



Administrative Committee on Coordination

ACC/1993/2/Add.3
30 November 1993

ENGLISH ONLY

SUMMARY OF CONCLUSIONS OF THE ORGANIZATIONAL COMMITTEE AT ITS SECOND REGULAR SESSION (PART I)

(New York, 18-21 October 1993)

INTRODUCTION

1. The Organizational Committee (OC) of the Administrative Committee on Coordination (ACC) met at United Nations Headquarters from 18 to 21 October 1993. OC adopted an annotated agenda for the meeting, which is contained in annex I. The list of participants is contained in annex II. The outcome of a further meeting of OC, to be held on 30 October 1993, immediately after the ACC session, will be reflected in part II of the present summary of conclusions.

I. PREPARATIONS FOR THE SECOND REGULAR SESSION OF 1993 OF THE ADMINISTRATIVE COMMITTEE ON COORDINATION

A. Policy issues related to resource flows and financing for development, World Summit for Social Development and agenda for development

2. The representative of the Department for Policy Coordination and Sustainable Development of the United Nations Secretariat introduced the background paper that had been prepared after consultation with a number of organizations in order to facilitate the discussions at ACC. Although it was understood that the paper would be presented in the name of the United Nations, he indicated that he would welcome comments which would be reflected in a revised version of the paper. The paper as revised would be made available to ACC.

3. The discussion of OC under this item focused on identifying the main issues requiring action by ACC, in order to facilitate and help structure ACC discussions. There was some initial concern expressed that the themes of division of labour and access to resources and their relationship to the issue of resource flows and financing for development needed to be elaborated further before ACC could have a full discussion of all the issues involved. The hope was expressed that ACC would focus its discussion on a few issues that cut across the three themes included in this agenda item.

4. A number of organizations expressed the view that there was need for a more clear-cut and organized system for obtaining United Nations system-wide inputs into the preparations for the World Summit for Social Development. In this

connection, OC received a briefing from the representative of the United Nations on arrangements planned for inter-agency consultation and collaboration in the preparations for the Summit.

B. Follow-up to the United Nations Conference on Environment and Development

5. The representative of the Department for Policy Coordination and Sustainable Development introduced the information note that had been prepared on the outcome of the first session of the Commission on Sustainable Development, which had been held in New York from 14 to 25 June 1993, the first meeting of the High-level Advisory Board on Sustainable Development, held in New York on 13 and 14 September 1993, and the second session of the Inter-Agency Committee on Sustainable Development (IACSD), held in New York from 8 to 10 September 1993.

6. OC was informed of the recommendations of IACSD that there should be established a subcommittee on oceans and coastal areas reporting to IACSD to facilitate inter-agency consultations and collaboration on issues under chapter 17 of Agenda 21. It was further clarified that the United Nations Educational, Scientific and Cultural Organization (UNESCO) would provide, through its Intergovernmental Oceanographic Commission (IOC), the secretariat for the subcommittee which was envisaged to be a full-time Professional at the P-5 level. Thus, the establishment of the secretariat would have no implications for inter-agency joint funding. It was suggested that the terminology used in the title of the subcommittee and that in the work programme be more closely aligned.

7. It was noted that there were two other issues that could be brought to the attention of ACC. These were the allocation and sharing of responsibilities among United Nations organizations in the follow-up to Agenda 21, and the need for additional financing to carry out the new mandates emanating from Agenda 21.

8. A number of organizations expressed concern that the two-tiered participation in the deliberations of IACSD had resulted in a differentiated involvement in its work. They felt that full participation in the deliberations of IACSD by all would be preferable. In recognizing that this system of membership was a decision of ACC, it was recalled that membership was to be reviewed after a two-year period, i.e., in autumn 1994. It was stated by the United Nations Secretariat that the draft report on the second meeting of IACSD had been made available not only to core members but to all organizations participating in the Committee, and their inputs had been taken into account in the finalization of the Committee's report. Most organizations, including core members of IACSD, expressed the view that within the parameters of the ACC decision regarding core membership, and pending a review of this matter at the second regular session of 1994 of ACC, the working arrangements for the Committee should provide for the fullest possible participation of all interested organizations in all phases of its work.

C. Follow-up to the conclusions of ACC at its first regular session of 1993 on the functioning of the ACC machinery

9. It will be recalled that the consultant's report before ACC at its first regular session of 1993 (ACC/1993/CRP.1) had raised a number of issues concerning the division of labour within the system and access to resources. In paragraph 20 of the summary of conclusions of the session (ACC/1993/14), ACC requested the Consultative Committee on Programme and Operational Questions (CCPOQ) to develop, in consultation with IACSD, a methodology and timetable to expedite consideration of the division of labour and access to resources, and to submit a progress report to ACC in October 1993 and a full report at its spring 1994 session. These issues were discussed at the recently concluded sessions of IACSD and CCPOQ, and are covered in the reports on their meetings (ACC/1993/24 and ACC/1993/25). The background paper prepared by the United Nations on policy issues relating to resource flows and financing for development, World Summit for Social Development and agenda for development (ACC/1993/CRP.2) takes into account the preliminary results of these discussions (see ACC/1993/CRP.2, paras. 14-15).

10. OC noted that CCPOQ proposes to pursue its consideration of this issue and to submit a full report, including recommendations, to ACC at its first regular session of 1994.

11. As provided for in the annotated provisional agenda, other issues relevant to OC under this agenda item were discussed under agenda item 4 (a).

D. Administrative questions

12. OC was briefed by the Secretary of the Consultative Committee on Administrative Questions (Personnel and General Administrative Questions) (CCAQ(PER)) on the outcome of its seventy-ninth session, held from 12 to 16 July 1993 at the headquarters of the United Nations Industrial Development Organization (UNIDO) in Vienna. He informed the Committee that there were three issues to be brought to the attention of ACC, namely:

(a) Agenda for improved effectiveness and accountability;

(b) Comprehensive review of the pensionable remuneration of the General Service staff;

(c) Prevention of sexual harassment.

13. OC expressed its appreciation for the format and quality of the report of CCAQ(PER). As 1993 was not a "personnel year" in the General Assembly, and relevant issues had already been extensively discussed at the Rome meeting, there appeared to be no need for an ACC statement on personnel for submission to the Assembly.

14. OC was also briefed by the representative of the Department of Administration and Management of the United Nations Secretariat on the outcome

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of the seventy-ninth session of the Consultative Committee on Administrative Questions (Financial and Budgetary Questions) (CCAQ(FB)), which was held from 30 August to 3 September 1993 at the headquarters of the International Civil Aviation Organization (ICAO) in Montreal.

15. OC noted that there was no specific action required to be taken by ACC. However, it would be useful to bring the following issues to the attention of ACC:

(a) Contributions by all participating organizations to the cost of jointly financed secretariats;

(b) Costs of the International Civil Service Commission (ICSC) and the Joint Inspection Unit (JIU);

(c) Adoption and application of United Nations system accounting standards;

(d) Independent audits requested by donors of extrabudgetary funds and management reviews requested by States.

E. Other matters

16. The relevant aspects of the reports of CCPOQ, IACSD, CCAQ(PER) and CCAQ(FB), on which ACC will need to act, have already been considered under the substantive items of the agenda. However, ACC would wish to be informed of the proposed dates and venues of the forthcoming sessions of these Committees. They are as follows:

CCPOQ	Geneva	14-18 March 1994 (tentative)
IACSD	New York	2-4 March 1994 (tentative)
CCAQ(PER)	Bangkok	14-18 February 1994
CCAQ(FB)	Europe	28 February-4 March 1994

17. OC was informed that the Executive Director of the United Nations Environment Programme (UNEP) will inform ACC of decision 17/11 of 21 May 1993 of the Governing Council of UNEP on future reports of ACC to the Governing Council. ACC assumed the central coordinating responsibility in the field of the environment following the adoption of General Assembly resolution 32/197. The report of ACC to the Governing Council of UNEP is prepared by the Executive Director of UNEP for the consideration of ACC in consultation with concerned organizations and agencies of the United Nations system.

18. OC was informed that the Executive Head of the International Telecommunication Union (ITU) will inform ACC regarding the World Telecommunication Development Conference, which will be convened at Buenos Aires from 21 to 29 March 1994.

19. OC was informed that the Executive Director of the United Nations Population Fund (UNFPA) will inform ACC about the preparatory activities undertaken to date towards the convening of the International Conference on

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Population and Development, scheduled to be held at Cairo, from 5 to 13 September 1994.

20. Members of ACC will recall that ACC decided at its first regular session of 1993 that its first regular session of 1994 would take place at ITU headquarters at Geneva. It is now proposed that the meeting be restricted to two days, i.e., 11 and 12 April. Substantive topics suggested for consideration by ACC in 1994 include the following:

(a) Issues relating to African economic recovery and development in the light of the outcome of the first assessment by the General Assembly at its forty-eighth session of the implementation of the United Nations New Agenda for the Development of Africa in the 1990s (UN-NADAF);

(b) Issues relating to division of labour within the system and access to resources;

(c) Questions relating to drug control, taking into account a probable decision of the General Assembly, at its forty-eighth session, to request the Economic and Social Council to consider the issue of inter-agency coordination in drug-related matters at the coordination segment of its substantive session of 1994.

II. PREPARATIONS FOR THE TWENTY-SEVENTH SERIES OF JOINT MEETINGS OF THE COMMITTEE FOR PROGRAMME AND COORDINATION AND THE ADMINISTRATIVE COMMITTEE ON COORDINATION

21. The representative of the United Nations briefed OC on the preparations for the Joint Meetings of the Committee for Programme and Coordination (CPC) and ACC scheduled to be held in New York on 27 October 1993. OC was informed that a background paper had been prepared, in close consultation with organizations of the system, on the results of the United Nations Conference on Environment and Development (UNCED) and their implications for the United Nations system. In discussing the level of representation at the Joint Meetings, a number of organizations informed OC that, given the inability of some executive heads to attend the meeting, they would be represented at the meeting by senior-level officials with responsibility within their organizations for follow-up action to UNCED, and who directly participated in the meetings of IACSD. The desirability of having these senior-level officials attend the meeting should be drawn to the attention of CPC.

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III. FOLLOW-UP TO THE CONCLUSIONS OF THE ADMINISTRATIVE COMMITTEE
ON COORDINATION AT ITS FIRST REGULAR SESSION OF 1993 ON THE
FUNCTIONING OF THE ACC MACHINERY

A. Issues relating to information sharing, including mandates,
structures and secretariat arrangements for the Advisory
Committee for the Coordination of Information Systems as
well as the International Computing Centre, in the light
of the findings of the senior-level task force on
information systems

22. The Chairman of the ACC senior-level task force introduced the report of the task force. He recalled that ACC had decided to establish the senior-level task force to review and make recommendations on the general requirements for dissemination of information, the means of harmonizing the United Nations information systems and the roles and mandates of the Advisory Committee for the Coordination of Information Systems (ACCIS) and the International Computing Centre (ICC).

23. The Chairman explained that the task force had examined different types of media used for information dissemination and decided that it would concentrate mainly on on-line access to information, with some consideration of the complementary CD-ROM technology.

24. The four policy issues addressed by the task force were open access, ease of access, network infrastructure and centralized versus distributed information systems.

25. Following consideration of various aspects of these four policy issues, the task force arrived at the following recommendations:

Rec. 1. Considering resource constraints and demands, organizations should extend the accessibility of publicly available information via telecommunication networks (using pilot projects where applicable), subject to adequate control and billing mechanisms as appropriate.

Rec. 2. For short-term results, InterNet could serve as the main infrastructure for public access and for interconnection of United Nations system organizations' information servers, providing adequate mechanisms are available for control, security and billing.

Rec. 3. For access to and interchange of information, United Nations system organizations should concentrate future efforts on the use of interlinked distributed systems.

Rec. 4. There should be a subsidiary body of ACC, to be known as the Consultative Committee on Information Management Questions (CCIMQ), which would replace ACCIS. This body would act in an advisory capacity to ACC.

Rec. 5. The International Computing Centre (ICC) should be replaced by an Information Management Services Centre (IMSC), with a broadened role to

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provide information-based services on a full cost-recovery basis with the role and structure as outlined in paragraph 69 of the report of the task force.

Rec. 6. Coordination between CCIMQ and IMSC should be effected as follows:

- (a) The Chairperson of the IMSC Management Committee shall consult the CCIMQ on questions of long-term planning and strategic direction relating to IMSC use of information management;
- (b) The Chairperson of the IMSC Management Committee shall participate in the meetings of CCIMQ;
- (c) The Chairperson of CCIMQ shall participate in the meetings of the IMSC Management Committee;
- (d) IMSC should adhere to the Standards and Recommended Practices adopted by ACC.

Rec. 7. CCIMQ should meet as early as possible before the end of 1993, after approval of the recommendations presented in this report, to review and establish the work programme and to make proposals on the budget for 1994-1995.

26. In its consideration of the report of the task force, OC made a number of observations. OC complimented the task force on its work, as well as ITU and the task force Chairman, Mr. Brooks, for the leadership they had provided. Members expressed agreement on the general thrust and direction of the recommendations. There was wide support among OC members for recommendations 1 to 3. One organization expressed concern that InterNet, which had been recommended to serve in the short term as the main infrastructure for public access, was not available in the country hosting its organization.

27. OC in general supported recommendation 4 and agreed that the new body should be called the Information Systems Coordination Committee and that it should report to ACC through OC. Some members of OC felt that there was need for further discussion on the standard-setting function of the new Committee. Also, there was need to evaluate the operational aspect of the ACCIS work programme in order to determine what products of ACCIS should be recommended for continuation by the successor to ICC, as proposed by the senior-level task force.

28. OC agreed in principle with recommendations 5 and 6, but felt that further study and consultation on the matter, including the legal aspects, was needed. It was expected that the three organizations that had originally established ICC would take the initiative in the matter, with the participation of other interested organizations.

29. Regarding recommendation 7, OC agreed to recommend to ACC that it request the new committee to meet as early as feasible, if possible before the end of 1993 or early in 1994, to finalize the draft terms of reference for approval by ACC, and to establish a work programme and make proposals for the budget for

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1994-1995 in time for its review by CCAQ(FB) for approval by ACC at its next session. OC also agreed to recommend to ACC that, in line with the relevant recommendations of CCAQ(FB), it should request the United Nations to take the administrative measures required to maintain the functioning of the ACCIS secretariat, pending the relevant decisions to be made by ACC at its next session.

B. Functioning of the ACC Subcommittee on Nutrition

30. OC noted that its Chairman had written to the Chairman of the Subcommittee on Nutrition (SCN) in order to bring to the attention of the Subcommittee the recommendations of OC/ACC. OC considered the issue of the reporting arrangements for SCN. Following a discussion of the issue and in the light of the recommendations of CCPOQ, OC decided to recommend to ACC that SCN report to CCPOQ, and that CCPOQ review the functioning of SCN (i.e., its rules and procedures, its programme and its budget) in the light of the previous recommendations of OC and relevant recommendations of the Subcommittee at its forthcoming meeting in March 1994. Some members of OC expressed the strong hope that, following such a review, the working procedures of SCN would be reformed and that this aspect of the streamlining of the ACC machinery would be completed.

C. Arrangements for jointly funded secretariats
of ACC subsidiary bodies

31. OC was informed that, in response to its request, the United Nations had convened an inter-agency consultation at Geneva, in conjunction with the substantive session of the Economic and Social Council in July 1993, in order to formulate proposals regarding staffing of the jointly funded secretariats for submission to OC, on the basis of which OC was to make recommendations to ACC. The consultation had in turn requested the United Nations Office at Geneva to review the feasibility and cost-effectiveness of common premises at Geneva for the jointly funded secretariats.

32. It was noted that the review by the United Nations Office at Geneva had not been conclusive. An additional factor to be considered was that of office accommodations for the new secretariat of the Information Systems Coordination Committee. Some representatives stated that the matter should be judged not merely from the point of view of potential savings, but should be looked at also on the basis of efficiency and effectiveness. Others felt that the secretariat of CCPOQ, given its small size, could co-locate with CCAQ. OC decided that the issue should be kept open, and that the United Nations should be requested to re-examine it. It was also recalled that the issue of the grading of inter-agency financed posts for the new Information Systems Coordination Committee still needed to be considered.

33. The issue of different levels of agency contributions and of equitable participation in the bodies of jointly funded secretariats was raised. Support was expressed for the view that the matter would be further explored. OC also agreed to pursue its consideration of standard-setting arrangements for the

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selection and grading of inter-agency financed posts of secretariats/ coordinators for the subsidiary bodies at its next meeting.

D. Standard nomenclature for ACC subsidiary bodies

34. The discussion of OC under this item focused on the nomenclature to be used for (a) the Joint United Nations Information Committee (JUNIC), (b) the ACC subsidiary body on drug abuse control and (c) the successor body to ACCIS. It was agreed that JUNIC should retain its name, the ACC subsidiary body on drug abuse control should be called the Subcommittee on Drug Control and the successor body to ACCIS should be called the Information Systems Coordination Committee (ISCC). JUNIC and ISCC should report to ACC through OC.

E. Standard format for reports of the ACC subsidiary bodies

35. The representative of the World Food Programme (WFP) introduced the background paper she had prepared for OC on this subject (ACC/1993/OC/II/CRP.5). OC expressed its gratitude and appreciation to her. She proposed that the reports be organized into two parts. Part I would be a self-contained, succinct and policy-oriented section containing any matters which are considered to require the approval or attention of ACC. It would include any statement proposed for adoption by ACC. Part II would contain information on the work of the subsidiary body, including actions taken and decisions adopted by the body under its own responsibility, as well as a summary of the discussions, providing the background and rationale for the decisions taken. The details are contained in annex III to the present report.

36. OC commended the procedure used for preparing the background paper, expressed satisfaction with the recommendations contained in it and agreed to adopt them. OC also requested its Chairman to communicate the new format to the chairpersons of the subsidiary bodies of ACC, with a request that it be adhered to by those bodies. OC further agreed that, as a general rule, reports should be no longer than 10 to 15 pages.

37. OC noted the comments in the paper regarding the possibility of issuing some or all of the reports as internal documents with restricted circulation. It asked the ACC secretariat to make proposals on this question, as well as the related question of developing new document symbols, as suggested in paragraph 14 of the paper.

38. As to the dates and venues of subsidiary bodies, OC agreed that it was essential for meetings of all subsidiary bodies to be scheduled well in advance of the meetings of the bodies to which they report. The Consultative Committees and IACSD should meet well in advance of ACC, and at least two weeks in advance of OC when it meets to prepare for ACC, so that OC can effectively organize the session of ACC. As a general rule, subsidiary bodies should meet at least five weeks before the meeting of the body to which they report.

39. OC further agreed that the meetings of subsidiary bodies should be organized in such a way that the reports could be adopted at the time of the

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meeting. The reports should be issued immediately and the practice of circulating reports for approval after the meeting should be discontinued.

40. Concerning the procedure for approving the dates and venues of the meetings of subsidiary bodies, OC agreed that each body would propose the dates and venue for its next meeting, and the next higher body would be responsible for approving the proposal.

41. OC accepted the offer of ITU to provide assistance in exploring greater use of electronic mail in the distribution of documentation.

F. Procedures for the election of chairpersons of
ACC subsidiary bodies

42. OC noted that its Chairman would correspond with committee secretaries and organizations in order to initiate arrangements for a review of this issue.

G. Functioning of OC

43. OC was informed that the Chairman had received comments on the issue from some agencies. OC therefore decided that the Chairman should circulate to members of OC the comments that he had received to date, and that the issue should be pursued during the second part of the current session of OC, taking into account impressions on the proceedings of the current session.

IV. ACC COMMENTS ON JIU REPORTS

44. The discussion of OC under this item focused on the draft ACC comments on three JIU reports: (a) on decentralization; (b) on field coordination and (c) on the relationship agreements between the United Nations and the specialized agencies: review and strengthening of sections pertaining to the common system of salaries, allowances and conditions of service.

45. OC approved the first report, 1/ and will take action on the third one during the second part of its current session. Regarding the second report, OC noted that the process of consultation would continue, within the framework of CCPOQ.

V. REPORTS OF AD HOC INTER-AGENCY MEETINGS AND
OTHER INTER-AGENCY COMMITTEES

46. The discussion of OC under this item focused on the reports of three inter-agency bodies, namely:

(a) Report of the ad hoc inter-agency meeting for the International Conference on Population and Development, 1994, Geneva, 13 July 1993 (ACC/1993/17);

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(b) Report of the Joint United Nations Information Committee on its nineteenth session, London, 20-22 July 1993 (ACC/1993/28);

(c) Report of the Advisory Committee for the Coordination of Information Systems, seventh session, 27-29 September 1993 (ACC/1993/29).

47. On the first report, the representative of UNFPA briefed OC on the preparatory process to date, and OC took note of the report.

48. The representative of the Department of Public Information of the United Nations Secretariat briefed the Committee on the work of the nineteenth session of JUNIC. OC concurred with the recommendation regarding the date, place and chairmanship of JUNIC (i.e., from 6 to 8 July 1994 at ICAO headquarters in Montreal). OC endorsed the election of Ms. M. Khan, Director of the Division of Information of UNICEF, as Chairperson of JUNIC for the period 1994-1995.

49. OC registered its concern regarding the issue of arrears in rent for the premises of the Non-Governmental Liaison Service, and expressed the hope that the problem would be solved in the near future.

50. A query was raised regarding ExPO 96. The representative of ITU indicated that, should the United Nations system be asked to co-sponsor the ExPO, his organization would wish to play an active role in the preparations.

51. Regarding the seventh session of the Advisory Committee for the Coordination of Information Systems, OC agreed to recommend to ACC that the report of the session be referred to the proposed Information Systems Coordination Committee, so that the Committee may take it into account in the elaboration of its work programme. OC expressed its appreciation to the Chairman of ACCIS for his important contribution to the coordination of the activities of the system.

52. OC endorsed, on behalf of ACC, the recommendation that the use of the International Standard Book Number (ISBN) be adopted as system-wide regulations.

VI. OTHER MATTERS

53. OC endorses, on behalf of ACC, the WHO policy of non-sponsorship of international conferences on AIDS in countries with HIV/AIDS-specific short-term travel restrictions, as set out in document ACC/1993/OC/II/CRP.6, and recommends that all organizations of the United Nations system adopt it as a system-wide policy.

54. The use of teleconferencing to facilitate inter-agency consultations was raised. ITU was invited to explore the possibility and give advice to OC on the matter.

Notes

1/ One member of OC reserved his position, pending clearance from his organization.

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Annex I

ANNOTATED AGENDA

1. Adoption of the agenda.
2. Preparations for the second regular session of 1993 of the Administrative Committee on Coordination
 - (a) Policy issues related to resource flows and financing for development, World Summit for Social Development and agenda for development

A background note to assist ACC in its consideration of this topic is currently being finalized and will be circulated in advance of the OC session. The paper will cover resource flows and financing for development, drawing on inputs from the World Bank and IMF, as well as from UNDP, UNCTAD and concerned departments of the United Nations Secretariat. The paper will also include a review of the outcome of the high-level segment of the Economic and Social Council on the World Summit for Social Development and the inter-agency consultations held in March and July 1993, and will identify some issues for discussion by ACC. With regard to the agenda for development, the paper will, inter alia, provide a synthesis of the responses from the organizations of the United Nations system to the Secretary-General's letter of 18 May 1993 to facilitate the ACC discussion on the subject (ACC/1993/OC/II/CRP.2).

- (b) Follow-up to the United Nations Conference on Environment and Development

The report on the second session of the Inter-Agency Committee on Sustainable Development is contained in document ACC/1993/24. An information note by the United Nations on developments in the Commission on Sustainable Development and the High-level Advisory Board on Sustainable Development will also be circulated in advance of the OC session (ACC/1993/OC/II/CRP.3).

- (c) Follow-up to the conclusions of ACC at its first regular session of 1993 on the functioning of the ACC machinery

It will be recalled that the consultant's report before ACC at its first regular session (ACC/1993/CRP.1) had raised a number of issues concerning the division of labour within the system and access to resources. In paragraph 20 of the summary of conclusions of the session (ACC/1993/14), ACC requested CCPOQ to develop, in consultation with IACSD, a methodology and timetable to expedite consideration of the division of labour and access to resources, and to submit a progress report to ACC in October 1993. These issues were discussed at the recently concluded sessions of IACSD and CCPOQ, and are covered in the reports of their meetings (ACC/1993/24 and ACC/1993/25).

Modalities and timing for the consideration by ACC of other issues under this item, including issues relating to information-sharing and the future of ACCIS (covered in paragraph 21 of the summary of conclusions of the first

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regular session of 1993 of ACC, will need to be determined by OC in the light of its consideration of item 4 below.

(d) Administrative questions

The reports of CCAQ(PER) and CCAQ(FB) will be circulated in documents ACC/1993/22 and ACC/1993/23. In accordance with established practice, arrangements will be made for ACC, in the context of its consideration of this agenda item, to hear statements from and have an exchange of views with the Chairman of the International Civil Service Commission (ICSC) and representatives of the Federation of International Civil Servants' Associations (FICSA) and the Coordinating Committee for Independent Staff Unions and Associations (CCISUA).

(e) Other matters

Under this item, ACC will need to act on relevant aspects of the reports of CCPOQ, IACSD, CCAQ(PER) and CCAQ(FB) not covered under the above agenda items. It may also wish to discuss arrangements for the first regular session of 1994 of ACC.

It is suggested that arrangements be made during the OC session for the preparation of a single paper for ACC, which would also serve as the annotated agenda and would incorporate all material requiring ACC attention or action.

3. Preparations for the twenty-seventh series of Joint Meetings of CPC and ACC

It may be recalled that CPC at its thirty-second session had proposed to ACC that the next series of Joint Meetings discuss the results of the United Nations Conference on Environment and Development and their implications for the United Nations system. At its second regular session of 1992, OC, on behalf of ACC, agreed to this proposal. Following consultations with the Chairman of CPC, it is now proposed that the Joint Meetings be held on 27 October 1993.

A preliminary draft of a background paper, for submission to the Joint Meetings, was circulated by the United Nations to IACSD at its second session and members were requested to provide comments. The paper is currently being finalized in the light of comments received.

4. Follow-up to the conclusions of ACC at its first regular session of 1993 on the functioning of the ACC machinery

Issues requiring the attention of OC under this item include:

(a) Issues relating to information-sharing, including mandates, structures and secretariat arrangements for ACCIS as well as ICC, in the light of the findings of the senior-level task force on information systems

Under the relevant ACC decision (para. 21 of the summary of conclusions of the first regular session of 1993 of ACC), OC is to prepare recommendations for action by ACC in the light of the findings of the senior-level task force. A

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report on the work of the senior-level task force, to be contained in document ACC/1993/OC/II/CRP.4, will be circulated as soon as it becomes available.

(b) Functioning of the ACC Subcommittee on Nutrition

The state of OC's consideration of this matter is summarized in paragraphs 19 and 21 of annex III to the summary of conclusions of the first regular session of 1993 of ACC, and paragraphs 16 to 18 of part II of the summary of conclusions of the April session of OC (ACC/1993/2/Add.1 and Add.2). A communication received on the subject from the Chairman of the Subcommittee will be circulated to OC members. The views of CCPOQ on reporting arrangements for the Subcommittee are contained in paragraph 46 of its report. The report of CCAQ(FB) is also relevant to OC's consideration of this sub-item.

(c) Arrangements for jointly funded secretariats of ACC subsidiary bodies

The relevant conclusions of ACC are contained in paragraphs 18 and 19 of the summary of conclusions of the first regular session of 1993 of ACC. Following the ACC session, OC requested the United Nations to convene an inter-agency consultation at Geneva, in conjunction with the substantive session of the Economic and Social Council in July 1993, in order to formulate proposals regarding staffing and budgets for the jointly funded secretariats, for submission to OC, which would make recommendations to ACC at its second regular session of 1993. The report of the consultation is contained in document ACC/1993/21. The consultation requested the United Nations Office at Geneva to review the feasibility and cost-effectiveness of common premises of Geneva for the jointly funded secretariats. The outcome of the review will be circulated to members of OC. The report of CCAQ(FB) is also relevant.

Under this sub-item, OC may also wish to pursue its consideration of standard arrangements for the selection and grading of inter-agency financed posts of secretaries/coordinators for these bodies, as called for in the summary of conclusions of the first regular session of 1993 of ACC (annex III, para. 24).

(d) Standard nomenclature for ACC subsidiary bodies

The relevant conclusion of ACC is contained in paragraph 24 of the summary of conclusions of the first regular session of 1993 of ACC. The state of OC's consideration of this matter is summarized in paragraph 5 of part II of the summary of conclusions of the April session of OC. Outstanding issues relate to the most appropriate nomenclature for JUNIC and ACCIS.

(e) Standard format for reports of the ACC subsidiary bodies

The relevant conclusion of ACC is contained in paragraph 24 of the summary of conclusions of the first regular session of 1993 of ACC. In accordance with paragraph 6 of part II of the summary of conclusions of the April session of OC, the representative of WFP has prepared a background paper on the subject, which is being circulated to OC members in document ACC/1993/OC/II/CRP.5.

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(f) Procedures for the election of chairpersons of ACC subsidiary bodies

The relevant conclusion of ACC is contained in paragraph 24 of the summary of conclusions of the first regular session of 1993 of ACC. OC may wish to initiate arrangements for the review of this issue and revert to it at its next session.

(g) Functioning of OC

The relevant conclusion of ACC is contained in paragraph 14 of the summary of conclusions of the first regular session of 1993 of ACC. Inputs received from members of OC on the role of the Committee and ways of improving its functioning, as called for in the summary of conclusions of the April session of OC (part II, para. 9), have not provided a sufficient basis for the finalization of a Chairman's paper on the subject. The Chairman will inform the Committee of the inputs received and put forward some views for an initial round of discussions, which will need to be pursued at future sessions of OC.

5. ACC comments on JIU reports

Draft ACC comments on the JIU reports on decentralization and field coordination were reviewed by CCPOQ at its second regular session of 1993. It was agreed that the comments would be finalized through correspondence, in the light of further suggestions from organizations.

Draft ACC comments on the JIU report entitled "Relationship agreements between the United Nations and the specialized agencies: review and strengthening of sections pertaining to the common system of salaries, allowances and conditions of service", are currently being finalized and will be cleared by correspondence for submission to the forthcoming resumed session of the Economic and Social Council.

The Secretary of ACC has received from the Chairman of JIU a request for suggestions on the work programme of the Unit for 1994-1995. Copies of the relevant communication are being circulated to OC members. OC may wish to review the relevant proposal of the Unit and advise the Secretary of ACC on his reply.

6. Reports of ad hoc inter-agency meetings and other inter-agency committees

- (a) Report of the ad hoc inter-agency meeting for the International Conference on Population and Development, 1994, Geneva, 13 July 1993 (ACC/1993/17);
- (b) Report of the Joint United Nations Information Committee on its nineteenth session, London, 20-22 July 1993 (ACC/1993/28);
- (c) Report of the Advisory Committee for the Coordination of Information Systems, seventh session, 27-30 September 1993 (ACC/1993/29).

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7. Other matters

In its decision 1991/10 on the impact of HIV/AIDS on United Nations personnel and operational policy, ACC endorsed policies in the specific areas of (a) information, education and other preventive health measures; (b) voluntary testing, counselling and confidentiality; (c) terms of appointment and service; and (d) health insurance benefits programmes. These policies had first been developed and endorsed by the Inter-Agency Advisory Group on AIDS. At its meeting in April 1993, the Advisory Group endorsed a further policy concerning the non-sponsoring of international conferences on AIDS in countries with HIV/AIDS-specific short-term travel restrictions and agreed that it should be submitted to ACC for formal adoption as a policy for the entire United Nations system. The Director-General of WHO has suggested that this matter be dealt with by the Organizational Committee, on behalf of ACC, at its meeting in October 1993. The relevant paper is being circulated to OC members (ACC/1993/OC/II/CRP.6).

OC may wish to be briefed by the United Nations and WHO on the follow-up action being taken in response to Economic and Social Council resolution 1993/79 on multisectoral collaboration on tobacco or health, adopted at the substantive session of 1993 of the Council.

Under this item, OC will also need to decide on dates, venues and arrangements for its future meetings.

Annex II

LIST OF PARTICIPANTS

Chairman: P. Civili (United Nations)Secretary: C. Hackett (United Nations)United Nations entities and programmes

Executive Office of the Secretary-General	J. Beagle A. Donini
Department for Policy Coordination and Sustainable Development	S. Khan
Department of Administration and Management	C. Thompson S. Mills K. Walton
Department for Development Support and Management Services	Kong Fannong A. Castellanos
Department for Economic and Social Information and Policy Analysis	M. Fedoroff
Regional Commissions New York Office	B. Widyono H. Schmidt
United Nations Conference on Trade and Development	K. Kousari
United Nations Environment Programme	A. Z. Amin
United Nations Children's Fund	P. Altesman M. Kamau D. Jones
United Nations Development Programme	J. J. Graisse E. Wilkens
United Nations Population Fund	S. Rao M. Yabuta
Office of the United Nations High Commissioner for Refugees	A. A. Peters P. Kourula
United Nations International Drug Control Programme	S. Bryant

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United Nations Relief and Works Agency
for Palestine Refugees in the Near East

W. Lee

World Food Programme

J. Jopling

Specialized agencies, IAEA and GATT

International Labour Organization

J. de Martino

Food and Agriculture Organization of
the United Nations

K. Killingsworth
J. S. Camara
B. Ali

United Nations Educational, Scientific
and Cultural Organization

L. Schaudinn
G. Lopez Ospina

International Civil Aviation Organization

E. W. Faller

World Health Organization

Y. Kawaguchi
Maaza Bekele

World Bank

C. B. Boucher

International Monetary Fund

R. Bhatia
G. Long
H. Shugarman

International Telecommunication Union

T. Ras-Work
G. Brooks

World Meteorological Organization

M. Yerg

World Intellectual Property Organization

K. J. Suedi

International Fund for Agricultural
Development

U. N. Abhyankar

United Nations Industrial Development
Organization

H. Mehdi

* * *

International Atomic Energy Agency

B. Andemicael
M. O'Dell

General Agreement on Tariffs and Trade

A. Frank

* * *

Consultative Committee on Administrative
Questions

R. Eggleston

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Annex III

FORMAT OF REPORTS OF ACC SUBSIDIARY BODIES AND RELATED MATTERS

Reports of consultative committees and IACSD

Introduction

This should be a factual introduction stating when and where the meeting took place.

Part I. Matters for consideration by ACC

1. Preparations for the discussion of specific agenda items in ACC

This section should only be included if ACC were having a substantive discussion of a matter for which the committee is responsible. It should set out clearly the issues involved and provide guidance to ACC on how to approach them.

2. Matters for endorsement or approval by ACC

This section should be self-contained. It would cover any matters that the committee considers require the approval or attention of ACC. It should include any statement proposed for adoption by ACC. Such statements must be short, succinct and policy-oriented (i.e., devoid of unnecessary details and technicalities).

3. Proposed agenda, date and venue for the next meeting of the committee

Part II. Work of the committee

1. Action taken and decisions adopted by the committee

This section should cover the decisions taken or action decided upon by the committee under its own responsibility.

2. Summary of discussion

The summary of discussion should be concise and analytical and not be in the form of a summary record, although some flexibility may be needed in this respect. It should provide the background and rationale for the decisions taken.

Annexes: Agenda
List of participants

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Reports of other subsidiary bodies

Introduction

This should be a factual introduction, as in the case of the main committees.

Part I. Matters for endorsement or approval by OC/CCPOQ/CCAQ/IACSD

This section should be self-contained. It should cover any matters that the subsidiary body considers require the approval or attention of the higher body, including the proposed agenda, date and venue of the next meeting.

Part II. Work of the subsidiary body

1. Action taken and decisions adopted by the subsidiary body

This section should cover action taken by the subsidiary body under its own responsibility.

2. Summary of discussion

As in the case of the main committees, this should be concise and analytical and not be in the form of a summary record.

Annexes: Agenda
List of participants
