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SECRETARY-GENERAL'S BULLETIN

To: Members of the Staff of the United Nations

Subject: RESPONSIBILITIES OF UNDER-SECRETARIES WITHOUT DEPARTMENTS

On the basis of this year's experience with the new organizational arrangements at the senior level, it is now possible to define more precisely the functional relations, as indicated when these arrangements were initiated, between departments and offices of the Secretariat, on the one hand, and the two Under-Secretaries without Departments, on the other.

The two Under-Secretaries without Departments will follow, on behalf of the Secretary-General, the work of the departments and offices indicated below:

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| Mr. Bunche: | (1) Department of Trusteeship and Information from Non-Self-Governing Territories; |
| | (2) Department of Economic and Social Affairs; |
| | (3) Department of Conference Services; |
| | (4) Office of General Services. |
| Mr. Tehernychev: | (1) Department of Political and Security Council Affairs. |
| | (2) Department of Public Information; |
| | (3) Office of the Controller; |
| | (4) Office of Personnel. |

The relevant heads of departments and offices will supply the appropriate Under-Secretary regularly with documents and papers relating to their work and keep him currently informed with respect thereto.

As a corollary to these responsibilities, the Under-Secretaries will follow, on behalf of the Secretary-General, the work of the relevant committees of the General Assembly.

This instruction does not imply any delegation of authority from the Secretary-General, nor does it imply a diminution of the direct responsibility and authority of the Under-Secretaries and Officers of equivalent rank in charge of the Departments and Offices enumerated above.

In addition, the two Under-Secretaries without Departments will receive special assignments from time to time.

Mr. Bunche is assigned special responsibilities in connexion with (a) the survey of the Secretariat organization; (b) the International Conference on the Peaceful Uses of Atomic Energy; and (c) the African study. Mr. Tehernychev has special assignments in connexion with (a) the International Conference on the Peaceful Uses of Atomic Energy; (b) the African study; and (c) a planned implementation of Article 101.3 of the Charter.

DAG HAMMARSKJOLD
Secretary-General
