## UNITED NATIONS



## SECRETARIAT



ST/AI/137/Add.1 29 May 1967

## ADMINISTRATIVE INSTRUCTION

To: Members of the Staff

Subject: SYSTEM OF DAILY SUBSISTENCE ALLOWANCE

- 1. The purpose of this addendum, which should be read in conjunction with ST/AI/137, is to establish appropriate rates of subsistence allowance when meals and/or lodging are provided free of charge.
- 2. When accommodation is provided by a Government or by the United Nations free of charge the standard rate of the daily subsistence allowance payable under Staff Rules 107.15 or Staff Rules 203.9 and 207.16 shall be reduced by 40 per cent; if meals are provided, the reduction shall similarly be 40 per cent; if both meals and accommodation are provided, the reduction shall be 70 per cent. A 40 per cent reduction shall apply irrespective of the type of accommodation provided free of charge, including accommodation offered in barracks and boats or in tents.
- 3. The provisions of this Instruction are applicable as of 1 June 1967.
- 4. Amended staff rules reflecting these changes will be issued in due course.

B.R. TURNER Controller