

UNITED NATIONS

NATIONS UNIES

SECRETARY-GENERAL'S BULLETIN NO. 16 REVISION NO. 1

To: Members of the Staff of United Nations

INSTALLATION ALLOWANCE

1. My attention has been drawn to the fact that under the terms of SGB/16 of 18 April 1946, some members of the staff will receive a smaller allowance than they were entitled to receive under the terms of circular A/Sec/5/Rev. 1 of 2 March 1946, issued in London under Dr. Pelt's signature.
2. Under circular of 2 March, entitled personnel (persons appointed in London and ordered to New York) were to receive per diem allowance at the rates laid down in Rule 21 of the Provisional Travel Rules (SGB/7) from the date of arrival in New York until they received permanent contracts, or until 15 August 1946, whichever was earlier.
3. Accordingly, in order to carry out the above commitment, all such personnel may have the option of receiving allowances either
  - (a) as in circular of 2 March or -
  - (b) as in SGB/16
4. This option may be exercised at any time before 15 August 1946, or within one week after the date of receiving a permanent contract, whichever is earlier. It should be made by written notification by the staff member concerned to the Bureau of the Comptroller. Once made, the decision will be irrevocable.
5. The option, whenever it is made, will operate as from the date of arrival of the staff member in New York. That is to say, in making their choice, entitled personnel should compare the

total amount of per diem allowances (including room rent) which they receive under SGB/16 up to a period of 30 days after signing permanent contracts, with the total amount they would have received at the rates laid down in Rule 21 of Provisional Travel Rules between the date of arrival in New York and the actual date of signing a permanent contract or 15 August 1946, whichever is earlier.

6. The option will not be given to staff members arriving in New York on or after 5 May 1946. Such members will receive the rates prescribed in SGB/16.

ALLOWANCES FOR PERSONNEL ON LOAN TO BUT NOT ON THE PAYROLL OF UNITED NATIONS

7. Until 4 May 1946 personnel on loan, or seconded to United Nations, who are not on United Nations Payroll will, if entitled under paragraph 3 of SGB/16, continue to receive allowances as in paragraph 4(a) of that Bulletin.

8. Thereafter, such personnel, if working at a place other than their normal place for duty, will be regarded as being in Travel Status until such time as they may be placed on the United Nations Payroll. While thus in Travel Status they will not receive the allowances prescribed in paragraph 4(b) of SGB/16, but will receive the allowances prescribed in Rule 21 of the Provisional Travel Rules, SGB/7.

SALARY PLAN AND EFFECTIVE DATE OF RECLASSIFICATION

9. The classification and salary plan is under review by the Working Party announced in IC/10/Rev. 1. Such changes in salaries and categories as may be adopted as a result of this study will be effective 5 May 1946.

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Secretary-General