



16 January 2018

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**Information circular\***

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Designation of duty stations for purposes of rest and recuperation**

1. In accordance with administrative instruction [ST/AI/2011/7](#) and [ST/AI/2011/7/Amend.1](#) and [ST/AI/2011/7/Amend.2](#), on rest and recuperation, and following inter-agency consultations, the Office of Human Resources Management approves the Secretariat duty stations that qualify for rest and recuperation, the frequencies thereof and the designation of rest and recuperation destinations. The annex to the present circular contains the list of duty stations approved for rest and recuperation purposes effective 1 January 2018.

2. In duty stations where the frequency of rest and recuperation has been reduced, the new cycle takes effect immediately. In duty stations where the frequency of rest and recuperation has been prolonged (from 4 to 6 weeks, from 6 to 8 weeks or from 8 to 12 weeks) or discontinued, staff members or eligible individuals who have already started accruing qualifying service prior to 1 January 2018 may avail themselves of rest and recuperation after completing the period of qualifying service previously in effect. Upon the return of the staff member or other eligible individuals to the duty station, the new frequency shall apply.

3. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the duration of the period of qualifying service (frequency) may be adjusted by the Office of Human Resources Management following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

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\* Expiration date of the present information circular: 30 June 2018.



## Annex

**Consolidated list of duty stations<sup>a</sup> approved by the Office of Human Resources Management for rest and recuperation purposes (effective as from 1 January 2018)**

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Afghanistan</b>		
Entire country	6 weeks	Dubai
<b>Algeria</b>		
Tindouf	8 weeks	Algiers
<b>Burkina Faso</b>		
Djibo, Dori	12 weeks	Ouagadougou
<b>Burundi</b>		
Bujumbura, Gitega, Makamba, Ngozi	8 weeks	Nairobi
<b>Cameroon</b>		
Kousséri, Maroua	6 weeks	Yaoundé
<b>Central African Republic</b>		
Entire country	6 weeks	Yaoundé
<b>Chad</b>		
Baga Sola, Bol	6 weeks	Addis Ababa
Abéché, Farchana, Goré, Gozbeida, N'Djamena	8 weeks	Addis Ababa
<b>Colombia</b>		
Betania, Caño Indio, Carrizal, Charras, El Carmen, El Ceral, El Jordán, Filipinas, Gallo, La Fila, La Florida, La Guajira, La Plancha, La Pradera, La Reforma, La Variante, Las Colinas, Llano Grande, Los Monos, Miravalle, Monterredondo, Pondores, San José de Oriente, Santa Lucía, Vidrí, Yari	8 weeks	Bogota
Meta, Quibdó	12 weeks	Bogota
<b>Côte d'Ivoire</b>		
Guiglo	8 weeks	Accra
<b>Democratic People's Republic of Korea</b>		
Pyongyang	8 weeks	Beijing

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Democratic Republic of the Congo</b>		
Aru, Bendera, Beni, Bili, Binyampuri, Bunia, Butembo, Doruma, Dungu, Fizi, Isiro, Ituri, Kabare, Kalehe, Kalemie, Kamanyola, Kananga, Kanyabayonga, Katale, Kilembwe, Kitchanga, Kiwanja, Kongolo, Lubero, Lulimba, Luofu, Mahagi, Manono, Masisi, Mboko, Minebwe, Minova, Mitwaba, Moba, Mubambiro, Mwenge, Ngungu, Nyabiomdo, Nyamilima, Nyanzalé, Nyunzu, Pinga, Pweto, Rwindi, Rutshuru, Sake, Sange, Shabunda, Tongo, Tshikapa, Uvira, Walikale, Walungu	6 weeks	Entebbe
Bandundu, Buburu, Bukavu, Gemena, Goma, Kahemba, Kamina, Kananga, Kenge, Kikwit, Kimpese, Kimvula, Kindu, Kisangani, Kisenge, Matadi, Mbandaka, Mbuji-Mayi, Muanda, Ngidinga, Nioki, Zongo	8 weeks	Entebbe
Lubumbashi	12 weeks	Entebbe
<b>Dominica</b>		
Roseau	12 weeks	Bridgetown
<b>Ethiopia</b>		
Dimma, Kebridehar, Nyien-Yan	6 weeks	Addis Ababa
Jjjiga	8 weeks	Addis Ababa
<b>Gaza</b>		
Gaza	8 weeks	Amman
<b>Guinea-Bissau</b>		
Bafatá, Bissau, Buba	12 weeks	Accra
<b>Haiti</b>		
Entire country	8 weeks	Santo Domingo
<b>Iraq</b>		
Baghdad, Bajji, Fallujah, Kalar, Khanaqin, Kirkuk, Makhmur, Mosul, Qayyarah, Sharqat, Tikrit, Zummar	4 weeks	Amman
Basrah, Dohuk, Karbala, Maysan, Ramadi	6 weeks	Amman
Erbil, Najaf, Sulaymaniah	8 weeks	Amman
<b>Kenya</b>		
Dadaab, Liboi, Wajir	6 weeks	Nairobi
Kakuma	8 weeks	Nairobi

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Kyrgyzstan</b>		
Osh	8 weeks	Istanbul
<b>Liberia</b>		
Gbarnga, Monrovia, Voinjama, Zwedru	8 weeks	Accra
<b>Libya</b>		
Entire country	6 weeks	Malta
<b>Mali</b>		
Gao, Kidal, Menaka, Tesalit, Tombouctou	4 weeks	Dakar
Mopti	6 weeks	Dakar
Bamako	8 weeks	Dakar
<b>Myanmar</b>		
Sittwe	8 weeks	Yangon
Lashio, Myitkyina (Kachin State)	12 weeks	Yangon
<b>Niger</b>		
Diffa	6 weeks	Niamey
Maradi, Tahoua, Zinder	12 weeks	Niamey
<b>Nigeria</b>		
Damaturu, Maiduguri	6 weeks	Accra
Bauchi, Port Harcourt, Yola	8 weeks	Accra
Akura	12 weeks	Accra
<b>Occupied Syrian Golan</b>		
Occupied Syrian Golan	8 weeks	Amman
<b>Pakistan</b>		
Peshawar, Quetta	6 weeks	Dubai
Islamabad, Karachi, Lahore, Rawalpindi	8 weeks	Dubai
<b>Papua New Guinea</b>		
Port Moresby	12 weeks	Brisbane
<b>Philippines</b>		
Cotabato City	8 weeks	Manila
<b>Sierra Leone</b>		
Kenema, Magburaka	12 weeks	Accra

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Somalia</b>		
Baidoa, Beledweyne (Belet Uen), Boosaaso, Dhobley, Dhuusamarreeb, Dolow, Galkacyo, Garowe, Jowhar, Kisimaio, Mogadiscio, Wajid	4 weeks	Nairobi
Hargeisa	6 weeks	Nairobi
<b>South Sudan</b>		
Aweil, Bentiu, Bor, Gok Machar, Juba, Kapoeta, Kwacjok, Malakal, Melut, Mingkaman, Mundri, Pibor, Rumbek, Torit, Wau, Yambio, Yirol	6 weeks	Entebbe
<b>Sri Lanka</b>		
Kilinochchi	12 weeks	Colombo
<b>Sudan</b>		
Abyei, Buram (S. Darfur), Edd al-Fursan (S. Darfur), El Da'ein (Darfur), El Fasher (Darfur), El Fula, El Geneima (Darfur), Gereida (S. Darfur), Golo (W. Darfur), Habila (W. Darfur), Kabkabiya (Darfur), Kadugli, Kass (Darfur), Khor Abeche (S. Darfur), Khor Omer, Korma, Kutum (Darfur), Labado (S. Darfur), Malha (N. Darfur), Mallit (N. Darfur), Manawashi (Darfur), Masteri (W. Darfur), Morni (W. Darfur), Mukjar (Darfur), Nertiti (W. Darfur), Nyala (Darfur), Saraf Omra/Umra (N. Darfur), Shangal Tobaye (N. Darfur), Sheiria (S. Darfur), Sortony (N. Darfur), Tawila (Tawilah) (N. Darfur), Tine (W. Darfur), Um Baro (W. Darfur), Um Kaddada (N. Darfur), Zalingei (Darfur)	6 weeks	Entebbe
Damazine	8 weeks	Entebbe
<b>Syrian Arab Republic</b>		
Entire country (excluding the Alpha side of the United Nations Disengagement Observer Force area of operations)	4 weeks	Amman
<b>Uganda</b>		
Moroto	8 weeks	Kampala
<b>Ukraine</b>		
Donetsk, Kramatorsk, Luhansk, Mariupol, Servodonetsk, Sloviansk	8 weeks	Kiev
<b>Venezuela (Bolivarian Republic of)</b>		
Guasdalito	12 weeks	Bogota
<b>West Bank</b>		
Ramallah	8 weeks	Amman

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<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>
<b>Western Sahara</b>		
Laayoune	12 weeks	Las Palmas
<b>Yemen</b>		
Aden, Hudaydah, Sana'a, Sa'ada, Ibb	4 weeks	Larnaca
Haradh, Lahij, Taiz	6 weeks	Larnaca

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<sup>a</sup> Reflects duty stations with a presence of Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.