

SECRETARY-GENERAL'S BULLETIN NO. 51/Rev.1

To: Members of the Staff of United Nations

Subject: MEAL TICKETS

(This Bulletin Supersedes SGB/51, of 23 October 1946, and is Retroactive to that Date.)

1. Purpose

Arrangements have been completed with the United Nations cafeterias at Lake Success and Flushing to provide food to staff members who work overtime or at undesirable hours, upon surrender of a United Nations meal ticket, which will be issued by the United Nations without charge to the staff member. This arrangement shall be continued for the duration of the General Assembly.

2. Entitlement

Meal tickets entitling the staff member to food to the value of fifty cents shall be issued to:

(a) All staff members who work on a regularly scheduled night-shift and who are entitled to night differential pay for such work.

(b) All staff members employed on the regular day-shift who work two or more hours beyond their regular tour of duty for that day, and whose base salary does not exceed \$3010 per annum.

These rules of entitlement apply to work on Saturdays, Sundays and holidays, as well as to regular work days.

No staff member shall be entitled to receive more than one meal ticket with respect to a tour of duty within any twenty-four hour period. The meal ticket shall be honoured only for an evening meal.

/Entitlement

Entitlement of any staff member is contingent upon availability of service in the cafeteria, and unavailability of such service shall in no case constitute a right or claim to cash payment in lieu of a meal ticket, or cash exchange for surrender of a meal ticket.

3. Authority to Issue Tickets

The Executive Officer of each Department is authorized to issue meal tickets to staff members of his Department.

4. Procedure

Meal tickets shall be numbered serially.

To be honoured by the Cafeteria, tickets must be signed, by the staff members using them, in the space provided.

The Executive Officers, who shall be responsible for the control of issuance, shall obtain meal tickets from the Cashier, Bureau of Comptroller and shall record daily the numbers of the tickets received and issued for report to the Comptroller at his request.

The Comptroller shall reimburse the responsible official of the Cafeteria at the rate of fifty cents for each meal ticket that has been honoured. The Comptroller shall arrange with the officials of the Cafeteria the details of method and frequency of reimbursement.

By order of the Secretary-General

(signed) J. B. Hutson

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