;

(d) Further decide that the Committee will complete its tasks arising from the negotiation of the Convention by holding a session, *mutatis mutandis*, in accordance with General Assembly resolutions [74/247](#) and [75/282](#), of a duration of up to five days in Vienna, one year after the adoption of the Convention, in order to prepare the draft text of the rules of procedure of the Conference and of other rules described in article 57 of the Convention, which will be submitted to the Conference for consideration at its first session;

(e) Request the Conference to keep abreast of technological developments in the area of cybercrime, to make recommendations regarding appropriate action in that regard, to promote regional and international meetings of national cybercrime focal points for the exchange of experiences, challenges and good practices, and to ensure synergies with relevant work carried out by other competent intergovernmental bodies;

(f) Request the Secretary-General to designate UNODC to serve as the secretariat for and under the direction of the Conference, in accordance with article 58 of the Convention;

(g) Also request the Secretary-General to provide UNODC with the resources necessary to enable it to promote in an effective manner the rapid entry into force of the Convention and to discharge the functions of secretariat of the Conference, and to support the Committee in its work pursuant to paragraph 1 (c) and (d) above;

(h) Further request the Secretary-General to prepare a report on the activities undertaken to promote the rapid entry into force of the Convention for submission to the Assembly at its eightieth session.

2. Should the draft proposal contained in [A/C.3/79/L.22](#) be adopted, the second operative paragraph of the draft resolution recommended in [A/78/986](#) would be amended to adopt the Convention and “[open] it for signature in Hanoi in 2025 and thereafter at United Nations Headquarters in New York until 31 December 2026”. Article 64 of the draft Convention contained in the resolution recommended in [A/78/986](#) would read as follows: “This Convention shall be open to all States for signature in Hanoi in 2025 and thereafter at United Nations Headquarters in New York until 31 December 2026.”

## II. Relationship between the mandate contained in the draft resolution and the proposed programme budget for 2025

3. The mandate contained in the draft resolution contained in paragraph 49 of document [A/78/986](#) and transmitted to the General Assembly in document [A/79/196](#) requires additional deliverables and activities under the following programme plans of the proposed programme budget for 2025, as well as future programme budgets:

- (a) Programme 1, General Assembly and Economic and Social Council affairs and conference management ([A/79/6 \(Sect. 2\)](#));
- (b) Programme 13, International drug control, crime and terrorism prevention and criminal justice ([A/79/6 \(Sect. 16\)](#));
- (c) Programme 24, Global communications ([A/79/6 \(Sect. 28\)](#));
- (d) Programme 25, Management and support services ([A/79/6 \(Sect. 29C\)](#) and [A/79/6 \(Sect. 29F\)](#));
- (e) Programme 28, Safety and security ([A/79/6 \(Sect. 34\)](#)).

## III. Deliverables and activities required to implement the mandate contained in the draft resolution

4. Pursuant to the mandate contained in article 58 of the draft Convention, it is envisaged that the Secretary-General would provide the necessary secretariat services for the future Convention, including by organizing related conferences and supporting the entry into force of the Convention and its implementation.

5. Pursuant to the mandate contained in operative paragraphs 4, 9 and 10 of the draft resolution, it is envisaged that UNODC would serve as the secretariat for the Convention, with responsibility for promoting its rapid entry into force, supporting its implementation, servicing the Conference of the States Parties and supporting the Ad Hoc Committee in its work pursuant to operative paragraphs 5 and 6 of the draft resolution. Pursuant to operative paragraph 11, it is envisaged that the Secretary-General would prepare a report on the activities undertaken to promote the rapid entry into force of the draft Convention, to be submitted to the General Assembly at its eightieth session. These activities would involve the following:

- (a) Promoting the rapid entry into force of the Convention, including supporting Member States in preparing for the ratification and implementation of the Convention, which encompasses the following activities:
  - (i) Preparing the *travaux préparatoires* of the Convention, through the compilation of documentation on the work of the Committee and the history of the negotiation process, and making them widely available;
  - (ii) Continuously and actively promoting the ratification by all Member States, including through organizing ratification workshops and meetings with Member States and their representatives at the regional and national levels and supporting, upon request, the harmonization of national policies and legislation to be in line with the Convention;
  - (iii) Developing and establishing a directory of points of contact of the 24/7 network to be established pursuant to article 41, allowing for it to be operational upon the entry into force of the Convention, as well as the register of authorities so designated by the States parties under article 37, the register of central authorities pursuant to article 40, the register of authorities for prevention pursuant to article 53, paragraph 7, and a repository of legislation and regulation

pursuant to articles 17 and 50, and convening a preparatory meeting of the 24/7 network before the first Conference of the States Parties;

(iv) Developing mechanisms, including information and technology systems, to allow for the Conference to discharge its functions, such as compiling technical assistance and capacity-building needs or repositories for the measures under article 17, paragraph (2) (d); article 50, paragraph 5; and article 53, paragraph 7, as well as legislative, policy and administrative measures of States parties, as described in article 57 of the Convention, enabling such systems and functions to be operational upon the entry into force of the Convention;

(v) Continuously developing tools and resources for the provision, upon request of Member States, of legislative and policy reform initiatives in support of the ratification and implementation of the Convention;

(b) Supporting the Committee in drafting rules of procedure for the Conference and convening a meeting of the Committee well in advance of the entry into force of the Convention, which would involve the following activity:<sup>1</sup>

Organizing a five-day session of the Committee to prepare the draft text of the rules of procedure of the Conference and other rules described in article 57 of the Convention, including required documentation;

(c) Convening meetings of the Committee to negotiate a draft protocol supplementary to the Convention, in line with paragraph 5 of the draft resolution, which would involve the following activities:<sup>2</sup>

(i) Organizing two 10-day sessions of the Committee to negotiate the protocol, one in Vienna and one in New York;

(ii) Compiling contributions from Member States, as well as ensuring the availability of such contributions in all official languages of the United Nations;

(iii) Preparing other background documentation.

(d) Supporting the functions of the Conference, which would involve the following activities:<sup>3</sup>

(i) Organizing sessions of the Conference, upon entry into force of the Convention, including preparing documentation required for its meetings, as well as sessions of subsidiary bodies that the Conference decides to establish;

(ii) Organizing meetings of the Conference for the purpose of negotiating and adopting supplementary protocols, pursuant to article 57, paragraph 5 (g), of the draft Convention;

(iii) Maintaining the systems, databases and repositories described in paragraph 5 (a) (iii) and (iv) above;

<sup>1</sup> The resource requirements are based on the assumption that the General Assembly will adopt the Convention in December 2024 and that the Committee session to negotiate rules of procedure will be held in early 2026, about one year after adoption.

<sup>2</sup> The resource requirements are based on the assumption that the first session to negotiate the protocol, which is expected to be held two years after adoption of the Convention, will be held in 2027 and that the second session will be held in 2028.

<sup>3</sup> The resource requirements are based on the assumption that the Convention will enter into force 90 days after the deposit of the fortieth instrument of ratification, which is expected to occur in 2027 (see art. 65, para. 1, of the draft Convention). The first session of the Conference should be held no later than one year following entry into force and, following the practice of the United Nations Convention against Transnational Organized Crime and the United Nations Convention against Corruption, sessions of the Conference would be held every two years (see art. 57, para. 2, of the draft Convention).

- (iv) In accordance with article 58, paragraph 2 (c), of the draft Convention, liaising with other intergovernmental organizations, keeping abreast of developments in relevant international and regional forums and collecting information from States parties on legislative, administrative and other measures, as well as on programmes, plans and practices, to implement the Convention;
  - (v) Collecting information on the technical assistance and capacity-building requirements of States parties, pursuant to article 57, paragraph 5 (h), of the draft Convention;
  - (vi) Monitoring technological developments related to cybercrime and the collection of evidence in electronic form to support the efforts of States parties, in line with article 55, paragraph 4;
  - (e) Supporting States parties in the implementation of the Convention, which includes the following activities:
    - (i) Developing training tools and materials to support States parties, upon request, in their capacity-building and technical assistance requirements;
    - (ii) Establishing and maintaining an account for technical assistance and capacity-building in line with article 56, paragraph 2 (c), of the draft Convention;
    - (iii) Continuously undertaking research and collection of data from States parties for publication in systems established pursuant to paragraph 5 (a) (iii) and (iv) above, ensuring that such systems and their related information are updated, as well as disseminating such information to Member States.
6. For the Department for General Assembly and Conference Management (section 2), the implementation of the mandate would require non-post resources under other staff costs as follows:
- (a) Documentation services:
    - (i) Translation of 19 documents for the regular sessions of the Conference of the States Parties (recurrent);
    - (ii) Translation of 20 documents for the sessions on negotiation of the protocols, six documents for the session to draft the rules of procedure for the Conference and one report of the Secretary General (non-recurrent);
    - (iii) Editing, graphic design and preparation of publications on the Convention, the rules of procedure of the Conference, the *travaux préparatoires* and the legislative guide to the Convention (non-recurrent);
    - (iv) Resources for the translation of material for a website for the Convention;
  - (b) Interpretation services:
    - (i) Five days for the regular sessions of the Conference (recurrent on a biennial basis);
    - (ii) Twenty days for the sessions on negotiation of the protocols and five days for the negotiation of the rules of procedure for the Conference (non-recurrent).
7. For the implementation of the mandate, UNODC would establish a team of legal, policy and cybercrime experts using a decentralized approach, with a core team based at its headquarters in Vienna, a policy and liaison post in New York, and teams located in six regional hubs (Egypt, Kenya, Panama, Senegal, Thailand and Türkiye) to support Member States in the respective regions, upon request, with assistance to

support ratification and future reporting and obligations under the Convention. Accordingly, UNODC (section 16) would require:

(a) The establishment of 23 posts (1 P-5, 4 P-4, 9 P-3, 1 P-2 and 8 General Service (Other level)) effective 1 January 2025 and 2 posts (1 D-1 and 1 P-5) effective 1 January 2027, as reflected in the annex to the present report;

(b) Other staff costs for overtime required for servicing of the sessions (recurrent from 2026 onwards);

(c) Consultants for supporting (i) the development of the *travaux préparatoires* and a legislative guide and (ii) the ratification and implementation of the Convention (non-recurrent);

(d) Experts for providing expertise to the ratification workshops (non-recurrent);

(e) Travel of representatives for travel of (i) up to 50 government representatives from developing countries to attend the regional ratification workshops; and (ii) up to 46 government representatives from least developed countries to attend a preparatory meeting of the 24/7 network (non-recurrent);

(f) Travel of staff for:

(i) Servicing the sessions of the Conference and providing tailored support to individual Member States in the ratification process (recurrent);

(ii) Servicing the sessions to negotiate a protocol and to develop rules of procedure for the Conference, holding four regional workshops and providing tailored support to individual Member States within the respective regions in the ratification process (non-recurrent);

(g) Contractual services for:

(i) Audiovisual services for organizing briefings and side events on the margins of relevant conferences and meetings, including those of relevant legal instruments and frameworks and relevant global, regional, subregional and sectoral bodies (recurrent);

(ii) Printing of 600 copies of the Convention and the rules of procedure of the Conference (half of which are recurrent);

(iii) Development of (a) a secure platform for the directory of points of contact of the 24/7 network, the register of competent authorities, central authorities and prevention authorities, and a database of public legislation; and (b) a website on the Convention for the broader public (non-recurrent);

(iv) Maintenance of (a) the secure platform and (b) the website outlined in paragraph 7 (g) (iii) above (recurrent);

(v) The Vienna-based webcasting of the sessions to negotiate a protocol and the session to develop the rules of procedure for the Conference (non-recurrent);

(vi) Webcast of the first meeting of each session of the Conference of the States Parties (recurrent on a biennial basis);

(h) General operating expenses for office space costs for 13 posts proposed for establishment in New York and in the regional locations (recurrent);

(i) Furniture and equipment for the acquisition of office automation equipment, office equipment, communication equipment and office furniture.

8. For the Department of Global Communications (section 28), the implementation of the mandate would require resources under contractual services for the webcasting of meetings of the protocol negotiation session in New York (non-recurrent).

9. For the United Nations Office at Vienna (section 29F), the implementation of the mandate would require resources under grants and contributions for office space costs for 10 posts proposed for establishment in Vienna effective 1 January 2025 and 2 posts proposed for establishment in Vienna effective 1 January 2027 (recurrent).

10. For the Office of Information and Communications Technology (section 29C), the implementation of the mandate would require resources under contractual services for information technology conference services in New York (non-recurrent).

11. For the Department of Safety and Security (section 34), the implementation of the mandate would require resources for the provision of safety and security services during the meetings in Vienna and New York.

## IV. Budgetary implications

### A. Conference-servicing requirements

12. Details of the additional conference-servicing requirements are provided in table 1.

Table 1

#### **Additional resource requirements for conference services (before recosting)**

(United States dollars)

<i>Budget section</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>	<i>2028</i>	<i>2030 and biennially thereafter</i>
<b>Section 2, General Assembly and Economic and Social Council affairs and conference management</b>					
Other staff costs					
Documentation services	69 800	798 600	363 900	894 100	594 100
Interpretation services	–	80 500	161 000	320 000	161 000
<b>Section 28, Global Communications</b>					
Contractual services	–	–	–	5 900	–
<b>Section 29C, Office of Information and Communications Technology</b>					
Contractual services	–	–	–	28 900	–
<b>Section 34, Safety and Security</b>					
Other staff costs	–	–	–	34 100	–
General operating expenses	–	–	–	2 400	–
Grants and contributions	–	21 100	38 900	21 100	21 100
<b>Total</b>	<b>69 800</b>	<b>900 200</b>	<b>563 800</b>	<b>1 306 500</b>	<b>776 200</b>

### B. Non-conference-servicing requirements

13. Details of the additional non-conference-servicing requirements are provided in table 2.

Table 2  
**Additional resource requirements for non-conference services (before recosting)**  
 (United States dollars)

<i>Budget section</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>	<i>2028</i>	<i>2029 and thereafter</i>
<b>Section 16, International drug control, crime and terrorism prevention and criminal justice</b>					
Posts	1 698 700	3 017 400	3 265 800	3 514 200	3 514 200
Other staff costs	—	1 200	1 200	2 400	1 200
Consultants	—	84 000	—	—	—
Experts	23 900	—	—	—	—
Travel of representatives	160 200	127 700	—	—	—
Travel of staff	255 500	306 500	308 800	349 200	306 500
Contractual services	221 000	344 500	252 600	167 500	167 500
General operating expenses	37 500	70 000	70 600	71 100	71 100
Furniture and equipment	58 400	—	12 600	—	—
<b>Subtotal (section 16)</b>	<b>2 455 200</b>	<b>3 951 300</b>	<b>3 911 600</b>	<b>4 104 400</b>	<b>4 060 500</b>
<b>Section 29F, Administration, Vienna</b>					
Grants and contributions	44 000	88 000	105 600	105 600	105 600
<b>Total</b>	<b>2 499 200</b>	<b>4 039 300</b>	<b>4 017 200</b>	<b>4 210 000</b>	<b>4 166 100</b>

### C. Opening of the Convention for signature

14. Should the draft proposal contained in [A/C.3/79/L.22](#) be adopted pursuant to paragraph 2 above, and pursuant to the formal confirmation of cost absorption by the host country, no additional resources would be required for the opening of the Convention for signature at Hanoi.

15. The requirements for 2025, in the amount of \$2,569,000, would be reflected under the following sections of the proposed programme budget for 2025:

(a) Section 2, General Assembly and Economic and Social Council affairs and conference management (\$69,800);

(b) Section 16, International drug control, crime and terrorism prevention and criminal justice (\$2,455,200);

(c) Section 29F, Administration, Vienna (\$44,000).

16. An additional amount of \$238,300 would be required under section 36, Staff assessment for 2025.

### V. Summary of resource requirements

17. The budgetary implications for 2025 amount to \$2,807,300, as shown in table 3.



Table 3  
**Additional resource requirements (before recosting)**

(United States dollars)

<i>Budget section</i>	<i>2025</i>
Section 2, General Assembly and Economic and Social Council affairs and conference management	69 800
Section 16, International drug control, crime and terrorism prevention and criminal justice	2 455 200
Section 29F, Administration, Vienna	44 000
Section 36, Staff assessment	238 300
<b>Total, including staff assessment</b>	<b>2 807 300</b>

## VI. Potential for absorption during 2025

18. No provision has been made in the proposed programme budget for 2025 for the implementation of the mandate contained in the draft resolution. At this stage, it is not possible to identify activities within the relevant sections of the proposed programme budget for 2025 that could be terminated, deferred, curtailed or modified during 2025. It is therefore necessary that the additional resources be provided through an additional appropriation for 2025.

## VII. Conclusion

19. Should the General Assembly adopt the draft resolution contained in paragraph 49 of [A/78/986](#) and transmitted in document [A/79/196](#), as amended by draft proposal [A/C.3/79/L.22](#), additional resource requirements in the amount of \$2,569,000 would arise under the following sections of the proposed programme budget for 2025:

- (a) Section 2, General Assembly and Economic and Social Council affairs and conference management (\$69,800);
- (b) Section 16, International drug control, crime and terrorism prevention and criminal justice (\$2,455,200);
- (c) Section 29F, Administration, Vienna (\$44,000).

20. The General Assembly would be requested to approve the establishment of 23 posts (1 P-5, 4 P-4, 9 P-3, 1 P-2 and 8 General Service (Other level)) effective 1 January 2025 and 2 posts (1 D-1 and 1 P-5) effective 1 January 2027 under section 16, International drug control, crime and terrorism prevention and criminal justice.

21. Additional resource requirements in the amount of \$238,300 would arise under section 36, Staff assessment, of the proposed programme budget for 2025 and would require an additional appropriation by the General Assembly, to be offset by an equivalent increase of \$238,300 under income section 1, Income from staff assessment.

## Annex

### Summary of proposed post changes

#### Proposed new posts to be established under section 16, International drug control, crime and terrorism prevention and criminal justice

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
Subprogramme 1, Countering transnational organized crime	1	P-5	Senior Crime Prevention and Criminal Justice Office	Vienna	<p>The incumbent would (a) lead the development and implementation of the overall programme of work to prepare for the entry into force of the United Nations Convention against Cybercrime; Strengthening International Cooperation for Combating Certain Crimes Committed by Means of Information and Communications Technology Systems and for the Sharing of Evidence in Electronic Form of Serious Crimes, and the continued work of the Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes; (b) oversee the preparation of scoping and background documents and studies for the development of legislative guides and matters to be considered by the Committee at its sessions on the preparation of the draft rules of procedure for the Conference of the States Parties to the Convention and the consideration of future protocols, as well as at the first session of the Conference; (c) oversee the development of the <i>travaux préparatoires</i> of the Convention, as well as legislative guides and other background materials for the preparation of the entry into force of the Convention; (d) oversee the development and implementation of a legislative and policy reform programme to support ratification by Member States; (e) oversee the servicing of future Committee sessions, including for the preparation of rules of procedure of the Conference, and the negotiation of protocols; (f) oversee the servicing of future sessions of the Conference and working groups that the Conference decides to establish; (g) oversee the analysis and review of documentation of proposals for the consideration of States parties in preparation for the first session of the Conference; (h) oversee the provision of legal and policy advice to Member States, upon request, on possible legal issues to support their ratification and implementation of the Convention; (i) oversee the recruitment of staff and consultants, including by drafting of terms of reference and participating in selection processes; (j) lead the overall monitoring and review of the work programme and budget, undertaking programme management activities in support of the work of the Conference; and (k) provide guidance to consultants and other staff servicing the Committee and the Conference</p>

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
	1	P-4	Crime Prevention and Criminal Justice Officer	Vienna	The incumbent would (a) support the coordination of the development and implementation of the overall programme of work to prepare for the entry into force of the Convention and the continued work of the Ad Hoc Committee; (b) coordinate the preparation of scoping and background documents and studies for the development of legislative guides and matters to be considered at the Committee session preparing the draft rules of procedure for the Conference of the States Parties and at the first session of the Conference; (c) lead the development of the <i>travaux préparatoires</i> of the Convention, as well as legislative guides and other background materials for the preparation of the entry into force of the Convention; (d) oversee and support the development and implementation of legislative and policy reform initiatives to support ratification by Member States; (e) coordinate the servicing of future Committee sessions, including for the preparation of rules of procedure of the Conference and the negotiation of protocols, as well as the servicing of future sessions of the Conference and of working groups it decides to establish; (f) coordinate the analysis and review of documentation and proposals for the consideration of States parties in preparation for the first Conference; (g) contribute to the recruitment of staff and consultants, including by drafting terms of reference and participating in selection processes; (h) support the monitoring and review of the work programme and budget, undertaking programme management activities in support of the work under the Convention; and (i) provide guidance to consultants and other staff servicing the Committee and the Conference
	1	P-4	Crime Prevention and Criminal Justice Officer	Vienna	The incumbent would (a) coordinate the provision of substantive legal and policy-oriented anti-cybercrime expertise to the Ad Hoc Committee and the Conference of the States Parties, including with regard to information technology services and cybercrime; (b) coordinate the development and implementation of legislative and policy reform initiatives for ratification of the Convention; (c) coordinate the provision of legal and policy advice, including by legal or policy officers based within the respective regions, to Member States, upon request, on possible legal issues to support their ratification and implementation of the Convention; (d) lead the development and preparation of mechanisms to ensure that the Conference is kept abreast of technological developments in the area of crimes committed through the use of information and communications technologies, including through the use of artificial intelligence, innovation and emerging threats, and make recommendations in those areas; (e) coordinate research and information gathering on cybercrime policy and legislation to ensure that the Conference is kept abreast of such developments; (f) coordinate the development of background documents and written material; (g) coordinate the engagement of consultants, including by drafting of terms of reference and participating in selection processes; and (h) provide guidance to consultants and

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
					other staff supporting the preparation of ratification workshops and related activities
	1	P-4	Crime Prevention and Criminal Justice Officer	New York	<p>The incumbent would (a) serve as lead officer for outreach efforts in relation to the new Convention to permanent missions to the United Nations in New York, as well as civil society, academia and other relevant stakeholders; (b) lead the development of tools and materials for promoting a better understanding of the Convention, as well as outreach and awareness-raising materials; (c) lead liaison and cooperation with Member States, other Secretariat offices, the secretariats of relevant legal instruments and frameworks and relevant global, regional, subregional and sectoral bodies, and other stakeholders to ensure that consistent policy is applied across all United Nations cyberprocesses in regard to the subject matter of the Convention; (d) inform New York-based intergovernmental bodies and permanent missions about the work carried out in relation to the ratification and implementation of the Convention, as well as developments originating in the Conference of the States Parties and the mechanism established thereby in order to ensure policy consistency and ensure that the Conference and other relevant intergovernmental bodies are kept abreast of developments in intergovernmental bodies based in New York in the area of information and communications technologies, innovation and artificial intelligence, as appropriate; (e) engage, as appropriate, with the multiple stakeholders involved in cyberprocesses, in particular with private sector entities, and develop partnerships for their implementation of obligations under the Convention; (f) manage contributions and related reporting for the account established under article 56 the Convention; (g) contribute to the organization of pre-ratification workshops, upon request, with Member States, including at the regional, subregional and national levels, as required; (h) contribute to the development of tools, publications and training materials related to the ratification and implementation of the Convention; (i) contribute to the recruitment of staff and consultants, including by drafting terms of reference and participating in selection processes; and (j) supervise consultants and other staff based at the duty station</p>
	1	P-4	Crime Prevention and Criminal Justice Officer	Vienna	<p>The incumbent would (a) coordinate research and information-gathering efforts to ensure that the Conference of the States Parties is kept abreast of technological developments in the area of crimes committed through the use of information and communications technologies, including through the use of artificial intelligence and new and emerging technologies, and make recommendations regarding threats and opportunities in those areas; (b) serve as focal point on new technologies used in the commission of all types of crime falling within the mandate of the Office, to ensure coordination and synergies among the different governing bodies and work programmes of the Office; (c) provide evidence-based and human-rights-</p>

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
					<p>based guidance to Member States, upon request, on the effective and responsible utilization of tools and software, including artificial intelligence and other new technologies, to prevent and combat cybercrime;</p> <p>(d) ensure that outcomes of research on new technologies are incorporated into the best practices for capacity-building to support Member States in preventing and responding to cybercrime; and (e) provide guidance to consultants and other staff supporting implementation of the Convention and its processes</p>
1	P-3		Crime Prevention and Criminal Justice Officer	Vienna	<p>The incumbent would (a) serve as the main focal point for the development and operation of the directory of points of contact of the 24/7 network, as well as repositories of information on extradition authorities and central authorities for international cooperation;</p> <p>(b) liaise with States parties for the purpose of operating the 24/7 network, collecting information on and promoting outreach related to the network;</p> <p>(c) manage the directory, as well as overall access to and participation in the directory, including the regular ongoing receipt of information provided by States parties and the updating of contact points;</p> <p>(d) coordinate maintenance of the directory, including the development of technical requirements for such purposes, liaising with information and technology services within the Organization; (e) facilitate communication among and provide assistance to the points of contact, as needed, in accordance with the modalities agreed by States parties; (f) contribute to the provision of anti-cybercrime legal and policy expertise to the Ad Hoc Committee and the Conference of the States Parties; (g) support the development and implementation of legislative and policy reform programmes for ratification; (h) support the provision of advice to Member States, upon request, on possible legal issues to support their ratification of the Convention, as well as support the provision of expertise related to international cooperation and 24/7 network directories, as required; and (i) contribute to the engagement and supervision of consultants</p>
1	P-3		Crime Prevention and Criminal Justice Officer	Vienna	<p>The incumbent would (a) contribute to the provision of anti-cybercrime legal and policy expertise to the Ad Hoc Committee and the Conference of the States Parties; (b) support the development and implementation of legislative and policy reform programmes for ratification; (c) support the provision of advice to Member States, upon request, on possible legal issues to support their ratification of the Convention; (d) undertake legal research and information gathering on cybercrime policy and legislation, including on evolving legal issues related to the use of information and communication technologies for committing crimes, to ensure that the Conference is kept abreast of such developments; (e) support the development of workshops and expert group meetings to draft written materials related to supporting the entry into force of the Convention, including the <i>travaux préparatoires</i>; (f) monitor and undertake post-workshop activities with Member</p>

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
	1	P-3	Crime Prevention and Criminal Justice Officer	Vienna	<p>States, as well as provide follow-up information in support of ratification processes at the regional and country levels; and (g) provide guidance to consultants and other staff supporting implementation of the Convention and its processes</p> <p>The incumbent would (a) provide anti-cybercrime expertise, including on best practices for capacity-building with regard to Member States preventing and responding to cybercrime, and policy advice to the Ad Hoc Committee and the Conference of the States Parties; (b) support the provision of cybercrime expertise and advice to Member States on possible issues to support their ratification of the Convention; (c) coordinate the provision of cybercrime expertise and advice by cybercrime expert officers based within the respective regions to Member States, upon request, on possible issues to support their ratification and subsequent implementation of the Convention; (d) undertake research and gather information to ensure that the Conference is kept abreast of technological developments in the area of crimes committed through the use of information and communications technologies, including through the use of artificial intelligence, innovation and emerging threats, and make recommendations in those areas; (e) support the development of procedures for and reporting on the account established by the Convention for technical assistance under article 56; (f) undertake monitoring and statistical analysis of programme implementation, in particular with regard to meetings and workshops related to ratification of the Convention; and (g) provide guidance to consultants and other staff supporting implementation of the Convention and its processes</p>
	6	P-3	Crime Prevention and Criminal Justice Officer	One in each of the following duty stations: Panama City; Dakar; Cairo; Nairobi; Istanbul, Türkiye; and Bangkok	<p>The incumbents would (a) provide technical anti-cybercrime expertise and advice to Member States, on a regional basis, including on best practices for capacity-building with regard to Member States preventing and responding to cybercrime, and policy advice to the Governments on possible policy and technical issues to support their ratification and subsequent implementation of the Convention; (b) undertake research and gather information to ensure that Member States in the respective regions are kept abreast of technological developments in the area of crimes committed through the use of information and communications technologies, including through the use of artificial intelligence, innovation and emerging threats, and make recommendations in those areas; (c) support the development of mechanisms at the regional level to equip Member States with tools and expertise to meet their obligations and report on implementation of the Convention to the Conference of the States Parties; (d) undertake monitoring and statistical analysis of programme implementation, in particular with regard to meetings and activities related to the ratification and subsequent implementation of the Convention; and (e) provide guidance to consultants and other staff supporting the implementation of the Convention and its processes</p>

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
	1	P-2	Associate Crime Prevention and Criminal Justice Officer	Vienna	The incumbent would (a) assist in providing substantive and technical support to the Ad Hoc Committee and Conference of the States Parties; (b) draft pre-session documents for the Committee and the Conference and contribute to substantive servicing of their sessions; (c) prepare substantive inputs to the maintenance of various databases and directories of competent authorities, including by collecting relevant laws, regulations and policy documents from States parties, as appropriate; (d) offer contributions on post-session issues, as duly assigned, and engage in the preparation of forthcoming sessions of the Committee and Conference; (e) assist in drafting a variety of written outputs, such as background papers, correspondence with Governments, working papers and presentations in support of activities related to the entry into force of the Convention, as well as future work of the Conference; and (f) undertake legal analysis and research on matters related to the Committee and the Conference
	1	GS (OL)	Meetings Service Assistant	Vienna	The incumbent would handle a wide range of administrative duties and processes, including (a) coordination of the preparation of conference services and coordination of documentation forecasting, preparation and publication, including the formatting of meeting documents; (b) coordination of registration processes for meetings and sessions, including credentials, as required; (c) coordination with conference services, including interpretation and information and communications technologies services; (d) preparation and coordination of correspondence for Member States and States parties; and (e) support to the Chair during the meetings of the Ad Hoc Committee, as well as to the President of the Conference of the States Parties
	1	GS (OL)	Team Assistant	Vienna	The incumbent would (a) handle and prioritize incoming correspondence; (b) make arrangements for meetings, compile relevant background documents and references, and follow up on actions to be taken; (c) provide administrative support to the bureaux of the Ad Hoc Committee and of the Conference of the States Parties, especially the Chair and President, respectively; (d) support the team to monitor and review the work programme and budget, undertaking programme management activities in support of the work under the Convention; (e) maintain the website for the relevant intergovernmental processes; and (f) provide administrative and financial support
	6	GS (OL)	Team Assistant	One in each of the following duty stations: Panama City; Dakar; Cairo; Nairobi; Istanbul, Türkiye; and Bangkok	The incumbents would (a) provide administrative support for regional and country-based efforts to promote the rapid entry into force of the Convention, including workshops, country visits and events; (b) handle and prioritize incoming correspondence; (c) make arrangements for meetings, compile relevant background documents and references, and follow up on actions to be taken in support of ratification and implementation of the Convention in the respective regions; and (d) support the team to monitor and review the work programme and budget, undertaking

<i>Subprogramme</i>	<i>Posts</i>	<i>Grade</i>	<i>Functional title</i>	<i>Duty station</i>	<i>Justification, including summary of functions</i>
	1	D-1	Chief of Service (upon entry into force or effective 1 January 2027)	Vienna	<p>programme management activities in support of the work under the Convention</p> <p>The incumbent would (a) oversee the secretariat services provided to the Conference of the States Parties and subsidiary bodies established under the Conference; (b) oversee and provide overall guidance to the work of the Global Programme on Cybercrime and all activities pertaining to technical assistance and capacity-building in the area falling within its mandate; (c) advise the Director of the Division for Treaty Affairs and the Executive Director of the United Nations Office on Drugs and Crime on matters related to the mandate emanating from the Convention; and (d) undertake or oversee the programmatic and administrative tasks necessary for the functioning of the secretariat and technical assistance portfolios derived from the Convention</p>
	1	P-5	Senior Crime Prevention and Criminal Justice Officer (upon entry in force or effective 1 January 2027)	Vienna	<p>The incumbent would (a) contribute to overseeing the provision of secretariat services to the Conference of the States Parties and subsidiary bodies established under the Conference; (b) provide guidance to staff members providing secretariat services to the Conference; (c) oversee organizational and substantive aspects, including approval of documentation, for the Conference; (d) manage and recruit staff; and (e) coordinate reporting requirements set forth in the Convention or bodies established under the Conference</p>

*Abbreviation:* GS (OL), General Service (Other level).