

# UNITED NATIONS      NATIONS UNIES

---

## SECRETARY-GENERAL'S BULLETIN NO. 35

To: Members of the Staff of United Nations

### SPECIAL TRANSPORTATION ALLOWANCES AT LAKE SUCCESS

1. A transportation allowance of \$4.00 per pay period is hereby authorized for entitled staff members, starting with the pay period following the date of moving to the new headquarters in the Lake Success Area and continuing for nine (9) pay periods. This allowance is to assist the entitled staff members in meeting additional transportation expenses during the adjustment period.
2. Staff members shall be eligible for the transportation allowance provided that the following conditions obtain:
  - (a) the basic salary is \$3,010 per annum or less.
  - (b) staff member does not live on Long Island, and
  - (c) staff member was employed by the United Nations prior to 10 July 1946.

The staff member claiming the transportation allowance shall submit proof of entitlement to the Bureau of Personnel and that Bureau shall be responsible for making the initial determination as to the staff member's entitlement.

3. The Bureau of the Comptroller (upon advice of the staff member's eligibility by the Bureau of Personnel) will make payment at the time salary checks are issued. The staff member, to receive payment, will be required to certify that the circumstances which entitle him to the transportation allowance have not changed since initial determination.

By direction of the Secretary-General

J. B. HUTSON  
Assistant Secretary-General  
Financial and Administrative Services